



Brad Little, Governor
Tom Kealey, Director

PROGRAM NOTICE

Idaho Regional Travel and Convention Grant Program

Notice Date: February 7th, 2022

Title: Mileage Rate Change & Per Diem Changes

Effective Date: January 1st, 2022

The Board of Examiners for the State of Idaho have updated the [State Travel Policy](#) to reflect an increase for the mileage rate. The mileage rate has increased from 56 cents to 58.5 cents per mile.

A full day in state per diem, sent in a previous program notice, increased from \$49.00 to \$55.00. The breakdown for partial day per diem is:

- Breakfast \$13.75
- Lunch \$19.25
- Dinner \$30.25

A full day out of state per diem has increased from \$55.00 to \$59.00 (or the federal rate). The breakdown for partial day per diem is:

- Breakfast \$14.75 or 25% of [Federal Rate](#)
- Lunch \$20.65 or 35% of [Federal Rate](#)
- Dinner \$32.45 or 55% of [Federal Rate](#)

Since ITC Grantees are subject to the State Travel Policy, we have updated the Travel Reimbursement form to reflect these changes. These changes are effective January 1st. Any travel departure date that took place on or after this date will qualify for these changes. The Idaho Regional Travel and Convention Grant Program Handbook will be updated to reflect these changes.