



**Brad Little**, Governor  
**Tom Kealey**, Director

**Economic Advisory Council Meeting Minutes**  
**Idaho Department of Commerce**  
 Thursday October 27, 2021

<b>Members</b>	<b>Idaho Commerce Staff</b>
(T) Jeremy Grimm, <i>Region I</i>	(T) Tom Kealey, <i>Director</i>
(T) Paul Kimmell, <i>Region II</i>	(T) Jake Reynolds, <i>Business Development &amp; Operations Administrator</i>
(T) Mike Reynoldson, <i>Region III</i>	(T) Karen Appelgren, <i>Business Retention and Expansion Manager</i>
(T) Randy Bausher, <i>Region IV</i>	(T) Dennis Porter, <i>Community Development Manager</i>
(T) Rick Phillips, <i>Region V</i>	(T) Ewa Szewczyk, <i>Grants and Contracts Manager</i>
(T) Donna O'Kelly, <i>Region VI</i>	(T) Magaly Carrillo, <i>Community Development Analyst</i>
	(T) Tatum Clark, <i>Business Retention and Expansion Specialist</i>
	(T) Jerry Miller, <i>Business Retention and Expansion Specialist</i>
	(T) Jenny Hemly, <i>Business Retention and Expansion Specialist</i>
	(T) Cathy Perry, <i>Grants and Contracts Operations Analyst</i>
	(T) Tony Tenne, <i>Senior Community Development Specialist</i>
(T) denotes via telephone	(T) James Varner, <i>Community Development Analyst</i>

**Call to Order**

Chairman Mike Reynoldson called the meeting to order at 2:02 p.m. with a quorum present.

**Approval of Minutes**

Chairman Mike Reynoldson noted that the minutes for the August 26, 2021, Economic Advisory Council (EAC) meeting had been distributed and if there were no corrections, he would approve the minutes as distributed.

Moved by: Rick Phillips

Seconded By: Paul Kimmell

**All in favor. Motion approved.**

**Call for Conflict of Interest**

Chairman Mike Reynoldson asked EAC if they have a conflict of interest and would like to recuse themselves. (No response from EAC)

**Director's Welcome**

Director Kealey welcomed EAC to the October meeting. Director Kealey gave an update on what is going on around the State of Idaho and with the Department of Commerce.

**CDBG & RCIF Budget Update**

Community Development Manager Dennis Porter gave a Power Point presentation on the Community Development program including the Community Development Block Grant (CDBG), the Rural Community Investment Fund (RCIF), and CDBG-CV CARES (CARES). Dennis Porter

continued by going over the scoring spreadsheets for the six Public Park applications. Dennis informed EAC that Commerce expects to receive an application from Region V – Area Agency on Aging for meals on wheels food supplies. Estimated request = \$220,000.

### **Review Public Parks Applications**

The Community Development Team went over the six public park applications from Preston, Cottonwood, American Falls, Rigby, Orofino, and Dubois. The Community Development Team recommended EAC to approve Preston for \$225,00; Cottonwood for \$225,000; American Falls for \$225,000; Rigby for \$225,000; and Orofino for \$225,00 all for funding using the CARES1 funds. The Community Development Team is recommending EAC to not fund Dubois at this time, but to allow the city to provide missing or additional application information.

### **Motion**

To approve the Public Park applications Preston for \$225,00; Cottonwood for \$225,000; American Falls for \$225,000; Rigby for \$225,000; and Orofino for \$112,985 all for funding using the CARES1 funds. EAC will allow the City of Dubois to provide missing or additional application information within 30 days that includes:

- Itemized Park budget,
- Park maintenance plan,
- Details of what the in-kind match includes,
- Meeting minutes related to the hiring of the engineer and grant administrator, and
- Identify the form of construction and work completed in the last year.

Moved by: Paul Kimmell

Seconded By: Randy Bausher

**All in favor. Motion approved.**

### **CDBG CARES1 Funds**

Dennis Porter asked EAC if they would like to open the CARES1 application process for a second round for the LMI communities that have already received CARES1 funds.

### **Motion**

To open the CARES1 funds for a second round of applications.

Moved by: Rick Phillips

Seconded By: Randy Bausher

**All in favor. Motion approved.**

### **CDBG & RCIF Project Overviews**

The Project Overviews are listed on the EAC website.

### **EAC Member Regional Updates**

Each EAC member gave an update on their respective region.

**Chairman Mike Reynoldson adjourned the meeting at 3:51 p.m.**