



Brad Little, Governor
Tom Kealey, Director

Economic Advisory Council Meeting Minutes
Idaho Department of Commerce
Thursday August 26, 2021

Members	Idaho Commerce Staff
(T) Jeremy Grimm, <i>Region I</i>	(T) Tom Kealey, <i>Director</i>
(T) Paul Kimmell, <i>Region II</i>	(T) Jake Reynolds, <i>Business Development & Operations Administrator</i>
(T) Mike Reynoldson, <i>Region III</i>	(T) Karen Appelgren, <i>Business Retention and Expansion Manager</i>
(T) Randy Bausher, <i>Region IV</i>	(T) Susie Davidson, <i>Business Attraction Manager</i>
(T) Rick Phillips, <i>Region V</i>	(T) Dennis Porter, <i>Community Development Manager</i>
(T) Donna O’Kelly, <i>Region VI</i>	(T) Ewa Szewczyk, <i>Grants and Contracts Manager</i>
(T) Dave Wilson, <i>Region VII</i>	(T) Jason Barnes, <i>Business Attraction Specialist</i>
	(T) Trung Pham, <i>Senior Research Analyst</i>
	(T) Magaly Carrillo, <i>Community Development Analyst</i>
	(T) Cathy Perry, <i>Grants and Contracts Operations Analyst</i>
	(T) Tony Tenne, <i>Senior Community Development Specialist</i>
	(T) Jerry Miller, <i>Business Retention and Expansion Specialist</i>
<i>(T) denotes via telephone</i>	(T) Kim Glineski, <i>Business Retention and Expansion Specialist</i>
	(T) Tatum Clark, <i>Business Retention and Expansion Specialist</i>

Call to Order

Director Tom Kealey called the meeting to order at 2:07 p.m. with a quorum present.

Approval of Minutes

Director Tom Kealey noted that the minutes for the May 27, 2021, Economic Advisory Council (EAC) meeting had been distributed and if there were no corrections, he would approve the minutes as distributed.

Moved by: Rick Phillips

Seconded By: Paul Kimmell

All in favor. Motion approved.

Call for Conflict of Interest

Director Tom Kealey asked EAC if they have a conflict of interest and would like to recuse themselves. (Rick Phillips recused himself for project Smile)

Director’s Welcome

Director Kealey welcomed EAC to the August meeting. Director Kealey gave an update on what is going on around the State of Idaho and with the Department of Commerce. He also asked the two new members, Jeremy Grimm and Randy Bauscher, to introduce themselves and give a brief explanation on their background.

Vote for new EAC Chair & Vice Chair

Director Kealey opened discussion for the nomination of Chair and Vice Chair.

Mike Reynoldson was nominated as Chair, and Rick Phillips was nominated as Vice Chair.

Motion

As a unanimous vote to accept the nominations

Moved by: Dave Wilson

Seconded By: Paul Kimmell

All in favor. Motion approved.

Overview of EAC Governance

Assistant Deputy Attorney General Rachal Kolts gave a presentation on Idaho's Open Meeting Laws.

Motion to Move to Executive Session

Chairman Mike Reynoldson announced he would entertain a motion to move the Council to executive session to review the details of the TRI's proprietary scoring process ***pursuant to Idaho Code 74-206(1)(d) to review records exempt from public disclosure under Idaho Code Sections 74-107(6), and 67-4708.***

Jeromy Grimm moved to enter executive session. Dave Wilson seconded.

Roll call vote to move into executive session.

Jeremy Grimm – Aye

Paul Kimmell – Aye

Mike Reynoldson – Aye

Randy Bausher – Aye

Rick Phillips – Aye (recused himself for Project Smile, will join the session after Project Smile discussion)

Donna O'Kelly – Aye

Dave Wilson – Aye

With over two-thirds majority in favor, the Council moved into executive session at 2:40 p.m.

Return to Public Session

Chairman Mike Reynoldson noted that the Council returned to the public session at 2:58 p.m.

Chairman Mike Reynoldson indicated the Council:

1. Reviewed and discussed Projects Smile and Family; and
2. After discussions were concluded, the executive session was closed upon motion by Rick Phillips seconded by Dave Wilson and a majority vote.

Motion

In the matter of the material change for Project Family, I move that the Council approve the material change and instruct the Director to enter into an agreement with Project Family upon the following terms:

- A post-performance refundable tax credit which represents 15% of new state revenue for 8 years.

- Tax credit certificate issued post-performance upon review and verification by Commerce.
- No less than 50 new jobs, or 60% of the total annual projected new jobs, whichever is greater.
- Average annual wages must equal or exceed the average county wage of \$41,629.00.
- Company must maintain the minimum required jobs for the term of the incentive agreement.
- Company must maintain operations in Idaho for the term of the agreement.
- Subject to confirmation of community match.
- Any additional terms deemed necessary by the Director not otherwise conflicting with the above conditions.

Moved by: Rick Phillips

Seconded by: Paul Kimmell

All in favor. Motion approved.

Motion

In the matter of the material change for Project Smile, I move that the Council approve the material change and instruct the Director to amend their agreement with Project Smile upon the following terms:

- A post-performance refundable tax credit which represents 30% of new state revenue for 15 years.
- Tax credit certificate issued post-performance upon review and verification by Commerce.
- No less than 20 new jobs, or 60% of the total annual projected new jobs, whichever is greater.
- Average annual wages must equal or exceed the average county wage of \$40,297.00.
- Company must maintain the minimum required jobs for the term of the incentive agreement.
- Company must maintain operations in Idaho for the term of the agreement.
- Subject to confirmation of community match.

- Any additional terms deemed necessary by the Director not otherwise conflicting with the above conditions.

Moved by: Donna O’Kelly

Seconded by: Jeremy Grimm

Rick recused himself from vote. All others in favor. Motion approved.

CDBG Budget & CARES Overview

Community Development Manager Dennis Porter gave a Power Point presentation on updates from Projects from Orofino, Kellogg, and Madison County. He also gave an update on the CDBG and CARES budget. In addition, Dennis went over the spending authority cap and requested feedback on allowing ambulance districts that are income qualified, to apply for a second ambulance if there is a need.

New Business

There is no TRI or CDBG applications expected for September. It is advised to hold the next meeting until October.

Short discussion about ARPA funds as well as items that the group is allowed to discuss via email or phone that does not influence others outside the meetings.

Chairman Mike Reynoldson adjourned the meeting at 3:49 p.m.