


HELLO 

# Idaho Commerce

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# Grants and Contracts Team

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# WELCOME



## Agenda

- Membership Allowability Survey
- Monitoring Updates
- 2021 Grant Application Dates
- 2019 Grant Reversions
- Scope of Work Change
- Training Webinars

# Membership Allowability

- The ITC Council asked staff to research allowing Tourism focused membership costs to be reimbursed or applied toward match after receiving an inquiry about the allowability of memberships.
- We emailed out a survey to grantees and their partners resulting in 20 total responses.

# Membership Allowability

- Survey Results:
  - 70% of respondents included memberships in their total Tourism marketing budget.
  - Most indicated that the memberships they are a part of are either grantee organizations or organizations that can increase their market reach.
  - More than 60% indicated that memberships should be an allowable reimbursement expense.

# Membership Allowability

- Findings:
  - We did not get a lot of examples from the Grantees on possible memberships that can fit within the scope of the grant.
  - Would like to take an opportunity to do some additional research on memberships that may fit within the scope of the grant if Council would like this to be pursued further.
  - Will present additional research into possible memberships as an allowable expense at next ITC Council meeting

# Membership allowability

- Next Steps:
  - Do nothing – we can keep memberships as a match only line item in the grant.
  - Continued research on possible allowable expenses.
  - Present research at next Council meeting in May.

# Monitoring Updates

- [2020 ITC Grantee Monitoring report](#)
- Days to paid 2020 Grantees (08/01/20-03/17/21)
  - 14.8 days (average for all grantees)
  - \$1,068,214.38 in funds reimbursed on the 2020 grant to date.



# 2021 ITC Application Dates

- **02/12/2021** - 2021 ITC Grant application open
- **03/11/2021** – March Tourism Tours - Virtual
- **04/02/2021** – 2021 ITC Grant application close (4:30pm MST)
- **04/02/2021** – Commerce Compliance Review (Will assign evaluations at this time so ITC Council can begin reviewing application minus compliance sections)
- **04/09/2021** – Compliance review complete
- **04/16/2021** – ITC Council/Commerce Staff Full Application Review due date
- **04/19/2021** – Send all questions to grantees (by end of day)
- **04/23/2021** – Grantee responses due / Commerce to send presentation schedule.
- **04/26/2021** – Send answers from grantees to Council
- **04/26/2021-04/30/2021** – Determinations on whether the grantees have addressed all questions

# 2021 ITC Application Dates

- **05/01/2021** – Advise Grantees what is required in their presentations if all questions aren't addressed.
- **05/06/2021-05/07/2021** – Grant Presentations
- **05/07/2021** – All applications put in draft status
- **05/28/2021** – Applications must be resubmitted by Grantees (4:30pm MST)
- **06/01/2021** – Commerce begins review of applications and changes.
- **06/17/2021** – Commerce sends comparison of old grant submissions to new submissions.
- **06/18/2021** – ITC Council reviews changes and new grant applications
- **07/13/2021** – Clarifying questions sent to grantees if any
- **07/20/2021** – **07/24/2021** – Council determines award amounts
- **07/26/2021** – **07/27/2021** – Grant awards

# 2019 ITC Grant Reversions

- Close out emails were sent with any reverted amounts included in the communication.
- We have advised grantees that the amount in their grant ask should include their reverted funds in their total ask and reference to the amount should be included in the marketing write up.
- Please note, Commerce will provide all of the reversion amounts in your awards sheets so you don't have to memorize any amounts.

# 2019 ITC Grant Reversions

- **REGION GRAND TOTALS:**

- **1 – \$23,079.54**
- **2 – \$58,734.63**
- **3 – \$290,857.89**
- **4 – \$28,646.36**
- **5 – \$160,513.14**
- **6 – \$220,685.17**
- **7 – \$70,314.97**

**TOTAL REVERSIONS FOR ALL REGIONS 2019: \$852,831.70**

# 2019 ITC Grant Reversions

- Region 1:

|  |    |           |
|--|----|-----------|
| Coeur d'Alene Convention & Visitors Bureau (CDA) | \$ |           |
| Greater Sandpoint Chamber of Commerce            | \$ | 15,387.69 |
| North Idaho Tourism Alliance (NITA)              | \$ | 0.40      |
| Post Falls Chamber of Commerce                   | \$ | 3,010.02  |
| Idaho Outfitters & Guides Assoc (IOGA)           | \$ | 1,386.38  |
| Idaho RV Campgrounds Assoc (IRVCA)               | \$ | 3,295.05  |

# 2019 ITC Grant Reversions

- Region 2:

|  |              |
|--|--------------|
| Moscow Chamber of Commerce               | \$ 6,992.66  |
| North Central Idaho Travel Assoc (NCITA) | \$ 35,971.15 |
| Visit Lewis Clark Valley                 | \$ 10,716.93 |
| Idaho Outfitters & Guides Assoc (IOGA)   | \$ 4,159.17  |
| Idaho RV Campgrounds Assoc (IRVCA)       | \$ 894.72    |

# 2019 ITC Grant Reversions

- Region 3:

|   |               |
|---|---------------|
| Boise Metro Chamber of Commerce (BMCC)            | \$ 177,922.43 |
| Cascade Chamber of Commerce                       | \$ 16.08      |
| McCall Area Chamber of Commerce & Visitors Bureau | \$ 40,807.76  |
| Nampa Chamber of Commerce                         | \$ 52,494.16  |
| Southwest Idaho Travel Assoc (SWITA)              | \$            |
| Idaho Outfitters & Guides Assoc (IOGA)            | \$ 9,982.01   |
| Idaho RV Campgrounds Assoc (IRVCA)                | \$ 9,635.45   |

# 2019 ITC Grant Reversions

- Region 4:

|  |              |
|--|--------------|
| Southern Idaho Tourism (SIT)           | \$ 25,057.57 |
| Idaho Outfitters & Guides Assoc (IOGA) | \$ 1,386.39  |
| Idaho RV Campgrounds Assoc (IRVCA)     | \$ 2,202.40  |



# 2019 ITC Grant Reversions

- Region 5:

|  |    |            |
|--|----|------------|
| Bear Lake Valley Convention & Visitors Bureau        | \$ |            |
| Greater Pocatello Convention & Visitors Bureau (CVB) | \$ | 104,543.81 |
| Southeast Idaho High Country Tourism (SEIHCT)        | \$ | 52,522.15  |
| Idaho Outfitters & Guides Assoc (IOGA)               | \$ | 831.85     |
| Idaho RV Campgrounds Assoc (IRVCA)                   | \$ | 2,615.33   |

# 2019 ITC Grant Reversions

- Region 6:

|  |               |
|--|---------------|
| Greater Idaho Falls Chamber of Commerce      | \$ 160,859.77 |
| Teton Regional Economic Coalition Inc (TREC) | \$ 50,427.65  |
| Yellowstone Teton Territory (YTT)            | \$ -          |
| Idaho Outfitters & Guides Assoc (IOGA)       | \$ 5,268.27   |
| Idaho RV Campgrounds Assoc (IRVCA)           | \$ 4,129.48   |

# 2019 ITC Grant Reversions

- Region 7:

|   |    |           |
|---|----|-----------|
| Challis Chamber of Commerce                     | \$ |           |
| Hailey & The Wood River Chamber of Commerce     | \$ | 38,512.04 |
| Lemhi County Economic Development Assoc (LCEDA) | \$ | 17.99     |
| Stanley-Sawtooth Chamber of Commerce            | \$ | 27,855.90 |
| Idaho Outfitters & Guides Assoc (IOGA)          | \$ | 2,772.78  |
| Idaho RV Campgrounds Assoc (IRVCA)              | \$ | 1,156.26  |

# Scope of Work Change

- Scope of work change request – NCITA
- Updated budget

# Training Webinars

- Coming this summer!
  - Administrative training (Grant Admin and Overhead).
  - Match options and requirements (highly requested).

Travel Reimbursements training: later this year

# Questions?





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