



**Brad Little**, Governor  
**Tom Kealey**, Director

**Economic Advisory Council Meeting Minutes**  
**Idaho Department of Commerce**  
 Thursday November 19, 2020

<b>Members</b>	<b>Idaho Commerce Staff</b>
(T) John Craner, <i>Region IV</i>	(T) Tom Kealey, <i>Director</i>
(T) Steve Meyer, <i>Region I</i>	(T) Jake Reynolds, <i>Business Development &amp; Operations Administrator</i>
(T) Paul Kimmell, <i>Region II</i>	(T) Karen Appelgren, <i>Business Retention and Expansion Manager</i>
(T) Mike Reynoldson, <i>Region III</i>	(T) Susie Davidson, <i>Business Attraction Manager</i>
(T) Rick Phillips, <i>Region V</i>	(T) Dennis Porter, <i>Community Development Manager</i>
(T) Dave Wilson, <i>Region VII</i>	(T) Ewa Szewczyk, <i>Grants and Contracts Manager</i>
(T) Sandy Patano, <i>At-Large</i>	(T) Jason Barnes, <i>Business Attraction Specialist</i>
	(T) Mark Blaiser, <i>Grants and Contracts Operations Analyst</i>
	(T) Rylon Hofacer, <i>Senior Research Analyst</i>
	(T) Tony Tenne, <i>Senior Community Development Specialist</i>
<i>(T) denotes via telephone</i>	(T) James Varner, <i>Community Development Analyst</i>

**Call to Order**

Chairman John Craner called the meeting to order at 2:03 p.m. with a quorum present.

**Approval of Minutes**

Chairman Craner noted that the minutes for the October 22, 2020 Economic Advisory Council (EAC) meeting had been distributed and if there were no corrections, he would approve the minutes as distributed.

Moved by: Rick Phillips

Seconded By: Paul Kimmell

**All in favor. Motion approved.**

**Call for Conflict of Interest**

Chairman Craner asked EAC if they have a conflict of interest and would like to recuse themselves. (No response from EAC)

**Director’s Welcome**

Jake Reynolds stepped in for Director Kealey and gave an update about Commerce. The Broadband grant is a huge priority at Commerce, and we have already received four requests for funds to start the grant process. The next step will be what we need to do for the communities that still need help with broadband that did not receive a grant. No word from Governor’s office about new Region 6 EAC member. Idaho is faring much better than other States when it comes to Tourism. Legislative session starts in a little over a month and we aren’t sure how the session will look.

### **Motion to Move to Executive Session**

Chairman Craner announced he would entertain a motion to move the Council to executive session to review the details of the TRI's proprietary scoring process *pursuant to Idaho Code 74-206(1)(d) to review records exempt from public disclosure under Idaho Code Sections 74-107(6), and 67-4708.*

Dave Wilson moved to enter executive session. Steve Meyer seconded.

Roll call vote to move into executive session

John Craner – Aye  
Steve Meyer – Aye  
Paul Kimmell – Aye  
Mike Reynoldson – Aye  
Rick Phillips – Aye  
Dave Wilson – Aye  
Sandy Patano – Aye

With over two-thirds majority in favor, the Council moved into executive session at 2:26 p.m.

### **Return to Public Session**

Chairman Craner noted that the Council returned to the public session at 3:30 p.m.

Chairman Craner indicated the Council:

1. Reviewed and discussed Project Aces, Project Print 2, Project Unlimited, and Project Wafer applications for a refundable tax credit; and
2. After discussions were concluded, the executive session was closed upon motion by Dave Wilson, seconded by Rick Phillips and a majority vote.

### **Motion**

In the matter of the application for Project Unlimited, I move that the Council approve the application and instruct the Director to enter into an agreement with Project Unlimited upon the following terms:

- A post-performance refundable tax credit which represents 17% of new state revenue for 9 years.
- Tax credit certificate issued post-performance upon review and verification by Commerce.
- No less than 20 new jobs, or 60% of the total annual projected new jobs, whichever is greater.
- Average annual wages must equal or exceed the average Kootenai county wage of \$39,470.
- Company must maintain the minimum required jobs for the term of the incentive agreement.
- Company must maintain operations in Idaho for the term of the agreement.

- Subject to confirmation of community match.
- Any additional terms deemed necessary by the Director not otherwise conflicting with the above conditions.

Moved by: Sandy Patano  
 Seconded by: Rick Phillips  
**All in favor. Motion approved.**

**Motion**

In the matter of the application for Project Aces, I move that the Council approve the application and instruct the Director to enter into an agreement with Project Aces upon the following terms:

- A post-performance refundable tax credit which represents 25% of new state revenue for 12 years.
- Tax credit certificate issued post-performance upon review and verification by Commerce.
- No less than 20 new jobs, or 60% of the total annual projected new jobs, whichever is greater.
- Average annual wages must equal or exceed the average Gem county wage of \$33,299.
- Company must maintain the minimum required jobs for the term of the incentive agreement.
- Subject to confirmation of community match.
- Company must maintain operations in Idaho for the term of the agreement.
- Any additional terms deemed necessary by the Director not otherwise conflicting with the above conditions.

Moved by: Paul Kimmell  
 Seconded by: Dave Wilson  
**All in favor. Motion approved.**

**Motion**

In the matter of the application for Project Wafer, I move that the Council approve the application and instruct the Director to enter into an agreement with Project Wafer upon the following terms:

- A post-performance refundable tax credit which represents 16% of new state revenue for 8 years.

- Tax credit certificate issued post-performance upon review and verification by Commerce.
- No less than 50 new jobs, or 60% of the total annual projected new jobs, whichever is greater.
- Average annual wages must equal or exceed the average Ada county wage of \$50,464.
- Subject to confirmation of community match.
- Company must maintain the minimum required jobs for the term of the incentive agreement.
- Company must maintain operations in Idaho for the term of the agreement.
- Any additional terms deemed necessary by the Director not otherwise conflicting with the above conditions.

Moved by: Mike Reynoldson

Seconded by: Rick Phillips

**All in favor. Motion approved.**

### **Motion**

In the matter of the application for Project Print 2, I move that the Council approve the application and instruct the Director to enter into an agreement with Project Print 2 upon the following terms:

- A post-performance refundable tax credit which represents 24% of new state revenue for 12 years.
- Tax credit certificate issued post-performance upon review and verification by Commerce.
- No less than 50 new jobs, or 60% of the total annual projected new jobs, whichever is greater.
- Average annual wages must equal or exceed the average Kootenai county wage of \$39,470.
- Company must maintain the minimum required jobs for the term of the incentive agreement.
- Company must maintain operations in Idaho for the term of the agreement.
- Any additional terms deemed necessary by the Director not otherwise conflicting with the above conditions.

Moved by: Paul Kimmell  
Seconded by: Sandy Patano  
**All in favor. Motion approved.**

**Director Update**

Director Kealey recognized the hard work that the team at Commerce has been doing under the strain of COVID. Director Kealey gave EAC an update about the Department of Commerce and thanked EAC for the service they provide.

**CDBG CARES Application Review**

Community Development Manager Dennis Porter gave a Power Point presentation showing updates on previous CDBG grants and the CDBG response to the Coronavirus. Dennis Porter continued by going over the CDBG CARES scoring spreadsheet for Clark County and Madison County.

**Motion**

To approve the CDBG CARES applications from Clark County for \$350,286 and Madison County for \$345,602.

Moved by: Dave Wilson  
Seconded by: Sandy Patano  
**All in favor. Motion approved.**

**Motion**

To close the meeting.

Moved by: Rick Phillips  
Seconded by: Sandy Patano  
**All in favor. Motion approved.**

**Chairman Craner adjourned the meeting at 4:23 p.m.**