



Brad Little, Governor
Tom Kealey, Director

Economic Advisory Council Meeting Minutes
Idaho Department of Commerce
Thursday January 28, 2021

Members	Idaho Commerce Staff
(T) John Craner, <i>Region IV</i>	(T) Tom Kealey, <i>Director</i>
(T) Steve Meyer, <i>Region I</i>	(T) Jake Reynolds, <i>Business Development & Operations Administrator</i>
(T) Paul Kimmell, <i>Region II</i>	(T) Dennis Porter, <i>Community Development Manager</i>
(T) Mike Reynoldson, <i>Region III</i>	(T) Magaly Carrillo, <i>Administrative Assistant II</i>
(T) Rick Phillips, <i>Region V</i>	(T) Tony Tenne, <i>Senior Community Development Specialist</i>
(T) Sandy Patano, <i>At-Large</i>	(T) James Varner, <i>Community Development Analyst</i>
<i>(T) denotes via telephone</i>	

Call to Order

Chairman John Craner called the meeting to order at 2:04 p.m. with a quorum present.

Approval of Minutes

Chairman Craner noted that the minutes for the December 17, 2020 Economic Advisory Council (EAC) meeting had been distributed and if there were no corrections, he would approve the minutes as distributed.

Moved by: Rick Phillips

Seconded by: Steve Meyer

All in favor. Motion approved.

Call for Conflict of Interest

Chairman Craner asked EAC if they have a conflict of interest and would like to recuse themselves. (No response from EAC)

Director’s Welcome

Director Kealey welcomed EAC to the January 2021 meeting and gave an update on the Department of Commerce and what is going on around Idaho.

Community Development Updates

Community Development Manager Dennis Porter gave a Power Point presentation on the Community Development program including the update on the program funding for CDBG and RCIF and the review of the Public facility and Downtown Revitalization projects. Dennis Porter continued by going over the Public Facility and Downtown Revitalization scoring spreadsheets.

Public Facilities Application Review

Dennis Porter and Senior Community Development Specialist Tony Tenne went over the 13 Public Facility applications with a total request of \$5,583,066. The recommendation is to advance all 13 applications to the addendum stage.

Montpelier Downtown Revitalization Project Review

Dennis Porter presented the Montpelier Downtown Revitalization application to EAC that totals \$500,000. Recommendation is to approve the application to the addendum stage, but the city will need to come back with at least an analysis or plan on encouraging broadband development south side of Washington. Will also expect a response on EV station and paver sponsorship.

Procedures Manual Review

Dennis Porter has asked the Council to adopt a Duplication of Benefits policy to the CDBG procedures guide as recommended by HUD.

Motion

To move all 13 public facility applications to the addendum stage as recommended by the community Development team.

Moved by: Sandy Patano

Seconded by: Rick Phillips

All in favor. Motion approved.

Motion

To move the Montpelier Downtown Revitalization application to the addendum stage as recommended by the Community Development team.

Moved by: Rick Phillips

Seconded by: Paul Kimmell

All in favor. Motion approved.

Motion

To adopt a Duplication of Benefits policy to the CDBG procedures guide.

Moved by: Sandy Patano

Seconded by: Rick Phillips

All in favor. Motion approved.

Motion

To close the meeting.

Moved by: Rick Phillips

Seconded by: Steve Meyer

All in favor. Motion approved.

Chairman Craner adjourned the meeting at 4:47 p.m.