

2020 Idaho CDBG - Public Facilities Application

City of Kamiah

Bryan Drive Booster Pump Station Upgrade Project



November 20, 2020

Betty Heater, Mayor



Heart of the Upper Clearwater Valley

(208) 935-2672 • P.O. Box 338 • Kamiah, Idaho 83536

November 20, 2020

Director Tom Kealey
Idaho Department of Commerce
P.O. Box 83720
Boise, ID 83720-0093

Dear Director Kealey:

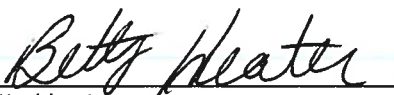
The City of Kamiah respectfully submits this application for an Idaho Community Development Block Grant. Our community requires an upgrade of the city water booster pump station on Bryan Drive. The original pump station was constructed in 1977 and provides boosted pressures to zones on the west end of Kamiah and improves the overall performance of the City's water system.

A preliminary engineering report recommended replacing the three existing pumps with five smaller pumps and two fire pumps. Other improvements include a new smaller hydropneumatic tank (which maintains on-demand pressurized water), new onsite backup electrical generator, new electrical service to the building, new double door entry, new rooftop, and LED lighting. The project improves fire flow and protection, ensures safe continuous operability, and will provide system efficiencies reducing power costs.

This application for a \$278,066 grant will help to eliminate the problem. The City is committing \$331,738 cash to help finance this project.

We appreciate your concern and attention to our CDBG request.

Sincerely,


Betty Heater
Mayor

City of Kamiah: Bryan Dr Booster Pump Station Upgrade Project

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IV. ICDBG Application Information Form

Applicant (City/County): City of Kamiah
Address: P.O. Box 338, Kamiah, ID 83536
Email Address: Stephanie@cityofkamiah.org
DUNS # 083634142

Chief Elected Official: Mayor Betty Heater
Phone: 208-935-2672

CAGE Code 4CCH1

Application Prepared by: Dodd Snodgrass, CEDA
Address: 1626 6th Ave N, Lewiston, ID 83501

Phone: 208-791-4456

Engineer (Contact Name): Stillman Norton
Address: Keller Associates, 733 5th St Suite A, Clarkston, WA 99403

Phone: 509-295-9676

NATIONAL OBJECTIVE (MARK ONE)

☒ **LMI Area** ☐ LMI Clientele ☐ Post Disaster
☐ LMI Jobs ☐ Slum & Blight ☐ LMI Housing

PROJECT TYPE (MARK ONE)

☒ **Public Facility** ☐ Post Disaster
☐ Infrastructure for Jobs ☐ Senior Center
☐ Downtown Revitalize ☐ Public Park
☐ Community Center

PROJECT POPULATION TO BENEFIT (PERSONS): (Census/Survey/Jobs)

TOTAL # TO BENEFIT: 1,295

TOTAL # LMI TO BENEFIT: 932

% LMI TO BENEFIT: 72%

PROJECT DESCRIPTION:

Upgrade the city water booster pump station on Bryan Drive. The original pump station was constructed in 1977 and provides boosted pressures to zones on the west end of Kamiah and improves the overall performance of the City's water system. Improvements will replace the three existing pumps with five smaller pumps and two fire pumps. Other improvements include a new hydropneumatic tank, new onsite backup electrical generator, new electrical service to the building, new double door entry, new rooftop, and LED lighting.

SOURCE	AMOUNT	FUNDS COMMITTED/ CONTRACT AWARD DATE	DOCUMENTATION IN APPENDIX **
ICDBG	\$278,066		
Local Cash	\$331,738	11/20/2020	E
Local Loan*			
Local In-Kind**			
USDA-RD Grant			
State Grant			
Foundation Grant			
Private Investment			
Other (Local Planning Costs)	\$69,200		CEDA/Keller contracts - E
TOTAL PROJECT FINANCING	\$679,007		

* Identify Loan Source(s) NA Date Bond or Necessary and Ordinary Passed _____

**Identify which appendix corresponding documentation is in. Documentation should be a letter from the appropriate source.

V. Economic Advisory Council Page:

The City of Kamiah, population 1,295, is a lovely, historic destination in Lewis County. Nestled along the Clearwater River, Kamiah is home to a vibrant business community, a high-performing school district, and a multitude of recreational and historical points centered around the Nez Perce Tribe, Lewis and Clark and forest access. Kamiah has been hard hit by the decline of the timber and extraction industries, traditional mainstays of the local economy, and Lewis County maintains a chronically high unemployment rate. The September Department of Labor unemployment report is 8.8%, the fifth highest rate in the state. An income survey completed in 2018 determined a low-moderate income population share of 72%. However, tourism, small businesses and the Forest Service headquarters continue to propel the area economy. The City has successfully accomplished many CDBG-funded projects over the years. Currently the city is renovating its community pool thanks to a Public Parks category CDBG.

The City is seeking \$278,066 in CDBG to upgrade its 43-year old Bryan Drive Booster Station by replacing outdated inefficient pumps with energy-wise variable-speed pumps, replacing critical tanks, electric service, and providing back-up electrical generation. The City is providing \$331,738 local cash.

The City's water system is divided between a main distribution system and a boosted pressure zone on the west end of town. The boosted pressure zone is served by the Bryan Drive Booster Station and increases pressure to both the Baker Drive (upper) and Bryan Drive (lower) pressure zones. The booster station is critical for water supply and fire flow to the west end of the City and overall reliability to the customers throughout town.

The need for the project is addressed in the City's 2010 water study and supported by a recent preliminary engineering report by Keller Associates. The components of the system are past their useful life and pose risk of failure. It is critical for the pump station to provide sufficient, on-call flows for fire protection. The old pumps do not operate variably nor is there system redundancy. Since the three existing pumps are constant speed pumps and not equipped with a variable frequency drive, pumps run at a single speed resulting in wasted energy and inefficient operation.

The Bryan Drive Booster Station is the central hub for the City's water system telemetry. Tank levels from the three City reservoirs, and booster pump controls for both the Bryan Drive and Pine Ridge Booster Stations are communicated back to the water treatment plant through this booster station. If the pumps fail, the entire water system would need to be controlled from the treatment plant. If the pumps failed or the hydropneumatic tank were to rupture, there would be no fire flow for the west side.

An upgraded booster pump station will deliver the peak hour flows with the largest duty pump out of service while maintaining system pressures in compliance with DEQ's requirements. Additionally, two new fire pumps will allow the City to meet DEQ's minimum system pressure during fire flow events with the largest fire pump out of service. There will be on-site emergency power to maintain service to the boosted pressure zone as well as ability to keep city-wide water system telemetry online. High efficiency pumping and variable frequency drives, including systems to monitor pressure and flow, will improve operation at a lower cost. There will be sufficient pumps to maintain both domestic and fire service without disruption if the largest pumps is taken offline for maintenance.

The City is in contact with Avista Utilities to evaluate electric consumption of the current operation and then do a performance-based evaluation when the new system is operational. The existing pump station costs the City \$5,300 annually in electricity. New variable speed pumps will alone reduce this costs. The evaluation may allow the City to be eligible for Avista's Incentive Payment Program, which could further reduce the costs to the City.

This project is Shovel Ready. The City has the contract documents, specifications, and design drawings. The DEQ has reviewed and approved plans and specifications and given authorization to bid and construct the project. Permitting is simple. No land acquisition is required. There are no known environmental constraints. The local cash match is in place.

VI. **Threshold Factors**

A. **Eligible Applicant:**

The applicant is a city ☒ The applicant is a county ☐

If the applicant is sponsoring a sub-recipient or this is a joint application, describe the relationship and attach a draft agreement between the parties.

A. **Eligible Activities:**

Administration, Engineering and Construction

C. **National Objective:** There are six National Objectives listed below. Complete only the National Objective that will be met with the project.

C.1. Low- and Moderate-Income Area Benefit:

Total number of households* in project benefit area **470**

*Note: For water and sewer projects, this is the number of households hooked onto the system and any households that will hook onto the system once the project is complete.

LMI Percentage Determined by: (Check one and complete requested information)

☐ Census Data –

☒ Income Survey – provide Survey Report in Appendix C

☐ Census and Survey

D. **Citizen Participation:**

ICDBG Citizen Participation Plan adopted? **XX Yes** ☐ No

Did you hold a public hearing prior to application? **YES**

Date of Notice **October 29, 2020** Date of Hearing **November 12, 2020**

Public Hearing was advertised in newspaper of record, *The Clearwater Progress*. Affidavit of Publication, sign-in sheet, record of comments, and handouts from the public hearing are included in Appendix B. No comments were received prior to or at the hearing. Minutes will be provided as soon as completed.

E. **Administrative Capacity:**

1. Applicant Capacity

- a. **Stephanie Dyche the city clerk-treasurer has been employed with Kamiah since February 2019. She has attended multiple trainings by AIC and other professional development courses focused on management and accounting. She is assisted by a Deputy Clerk, and has the skill set and knowledge to administer CDBG funds. The public works department has a staff of four with one operator providing full oversight of the water system**

- b. **The City of Kamiah's FY 2019 audit is included in Appendix J. There were no material weaknesses, deficiencies, or findings.**
- c. **Kamiah has been the recipient of multiple ICDBG awards as well as other federal and state grants. The city is currently completing a Parks Category CDBG, which was awarded in 2018.**

2. **Grant Administrator.**

The City selected Clearwater Economic Development Association (CEDA) as grant administrator for this project through the CDBG micro-purchase procurement process. CEDA has on staff four certified block grant administrators to ensure that all compliance and administrative duties are carried out. Dodd Snodgrass, Development Manager and Angela Edwards-Kuskie will be staff available to manage the project. CEDA has a depth of capacity and experience to provide grant administration services on this project. CEDA is administering a Public Parks grant with the city

Procurement Documentation in Appendix A.

F. Fair Housing:

Fair Housing Resolution adopted in 2000 and included in Appendix H. The City updated its fair housing assessment and other requirements in January 2020 as a condition for the Kamiah Community Pool project, which are on file with Commerce

G. Anti-Displacement Resolution:

The applicant certified to this by signing the Certifications Page in the back of this chapter.

VII. Program Income:

N/A

VIII. Project Description and Property: Include the project description as outlined in the instructions.

A. Project Description:

Existing Situation

The City's water system is divided into two general zones: the main distribution system and a boosted pressure zone on the west end of town. The boosted pressure zone is served by the Bryan Drive Booster Station, which was originally constructed in 1977, and increases pressure to both the Baker Drive (upper) and Bryan Drive (lower) pressure zones. The booster station is critical for water supply and fire flow to the west end of the city and overall reliability to the customers throughout the city.

The Bryan Drive Booster Station serves as the central hub for the City's water system telemetry. Tank levels from all three of the City's reservoirs, and booster pump controls for both the Bryan Drive and Pine Ridge Booster Stations are communicated back to the water treatment plant through this booster station. Additionally, the Bryan Drive Booster station is located adjacent to two of the City's three reservoirs that provide domestic and fire supply to the main distribution system.

Need

The City amended its Water System Study in 2010 to address the need for improvements to the Bryan Drive Booster Station. City water treatment plant upgrades were completed in 2012, and high priority water mains were replaced in 2016, but excluded the booster station due to budgetary constraints. With the water treatment plant and higher priority water mains addressed, the City has turned their focus to its water system priority, the Bryan Drive Booster Station

Older booster stations require frequent maintenance to keep motors and pumps running with minimal disruption to connected homes. Since 1977, the two 200 GPM constant speed duty pumps have been rebuilt several times but are well beyond the end of their useful life. In 1995, the City added a 500 GPM constant speed fire service pump to help provide fire flow for homes in the boosted pressure zone, however this fire pump only provides protection to the upper zone, does not currently have any redundancy, and is insufficient to serve the lower pressure zone. The existing booster station includes a pressurized hydropneumatic storage tank which maintains on-demand pressurized water. This tank is too large, difficult to service, and not set up for easy isolation for maintenance purposes. The age of the tank also poses a risk that it could leak, rupture, or fail without notice.

Since all three existing pumps are constant speed pumps and not equipped with a variable frequency drive, they run at a single speed resulting in wasted energy and inefficient operation.

Lastly, there is no existing backup power supply for this booster station. In the event of power outages to this booster station, and in addition to loss of service on the west end of town, the City will lose all system telemetry and will no longer see tank levels and pump controls, which would require City operators to manually check each location continuously until power is brought back online. The boosted pressure zone fed by this booster station also provides some back pressure into the main distribution system, particularly at nighttime while the water treatment plant is offline.

In 2019 the City hired Keller Associates to complete a full preliminary engineering report and construction drawings and specifications to upgrade the station.

Scope of Work

The project includes replacing the three existing pumps with five smaller high-efficient pumps and two fire pumps, which can operation at variable speeds. Other improvements include replacing the old larger hydropneumatic tank with a new smaller easier to maintain tank, new onsite backup electrical generator, new electrical service to the building, new double door entry, new rooftop, and LED lighting.

Outcomes/Benefits

The new booster pump station will deliver the peak hour flows with the largest duty pump out of service while maintaining system pressures in compliance with DEQ's requirements. Additionally, two new fire pumps will allow the City to meet DEQ's minimum system pressure during fire flow events with the largest fire pump out of service. There will be on-site emergency power to maintain service to the boosted pressure zone as well as to keep the city-wide water system telemetry online. High efficiency pumping and variable frequency drives, including systems to monitor pressure and flow, will improve operation at a lower cost. There will be sufficient pumps to maintain both domestic and fire service without disruption if the largest pumps is taken offline for maintenance. Finally, the City is working with Avista Utilities to evaluate electricity use of the current operation and then do a performance-based evaluation on the new system. The pump station costs the city \$5,300 annually in electricity. New variable speed pumps will alone reduce this costs. The evaluation may allow eligibility for Avista's Incentive Payment Program, which could further reduce City costs.

Plans and Drawings

A complete set of constructing drawings, contract documents and specifications have been completed by Keller Associates (May 2020). The DEQ has reviewed and approved plans and specifications and given authorization to bid and construct the project. See Appendix G.

B. Project Property & Permits: Answer the following questions and attach documentation.

1. Does the applicant have current ownership or title to property applicable to the project? **XX Yes** ___ No
Ownership information in Appendix F.
2. Will any property be needed for this project? ___ Yes **XX No**
Status of the purchase: _____
Estimated date of final purchase: _____
What funds will be used to make purchase? _____
3. Will any easements/or rights-of-way be needed for this project? ___ Yes **XX No**
Status of the purchase: _____
Estimated date of final purchase: _____
What funds will be used to make purchase? _____
4. Will any lease be needed for this project? ___ Yes **XX No**
Status of the lease: _____
Estimated date of lease execution: _____
5. Is anyone living on the land or in the structures at the proposed site? ___ Yes **XX No**
6. Is any business being conducted on the land or in the structures at the proposed site? ___ Yes **XX No**
7. Are there any businesses, individuals, or farms being displaced as a result of this project? ___ Yes **XX No**
8. Are there permits that will be needed for the project, i.e.,
 - well permit ___ Yes **XX No**
 - water rights ___ Yes **XX No**
 - land application ___ Yes **XX No**
 - demolition permits ___ Yes **XX No**
 - zoning permit ___ Yes **XX No**
 - air quality permit ___ Yes **XX No**
 - building permit **XX Yes** ___ No
 - other (DEQ const). **XX Yes** ___ NoStatus of the permits (has application for the permit been submitted, if so what is projected date of issue?): **Contractor will submit building permit. DEQ has approved construction. Ready to bid!**
9. Describe the ownership or lease arrangements for the property involved in the project. **The City owns the property where the existing booster station and facilities are located**

IX. **Budget Narrative:** Describe the source and status of all funding for the project according to the instructions. Provide support documentation in the appendix.

A. Government

There are no outside government funding agencies involved in this project.

B. Local

The city is providing \$331,738 cash match from its water reserve fund for the project. The balance of that fund is for additional water project needs. Match documentation is in Appendix E

In planning costs, the city spent \$3000 for project development services with CEDA, and \$66,200 for engineering services with Keller Associates

C. Private

None

If applicable will the city allow Commerce staff to access RD apply?

____ Yes _____ No **XX N/A**

X. Idaho Community Development Block Grant Budget Form									
Applicant or Grantee:		City of Kamiah		Project Name: Bryan Drive Booster Station Upgrade					
		AMOUNTS							
LINE ITEMS	ICDBG	City Cash	City In-Kind	Federal*	State*	Total			
Planning		\$3,000				\$3,000			
Facilities Plan		\$66,200				\$66,200			
Administrative**	\$25,000					\$25,000			
Design Professional	\$34,135	\$34,133				\$68,268			
Acquisition									
TERO		\$15,929				\$15,929			
Construction	\$218,931	\$281,680				\$500,610			
Materials/Equip									
Financing									
Legal									
Property Value									
Total Costs	\$278,066	\$400,942	\$0	\$0	\$0	\$679,007			
*Identify funding source - No outside funding sources									
** Can't exceed 10% ICDBG									
Planning - CEDA development contract									
Facility Plan - Keller Assoc contract									

XI. Detailed Cost Analysis

1. Have plans and specs been submitted to regulatory agencies for review? XX Yes ___ No
If yes, list date submitted: **May 2020 to DEQ. Construction documents approved**
If no, list expected date to be submitted: _____
2. Will project include bid alternatives to meet project budget if necessary? XX Yes ___ No
3. Are Davis Bacon wage rates applicable to the project? XX Yes ___ No
If yes, are they included in the project costs? XX Yes ___ No
4. Design Professional Cost Estimate may be found in Appendix D.

XII. Project Schedule

Project Activity	Date (to be) Completed	Documentation in Appendix
Design Professional Contract Executed	May 2021	
Grant Administration Contract Executed	May 2021	
Environmental Release	June 2021	
Bid Document Approval	May 14, 2020	Approved by DEQ.
Bid Opening	July 2021	
Construction Contract Executed	July 2021	
Start Construction	Aug 2021	
Second Public Hearing	Dec 2021	
Certificate of Substantial Completion	April 2022	
Furthering Fair Housing Actions	Oct 2021	
504/ADA Accessibility Actions	Oct 2021	
LEP Four Factor Analysis	Oct 2021	
Construction 100% Complete	May 2022	
Final Closeout	June 2022	

XIII. **Grantee and Sub-recipient Financial Profiles**

Is the Grantee a (circle one)

City

County

Section I. Water System (only) – Input information for the water system (entity) that is expected to utilize the CDBG funds.

Water Source(s): ___ Wells **XX River** ___ Lake ___ Springs ___ Purchase
___ Other

Water Treatment Method: **Kamiah uses a conventional filtration system with coagulation, flocculation, and multi-media filtration for particle removal. This is followed by chlorination to destroy remaining pathogens and addition of sodium carbonate to maintain appropriate pH to minimize corrosion of plumbing and discoloration of water**

Number of people served by the system	1495
Number of hook-ups on the system	518
Number of equivalent dwelling units (EDU's) on the system	738
Number of residential EDUs	424
Number of commercial EDUs	314
Number of industrial EDUs	0
Are all system users on meters	Yes
For residential users, what is the average monthly water rate for 10,000 gallons?	\$42.12
What will be the new monthly rate after the project is complete based on 10,000 gallons?	\$42.12
When was the last rate increase?	10/1/2020
How much were the rates increased?	\$1.81 (4.5%)
Annual water system revenue	\$ 831,453
Current reserve amount	\$ 628,848
Total dollar amount owed by customers in arrears	\$11,262
Annual water system expenses	\$ 743,014
Residential Hook-Up Fee	\$ 1,500
Commercial Hook-up Fee	\$ 1,500
Industrial Hook-Up Fee	\$ 1,500

Identify outstanding indebtedness:

<u>Bond</u>	<u>Years remaining</u>	<u>Annual Payment</u>	<u>Lender</u>
Sewer	23	\$134,994	USDA
Water	33	\$92,169	USDA

Explain Water Conservation Methods Implemented:

In times where conservation is necessary the City issues a conservation order which restricts watering to only the most necessary uses. The City of Kamiah does its best to monitor for system leaks. This will be enhanced significantly by addition of flow monitoring at a remodeled Bryan Drive Booster Station

If the project is a water source improvement, has a source water protection plan been conducted?

☐ Yes ☐ No **XX N/A**

For this proposed project:

Has the replacement cost of short lived assets (SLA) been determined? ☐ Yes **XX No**

What is the amount? \$ _____

How much annually needs to be reserved for the SLA replacement cost? \$ _____

Note: replacement cost might be identified in the facilities plan

Will the replacement of the SLA be funded by the most current rates? ☐ Yes **XX No**

If Yes, what percentage of revenue is being budgeted for replacement of the SLA? _____ %

If No, explain when and how replacement of SLA will be implemented? **IRWA completed a draft water rate report. It is under review and will also extend to a look into SLA**

City Financial information is included in Appendix J.

Section III. All Applicants except Sewer and Water

N/A

Section IV. All Applicants (City or County)

Furthering Fair Housing

As part of the CDBG program, cities and counties are required to further fair housing within your community. In 2016, Commerce and Idaho Housing and Finance Association conducted an assessment to fair housing. The assessment examined policies and practices among Idaho's cities, counties, and housing industry to determine fair housing issues and contributing factors.

For some of these contributing factors there are steps cities and counties can take to achieve the goal of reducing or mitigating the factors, thereby furthering fair housing.

Contributing Factor #1 - There is the lack of cities and counties providing for the allowance of group homes in designated residential zones or their narrow definitions of the types of group homes allowed (e.g., nursing and rest homes) Why is this a contributing factor? The regulation may treat residents who are disabled, differently. Therefore;

Has the City reviewed its zoning codes specific to group homes to ensure that they are in compliance with the Fair Housing Act? (group homes are allowed in residential zones and that the City definition of a group home is not too restrictive)

XX Yes ___ No

If No, what steps are you taking to address the issue? _____

Contributing Factor #2 - Idaho's fair housing law does not provide protection based on familial status. Familial status is the presence of one or more children under the age of 18, pregnant woman, or someone in the process of acquiring legal custody of a child. Why is this a contributing factor? Residents who are unfamiliar with fair housing law may believe that they are not protected from housing discrimination based on familial status because Idaho's law does not cover familial status.

Does the City have an ordinance, resolution, or proclamation that prohibits discrimination against individuals based on their familial status? Note: this is not the same as the Fair Housing Resolution.

___ Yes **_XX No**

If No, has the council or commission discussed the issue and/or are willing to pass such an ordinance, resolution, or proclamation?

Explain.

At present the City of Kamiah does not have an ordinance that specifically prohibits discrimination based on familial status. The Council would be open to discussing and reviewing such an ordinance in the future.

Contributing Factor #3 – Lack of public transportation in rural areas. Also, insufficient transportation services to support independent and integrated community living for seniors and persons with disabilities.

In accordance with Idaho's Local Land Use Planning Act, has the City completed their Comprehensive Plan? **XX Yes** ___ No

If Yes, when was the Plan last updated? **April 2010. The city is engaged with CEDA to provide a comp plan update in 2020-21**

Under the transportation component of the Plan has the City evaluated:

- Existing (or feasibility of) public transportation options such as – bus or van? **XX Yes** ___ No
- Bicycle paths? **XX Yes** ___ No

Contributing Factor #4 – Low wages in economically disadvantaged rural areas due to limited economic growth and growth in low wage industries (e.g. service jobs)

Does the City belong to an economic development organization whose objective is to advance job growth or training opportunities in the area? If yes, identify the organization(s)

Yes - Clearwater Economic Development Association and Ida-Lew Economic Development

Contributing Factor #5 – Housing in rural areas developed without visitable / accessible features due to limited development in some rural areas and when housing was developed.

What is the most current edition of the International Building Code the City / County has adopted?

The City of Kamiah follows the State of Idaho's Adopted IBC: 2015 IBC effective 1 January 2018

What is the most current edition of the International Residential Code the City has adopted?

The City of Kamiah follows the State of Idaho's Adopted IRC: 2012 International Residential Code parts I, II, III, IV and IX

In addition to the International Residential Code, has the City adopted a building standard or ordinance that requires or encourages visit ability in single family housing? (basic requirement: one zero-step entrance, doors with 32 inches of clear passage space, and one bathroom on the main floor you can get into in a wheelchair)

☐ Yes ☒ No

If Yes, identify when the ordinance or resolution was adopted.

XIV. Project Site – Field Notes Review

The purpose of this review is to identify potential environmental related issues that could delay, hamper or derail the proposed project. The information will assist in understanding what studies, documentation, and mitigation measures could be applicable in order to commence project construction.

1. Limitations on Activities

Is the Grantee planning or in the process of acquiring property for this proposed project? ☐ Yes **XX No**

If yes, is the Applicant aware that land acquired or site work after submission of the ICDBG application is subject to 24 CFR 58.22 Limitation on Activities Requiring Clearance? Meaning once an application for ICDBG funds is submitted, neither Applicant or sub recipient, may commit Non-HUD funds to a project for land acquisition or site work (except for minor testing) before the environmental review is complete, unless the land acquisition or contract is conditioned on completion of the ICDBG environmental review.

2. Historic Preservation

Has the SHPO or THPO been notified of the project? **XX Yes** ☐ No

Have tribes with possible cultural and religious sites been notified of the project? **XX Yes** ☐ No

3. Floodplain

Is the project located within a floodway or floodplain designated on a current FEMA map? Check Web site www.store.msc.fema.gov ☐ Yes **XX No** ☐ Not Sure

If yes what is the floodplain map number? _____

If the project is located in a floodway or floodplain, is the community where the project is taking place a participant in the National Flood Insurance Program. Check Web site www.idwr.idaho.gov/water/flood ☐ Yes ☐ No

4. Wetlands

Are there ponds, marshes, bogs, swamps, drainage ways, streams, rivers, or other wetlands on or near the site? ☐ Yes **XX No**

If yes, has the Army Corps of Engineers (Corps) been notified? ☐ Yes ☐ No

Has the Corps indicated what permit level will be required? ☐ Yes ☐ No ☐ N/A

5. Asbestos and/or Lead Based Paint

For building renovations, remodeling, or demolition, has an asbestos analysis been planned for or conducted?

☐ Yes **XX No**

For housing rehabilitation, has a lead based paint assessment been planned for or conducted?

☐ Yes ☐ No **XX N/A**

6. Noise Sensitive Use

Is the project new construction or rehabilitation of noise sensitive use (i.e., housing, mobile home parks, nursing homes, hospitals, and other uses where quiet is integral to the project functions)?
☐ Yes **XX No**

If yes, is the project located within 5 miles of an airport, 1000 feet of a major highway or busy road, or 3,000 feet of a railroad? ☐ Yes ☐ No

7. Explosive and Flammable Operations

Is the physical structure (not necessarily infrastructure) intended for residential, institutional, recreational, commercial or industrial use? ☐ Yes **XX No** ☐ Unknown at this time

If yes, are there any above ground explosives, flammable fuels or chemical containers within one mile of the physical structure? ☐ Yes ☐ No

If yes, have you been able to identify what the container is holding and the container's size?
☐ Yes ☐ No

8. Site or Soil Contamination

Are there any known hazardous materials, contamination, chemicals, gases, and radioactive substance on or near the site? ☐ Yes **XX No** ☐ Unknown at this time

If yes, explain _____

During the visual inspection of the site, are there signs of distressed vegetation, vents or fill pipes, storage/oil tanks, stained soil, dumped material, questionable containers, foul or noxious odors, etc.
☐ Yes **XX No**

If yes, explain _____

At this time, are the site's previous uses known to have been gasoline stations, train depots, dry cleaners, agricultural operations, repair shops, landfill, etc.? ☐ Yes **XX No**

Are other funding agencies requiring the Grantee to perform an American Society for Testing Materials (ASTM) environmental assessment? ASTM assessment involves analysis of site uses and ownership, inspection of site, and possible testing. ☐ Yes **XX No**

9. Other Agency Environmental Reviews

Have facilities studies or other environmentally related site reviews been conducted or in the process of being conducted? ☐ Yes **XX No**

If yes, identify who is conducting the review.

10. Information Letters

The advanced mailing of environmental information letters is sought in an effort to minimize the project's timeline in waiting for necessary documentation or information. It will assist in earlier responses to required mitigation measures should the proposed project receive grant funding.

Check the agencies that have been mailed an environmental information letter.

Note: If other funding agencies have sought comment, in writing, from the agencies listed below for the same project, you may not need to send an information letter. Contact your Specialist if other environmental information or scoping letters have been sent.

- ☒ Idaho State Historic Preservation Officer
- ☒ Tribal Historic Preservation Officer or Tribal Office
- ☐ Army Corps of Engineers (if wetlands are applicable)
- ☒ U.S. Fish and Wildlife
- ☐ NOAA Fisheries (if salmon and/or steelhead are applicable)
- ☒ Idaho Fish and Game
- ☐ USDA Natural Resource Conservation Service (if farmlands are applicable)
- ☒ Idaho Department of Environmental Quality
- ☒ Local Government – Planning Department
- ☒ Others ID Dept of Water Resources

Scoping letters were mailed on October 6, 2020. Provided in Appendix I

XVI. CERTIFICATIONS

I certify the data in this application is true and correct, that this document has been duly authorized by the governing body of Kamiah and we will comply with the following laws and regulations if this application is approved and selected for funding.

Specific CDBG Provisions:

Section 110 of the Housing and Community Development Act of 1974, as amended, by the Housing and Urban-Rural Recovery Act of 1983 and the Housing and Community Development Act of 1987, 24 CFR 570.603, and State regulations regarding the administration and enforcement of labor standards;

It will comply with all parts of Title I of the Housing and Community Development Act of 1974, as amended, which have not been cited previously as well as with other applicable laws;

Conduct and administer its program in conformance with Title VI and Title VIII, and affirmatively further fair housing;

Provide opportunities for citizen participation comparable to the state's requirements (those described in Section 104(a) of the Act, as amended);

Not use assessments or fees to recover the capital costs of CDBG funded public improvements from low and moderate income owner occupants;

Minimize displacement as a result of activities assisted with CDBG funds by following the Idaho Department of Commerce's anti-displacement and relocation assistance plan and the Uniform Relocation Assistance and Real Property Acquisition Act of 1970, as amended (49 CFR Part 24);

Policy on the Prohibition of the Use of Excessive Force:

It hereby prohibits any law enforcement agency operating within its jurisdiction from using excessive force against any individuals engaged in nonviolent civil rights demonstrations. In addition, it hereby agrees to enforce any applicable state or local laws against physically barring entrances or exits from a facility or location that is the subject of a non-violent protest demonstration.

It further pledges enforcement of this policy within its jurisdiction and encourages any individual or group who feels that it has not complied with this policy to file a complaint.

Civil Rights and Equal Opportunity Provisions:

Title VI of the Civil Rights Act of 1964 (Public Law 88-352), and the regulations issued pursuant thereto (24 CFR Part 1), which provides that no person in the United State shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination under any program or activity for which the applicant received Federal financial assistance and will immediately take any measures necessary to effectuate this assurance. If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits;

The Fair Housing Act (previously known as Title VIII of the Civil Rights Act of 1968) (Public Law 90-284), as amended, administering all programs and activities relating to housing and community development in a manner to affirmatively further fair housing in the sale or rental of housing, the financing of housing, and the provision of brokerage services;

Section 109 of Title I of the Housing and Community Development Act of 1987, as amended, and the regulations issued pursuant thereto (24 CFR 570.602), which provides that no person in the United States shall, on the grounds of race, color, national origin, religion, or sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination on the basis of age under the Age Discrimination Act of 1975 or with respect to otherwise qualified handicapped individuals as provided in Section 504 of the Rehabilitation Act of 1973 shall also apply to any such program activity;

Executive Order 11063, as amended by Executive Order 12259 on equal opportunity in housing and non-discrimination in the sale or rental of housing built with Federal assistance, and requiring that programs and activities relating to housing and urban development be administered in a manner affirmatively to further the goals of Title VIII of the Civil Rights Act of 1968;

Executive Order 11246 as amended by Executive Order 11375 and 12086, and the regulations issued pursuant hereto (24 CFR Chapter 60), which provides that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of Federal or federally assisted construction contracts. Contractors and subcontracts on Federal and federally assisted construction contracts shall take affirmative action to insure fair treatment in employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation and selection for training and apprenticeship;

It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended, requiring that to the greatest extent feasible opportunities for training and employment be given to lower income residents of the project area and contracts for work in connection with the project be awarded to eligible business concerns which are located in, or owned in substantial part by, persons residing within the unit of local government;

Property Acquisition Provision:

It will comply with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and Federal implementing regulation at 49 CFR Part 24, and the requirements of section 570.496a and it is following a residential anti-displacement and relocation assistance plan under section 104(d) of Title I of the Housing & Community Development Act of 1974, as amended;

Environmental Standards and Provisions:

Its chief executive official:

- 1) Consents to assume the status of a responsible Federal official under the National Environmental Policy Act of 1969 (NEPA) (42 U.S.C. S 4321 et seq.) and other provisions of Federal law, as specified at 24 CFR 58.1 (a) (3) and (a) (4), which further the purposes of NEPA insofar as the provisions of such Federal law apply to the Idaho Community Development Block Grant Program; and
- 2) Is authorized and consents on behalf of the applicant and himself/herself to accept the jurisdiction of the Federal courts for the purpose of enforcement of his/her responsibilities as such an official.

It will comply with:

- 1) The National Environmental Policy Act of 1969 (42 U.S.C. S 4321 et seq.) and 24 CFR Part 58, and in connection with its performance of environmental assessments under the National Environmental Policy Act of 1969, comply with Section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. 470), Executive Order 11593, and the Preservation of Archaeological and Historical Data Act of 1966 (U.S.C. 469a-1, et seq.) by:
 - a) Consulting with the State Historic Preservation Officer to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR Part 800.8) by the proposed activity; and

- b) Complying with all requirements established by the State and to avoid or mitigate adverse effects upon such properties.
- 2) Executive Order 11988, Floodplain Management;
- 3) Executive Order 11990, Protection of Wetlands;
- 4) Endangered Species Act of 1973, as amended, (16 U.S.C. Section 1531 et seq.);
- 5) The Fish and Wildlife Coordination Act of 1958, as amended, (16 U.S.C. Section 661 et seq.);
- 6) The Wild and Scenic Rivers Act of 1968, as amended, (16 U.S.C. Section 1271);
- 7) The Safe Drinking Water Act of 1974, as amended, (42 U.S.C. Section 300f et seq.);
- 8) Section 401(f) of the Lead-Based Paint Poisoning Prevention Act, as amended, (42 U.S.C. Section 4831 (b));
- 9) The Clean Air Act of 1970, as amended, (42 U.S.C. Section 7401 et seq.);
- 10) The Federal Water Pollution Control Act of 1972, as amended, (33 U.S.C. Section 1251 et seq.);
- 11) The Clean Water Act of 1977 (Public Law 95-217); and
- 12) The Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act of 1976 (42 U.S.C. Section 6901 et. seq.);
- 13) Section 202(a) of the Flood Disaster Protection Act of 1973 (42 U.S.C. 4106) as it relates to the mandatory purchase of flood insurance for special flood hazard areas.

Labor Standards and Provisions:

The provisions of the Davis-Bacon Act (46 U.S.C. S 276a-5) with respect to prevailing wage rates (except for projects for rehabilitation of residential properties of fewer than eight units);

Contract Work Hours and Safety Standards Act of 1962, 40 U.S.C. 327-332, requiring that mechanics and laborers (including watchmen and guards) employed on federally assisted contracts be paid wages of not less than one and one-half times their basic wage rates for all hours worked in excess of forty in a work-week;

Federal Fair Labor Standards Act, 29 U.S.C. S 102 et seq., requiring that covered employees be paid at least the minimum prescribed wage, and also that they be paid one and one-half times their basic wage rate for all hours worked in excess of the prescribed work-week;

Anti-kickback (Copeland) Act of 1934, 18 U.S.C. S 874 and 40 U.S.C. S 276c, which outlaws and prescribes penalties for "kickbacks" of wages in federally financed or assisted construction activities;

Anti-Lobbying Certification:

No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of, employee of a member of, officer of or employee of Congress in connection with the awarding of any federal contract, the making of any federal grant or loan, the entering into any cooperative agreement and the extension, renewal, modification or amendment of any federal contract, grant, loan or cooperative agreement.

If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of, employee of a member of, officer of or employee of Congress in connection with this federal grant, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

The applicant shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was place when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this

transaction imposed by Section 1352, Title 31, US Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Administrative and Financial Provisions:

2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards

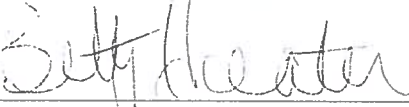
Miscellaneous:

It will establish safeguards to prohibit employees from using positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business or other ties;

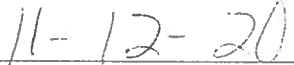
It will comply with the provisions of the Hatch Act, which limits the political activity of employees;

It will give State, HUD and the Comptroller General through any authorized representatives, access to and the right to examine all records, books, papers, or documents related to the grant; and

The local government hereby certifies that it will comply with the above stated assurances.



Betty Heater, Mayor



Date

PUBLIC FACILITIES RANKING CRITERIA

XV. Review and Ranking Narrative:

I. **Program Impact (300 points):** Comparison of funding requested, beneficiaries and match.

- A. Percentage of Idaho Community Development Block Grant money in the total project (30/20/10/0 points): Projects with the lowest percentage of grant dollars in their project total will receive more points.
- B. Percentage of Local Matching Funds compared to ICDBG grant funds (60/40/20/0 points): Projects with the highest percentage of local match will receive more points.
- C. Grant dollars per person (50/30/15/0 points): Projects with the lowest amount of grant money per person will receive higher points.
- D. Local matching funds per person (60/40/20/0 points): Projects with the highest amount of local match per person will receive higher points.

(Commerce will do the calculations).

- E. Eligible activity priority ranking (100 points): Identify which eligible activity or activities ICDBG funds are planned to be expended on.

Eligible Activity	Points Possible	Check if ICDBG will be spent on this activity	Percentage of ICDBG Budget Spent on Activity
Acquisition of Real Property	75		
Acquisition of Real Property for Housing Projects	50		
Public Facilities and Infrastructure Improvements	100	X	79 percent
Engineering-Architectural	100	X	12 percent
Code Enforcement	50		
Clearance and Demolition	50		
Removal of Architectural Barriers	100		
Rental Income Payments	0		
Disposition of Property	10		
Public Services	0		
Relocation Payments	25		
Planning Activities	0		
Administration Activities	100	X	9 percent
Grants to Nonprofit Community Organizations	0		
Grants to Nonprofit Community Organizations for Housing Projects	75		
Energy Planning	0		
Housing Rehabilitation	75		

- II. **LMI Need and Impact (240 points):** In the national objectives category, points are assigned based on the percentage of low- and moderate-income individuals benefitting from the project. Information regarding how a project meets the national objective is available in Chapter 2 – Eligibility.

- A. **Low- and Moderate-Income Percentage Points (100 points):** Points will be assigned according to the percentage of low- and moderate-income persons that live within the project area.

51.00%	to	60.00%	=	20 points
61.01%	to	70.00%	=	40 points
70.01%	to	80.00%	=	60 points
80.01%	to	90.00%	=	80 points
90.01%	to	100.00%	=	100 points

- B. **Need (80/60/40/20 points):** Points will be assigned based on the narrative and documentation provided to substantiate the degree of need as defined below. In addition to describing the criticalness of the need, the narrative must address the regulation that is being violated and how the condition came about.

- **Critical need (80 points):** Critical need is defined as an existing, officially identified violation of federal or state health or safety regulations. If the community has critical need, the regulations being violated must be documented (i.e., compliance order, consent order, or notice of violation –with exception of violation related to the failure to report or fire flow issues).
- **Moderate need (60 points):** Moderate need is an officially identified problem related to health and safety regulations, but the community is not in violation of any regulation (i.e., notice of violation, warning letter, not meeting fire flows).
- **Potential need (40 points):** In order to be considered a potential need, a community must illustrate that the current situation would become a violation if it is left uncorrected.
- **Community need (20 points):** Community need is a general improvement not related to health and safety, but is a major improvement in community services and infrastructure.

Need:

- If the booster pump fails, which could happen any time, the entire west side of the community loses service.
- If the power fails, there is no telemetry (measurement/data) with the rest of the water system and operability is interrupted
- DEQ 2017 sanitary survey identified deficiency with hydropneumatic tank
- DEQ has approved the construction documents, which demonstrates strong support from the agency
- Excessive expense to operate the pumps due to power requirements
- The Kamiah Fire Chief identified need in letter

Documentation included in Appendix K.

C. Impact: (60/40/20/0 points): Answer the following question.

What will be the project's permanent impacts and benefits to the community or residents?

- Safety/Fire protection - Efficient water flow and pressure
- Energy conservation - Energy reduction with more efficient pumps
- Health - An isolated hydropneumatics tank will prevent rupture and contamination to the water system
- System reliability - Capital replacement of outdated equipment for another 40 years of operation
- Cost Savings - Reduce the City's \$5,300/yr tab to operate the pumps.

III. **Project Categories (260 points):** This section examines preparedness of a community to undertake the proposed project. There must be documentation that the appropriate personnel, planning, site review, agency viability, site control, funding commitments, and cost estimates to initiate and complete the project are identified and completed.

A. **Planning, previous actions and schedule (220 points).** Using the categories below, the applicant must describe and document the process used to plan and implement the project and describe the components of the project. The more complete the categories and project components will earn the application more points.

1. **Design Professional (20 points):** To receive points the applicant must have issued a request for proposals and completed the design professional selection process using ICDBG procurement requirements as described in the most recent grant administration manual. A copy of the
 - request for proposals
 - solicitation process and
 - completed summary evaluation rating sheet must be submitted to receive full points.

Procurement documentation included in Appendix A

2. **Grant Administration (20 points):** To receive points the applicant must have issued a request for proposals and completed the grant writing and administrator selection process using ICDBG procurement requirements as described in the most recent grant administration manual. A copy of the
 - request for proposals
 - solicitation process and
 - completed summary evaluation rating sheet must be submitted in order to receive full points.

The city used the Micro Purchase Procurement Process for grant administration services \$25,000 or less. The City Council approved the selection of CEDA at its 9/23/2020 council meeting. CEDA is currently serving as grant administrator for the city pool restoration project. Minutes included in Appendix A

3. **Plans and studies (30 points):** The applicant must complete a preliminary engineering report, facility plan study, preliminary architectural report, or transportation study of the system, building, or facility. The report or study should be completed by a design or public works professional. The plan or study should address some if not all of the following:

Plans and Studies

- Project Planning
 - Location
 - Environmental Resource Present
- Existing Facilities
 - Location Map
 - History
 - Condition of Existing Facilities
- Need of Project
 - Health, Sanitation and Security
 - Aging Infrastructure
- Alternative Considered
 - Description
 - Design Criteria
 - Map, Environmental Impacts
 - Sustainability Consideration (energy efficiency and green infrastructure)
- Selection of an Alternative
 - Life Cycle Cost Analysis
- Proposed Project (Recommended Alternative)
 - Preliminary Project Design
 - Project Schedule
 - Annual Operating Budget (Income, Annual O&M Costs, Debt Repayments, Reserves)
- Conclusions and Recommendations
 - Organizational and staffing requirements.
- Population Trends
- Community Engagement
- Financial Status of Existing Facilities
- Water, Energy
- Waste Audits
- Reasonable Growth
- Compliance with state and federal regulations.
- Land Requirements
- Potential Construction Problems
- Site plan/schematics
- Cost Estimates
- Non-Monetary Factors
- Sustainability Considerations
- Total Project Cost
- Permit Requirements
- Financing options.

- a. Identify the review status of the facilities plan or study by the applicable regulatory agency and applicable funding agency (such as DEQ, USDA-RD or ITD). *Check one*

☐ Currently Underway
☐ Completed but not approved
☒ Completed and approved

- b. If an environmental review is required what is the status of the Environmental Information Document or Review? *Check one*

☒ Currently Underway (scoping letters only)
☐ Completed but not approved
☐ Completed and approved

Keller Assoc. Prelim Engineering Report (November 2019), Contract Documents and Specification, exec summary, 2007 original water master plan and 2010 update by Progressive Engineering excerpt included - Appendix G.

4. **Project Site – Field Notes Review (10 points):** Maximum points will be awarded if the applicant has completed the field notes review and mailed out environmental information request letters before submission of application. See section XIV Project Site – Field Notes Review

5. Agency viability (35 points):

For water and sewer projects:

- a. Utility rate reviewed by one of the following – Rural Community Assistance Corporation (RCAC) or Idaho Rural Water Association. - Or analysis or pro-forma from the lending agency, such as USDA-RD, DEQ, or bank.

Draft rate study completed by IRWA provided in Appendix J.

- b. Completion of ICDBG financial profile worksheet located above in Section XIII.

6. Property acquisition (30 points):

Points are based on, if the applicant or sub-recipient has ownership of the property including easements or rights-of-way permits or has an option to purchase pending completion of environmental release.

If property, including land, building, rights-of-way and easements is not secured but is identified on a plat map, 5 points will be awarded.

Property ownership documentation in Appendix F

7. **Funding commitments (45 points):** Full points will be awarded if 100 percent of match funds are committed to the project. A commitment letter must be provided in the appendix. A support letter does not qualify as a commitment. If local match is a bond, the applicant must provide documentation that the bond has passed and who will buy it.

Match commitment by City provided in Appendix E.

8. **Schedule (5 points):** Points will be awarded based on the project schedule completed in the general application.

9. **Administrative capacity (25 points):** Points will be awarded based on:

- a. Capacity to manage. (5 points).

- b. Has the applicant completed a Section 504 Americans with Disabilities Act Self-Assessment and Transition Plan (5 points)?

XX Yes ____ No

Included in Appendix H

- c. Affirmatively Furthering Fair Housing (15 points):

Included in Appendix H

10. **Cost analysis (40 points):** The detailed cost analysis sheet should be completed and dated/signed by Design Professional within four weeks of submission of general application.

Included in Appendix D

APPENDICES

A – Procurement

B – Citizen Participation

C- National Objective

D- Engineer Stamped Cost

E - Match Documentation

F- Maps, Pictures and Property Information

G - Engineering Reports

H- Resolutions and Documentation

I - Environmental Scoping

J - Financial Documents

K - Need Documentation

L- Support letters