**Economic Advisory Council Meeting Minutes**

**Idaho Department of Commerce**

Thursday December 19, 2019

700 West State Street, Boise – J.R. Williams Building

Second Floor, Sawtooth Conference Room

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| **Members** | **Idaho Commerce Staff** |
| *(T)* SteveMeyer*, Region I* | *(T)* Tom Kealey, *Director* |
| *(T)* Robin Woods, *Region II* | Jake Reynolds, *Business Development & Operations Administrator* |
| *(T)* John Craner, *Region IV* | Susie Davidson, *Business Attraction Manager* |
| *(T)* Rick Phillips, *Region V* | Dennis Porter, *Community Development Manager* |
| *(T)* Mark Young, *Region VI* | Ewa Szewczyk, *Grants and Contracts Manager* |
| *(T)* Dave Wilson, *Region VII* | Jason Barnes, *Business Attraction Specialist* |
| *(T)* Sandy Patano, *At-Large* | Mark Blaiser, *Grants and Contracts Operations Analyst* |
|  | Sharon Deal, *Senior Community Development Specialist* |
|  | Rylon Hofacer, *Senior Research Analyst* |
|  | James Varner, *Community Development Analyst* |
| *(T) denotes via telephone* |  |

**Call to Order**

Chairman Steve Meyer called the meeting to order at 2:02 p.m. with a quorum present.

**Approval of Minutes**

Chairman Meyer noted that the minutes for the October 9 & 10, 2019 Economic Advisory Council (EAC) meeting had been distributed and if there were no corrections, he would approve the minutes as distributed.

**Call for Conflict of Interest**

Chairman Meyer asked the Council if they have a conflict of interest and would like to recuse themselves.

Rick pointed out that Simplot has the same NAICS code as Project Clutch, but the Council did not see a conflict.

**Director’s Welcome**

Director Tom Kealey welcomed EAC and gave an update on the Department of Commerce.

**Motion to Move to Executive Session**

Chairman Meyer announced he would entertain a motion to move the Council to executive session to review the details of the TRI’s proprietary scoring process***pursuant to Idaho Code 74-206(1)(d) to review records exempt from public disclosure under Idaho Code Sections 74-107(6), and 67-4708.***

Rick Phillips moved to enter executive session. Sandy Patano seconded.

Roll call vote to move into executive session

Steve Meyer – Aye

Robin Woods – Aye

John Craner - Aye

Rick Phillips – Aye

Mark Young – Aye

Dave Wilson – Aye

Sandy Patano – Aye

With over two-thirds majority in favor, the Council moved into executive session at 2:25 p.m.

**Return to Public Session**

Chairman Meyer noted that the Council returned to the public session at 2:38 p.m.

Chairman Meyer indicated the Council:

1. Reviewed and discussed Project Clutch application for a refundable tax credit; and
2. After discussions were concluded, the executive session was closed upon motion by Sandy Patano, seconded by John Craner and a majority vote.

**Motion**

In the matter of the application for Project Clutch, I move that the Council approve the application and instruct the Director to enter into an agreement with project clutch upon the following terms:

* A post-performance refundable tax credit which represents 22% of new state revenue for 11 years.
* Tax credit certificate issued post-performance upon review and verification by Commerce.
* No less than 50 new jobs, or 60% of the total annual projected new jobs, whichever is greater.
* Average annual wages must equal or exceed the average Canyon County wage of $35,809.
* Company must maintain the minimum required jobs for the term of the incentive agreement.
* Company must maintain operations in Idaho for the term of the agreement.
* Any additional terms deemed necessary by the Director not otherwise conflicting with the above conditions.

Moved by: John Craner

Seconded by: Rick Phillips

Roll Call Vote:

Steve Meyer – Aye

Robin Woods – Aye

John Craner – Aye

Rick Phillips – Aye

Mark Young – Aye

Dave Wilson – Aye

Sandy Patano – Aye

With two-thirds majority vote. Motion Approved.

**New Business – Procedures Guide Overview**

Community Development Manager Dennis Porter gave an overview of the new CDBG Procedures Guide including the changes and updates that will be made pending Council approval. The council will vote to adopt the Procedures Guide at the January EAC meeting.

**New Business – Overview of Red Tape Reduction Act**

Ewa Szewczyk asked the Council to make sure to send her a signed Economic Advisory Council Ethical Response Affidavit about Ethics in Government.

Ewa continued with an overview of the Red Tape Reduction Act and Commerce’s rule changes, specifying that grant rules were combined, and no substantive program changes were made. If all changes are approved by the Idaho Legislature, Idaho will be the number one least regulated State.

**Discussion**

Director Kealey gave a few more updates to the Council including the strength of business pipeline coming to Idaho and the great relationship between INL and the Department of Commerce.

**New Business**

For the next EAC meeting on January 15 and 16the Council has asked the BAG team to bring an update on past TRI’s. Chairman Meyer has also asked that there be a time slot on the next agenda for each of the Council members to give an update on community problems happening in their region.

**Motion**

To Close the Meeting.

Moved by: Sandy Patano

Seconded by: Dave Wilson

All in favor. Motion approved.

**Chairman Meyer adjourned the meeting at 3:30 p.m.**