

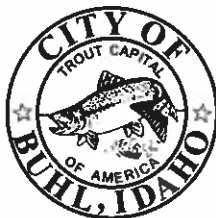
Application for an Idaho Community Development Block Grant



Water and Wastewater System Improvements

Tom McCauley, Mayor

November 22, 2019



November 22, 2019

Mr. Tom Kealey
Idaho Department of Commerce
700 W State Street
P.O. Box 83720
Boise, ID 83720-0093

Re: Idaho Community Development Block Grant Application
2019-2020 City of Buhl ICDBG Water and Sewer Project

Dear Director Kealey:

The City of Buhl is proud to submit this application for an Idaho Community Development Block Grant. We are seeking \$454,800 to help fund improvements to the City's water and sewer systems. These improvements will help to maintain a healthy community while also building a framework for continued growth.

Over the past decade, the City has been replacing weak sewer pipes and installing larger water mains. These upgrades have drastically improved the City's infrastructure, but there is still work to be done. The City is determined to complete these projects so that the citizens are safe, and the City can continue to grow. We will contribute \$400,000 from the City's budget, as well as \$250,000 from Buhl's Urban Renewal Agency for a total of \$650,000. These funds, along with \$454,800 from CDBG, will allow us to make considerable progress in our mission to improve the City's water and sewer systems.

We hope that the following pages show the visions, needs, and ambitions of the City. Thank you for your time and consideration.

Sincerely,


Tom McCauley, Mayor

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7. Engineer's Cost Estimate
8. Project and City Maps
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10. Letter of Intent to Submit Plans to DEQ
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Idaho Community Development Block Grant Application Information Form

Applicant: City of Buhl Chief Elected Official: Tom McCauley, Mayor
 Address: 203 Broadway North, Buhl, ID 83316 Phone: (208) 543-5650
 Email Address: mayor@cityofbuhl.us DUNS#: 102-56-6614 CAGE Code: 7H6N7

Application prepared by: Keyan Weaver Phone: (208) 732-5727 x 3011
 Address: Region IV Development Association P.O. Box 5079 Twin Falls, Idaho 83303-5079

Engineer: Scott Bybee, P.E. City of Buhl Engineer Phone: 208-543-5650
 Address: City of Buhl, 203 Broadway North, Buhl, ID 83316

National Objective:

☒ LMI Area ☐ LMI Clientele ☐ Imminent Threat
☐ LMI Jobs ☐ Slum & Blight ☐ LMI Housing

Project Type:

☒ Public Facility ☐ Imminent Threat
☐ Infrastructure for Jobs ☐ Senior Center
☐ Downtown Revitalization ☐ Public Park
☐ Community Center

Project Population to Benefit (Persons): Survey

Total # to Benefit: 4,155 Total LMI to Benefit: 3,110 % LMI to Benefit: 74.85%

Population numbers were pulled from American Community Survey data supplied by the Department of Commerce. LMI percentage was obtained by conducting a city-wide LMI survey that was approved by the Department of Commerce. Information on this survey can be found in Exhibit 1.

Project Description:

This project is designed to eliminate deteriorating wastewater collection lines and address areas of undersized water mains within the City of Buhl. The water and sewer lines slated for replacement include those of highest priority as identified through video assessment and engineering analysis.

Source	Amount	Funds Committed/Award Date	Documentation
ICDBG	\$454,800		
Local Cash	\$650,000		Exhibit 2
Local In-Kind	-		
DEQ - LOAN			
USACE Grant			
USDA - Loan			
TOTAL	1,104,800.00		

Identify Loan Source(s): N/A Date of Judicial Confirmation: N/A

Economic Advisory Council

The City of Buhl sits 16 miles east of Twin Falls in south-central Idaho. Known as the “Trout Capital of America”, Buhl’s success has largely been built on world-famous trout hatcheries and food processing. Over the last ten years, the City has been bringing the community’s infrastructure in line with current environmental standards and requirements. The City conducted extensive video and engineering analyses of their municipal water and wastewater systems to determine what sections needed replacement and to create a timeline for these replacements. The results were two massive, mandated infrastructure projects – an \$8.0 million arsenic mitigation project for the water system and a \$15.0 million overhaul of the wastewater treatment system because of the new NPDES requirements. Each of these major system improvement projects came at a cost to the community’s residents and left no room in the capital replacement budget for basic line reconstruction.

Despite an LMI population of almost 75% and user rates that have jumped significantly to accommodate the debt repayments on the \$23 million+ bond issues, the community remains determined to construct all the components required to completely rehabilitate its water and wastewater systems. As an extension of the two large-scale projects, the City has worked to methodically replace deteriorated sewer pipes and install larger diameter water mains throughout the community. With bonding capacity maximized, the City has consistently put aside dollars each budget year to rebuild sections of the water and wastewater system, which are prioritized by deterioration and lack of capacity. This proposed project tackles Phase 4 of our system updates and targets the next in the series of critical line and pipe replacements.

The City is seeking \$454,800 from the Idaho Community Development Block Grant program to be matched by \$400,000 from the City budget and \$250,000 from the Buhl Urban Renewal Agency. Approximately 7,520 linear feet of wastewater and 6,640 linear feet of water line will be replaced, resolving issues with undersized water mains and deteriorating sewer pipes that have potential groundwater contamination. This project will also involve the replacement of related manholes, damaged streets, sidewalks and curbs and gutter, and the installation of additional fire hydrants to expand the City’s fire protection capabilities.

The improvements that Buhl has made to its municipal infrastructure systems have laid the foundation for economic development and job creation. With the growing number of food processing facilities looking for homes in the Magic Valley, the water and wastewater system improvements that the City has completed establish the community as a favorable location.

With this next phase of construction, Buhl will be well on its way to putting in place water and sewer systems that can meet the community’s needs into the next generation. The City has a long-term plan for these necessary improvements with an end goal in mind. The City’s success has been and continues to be possible through our partnership with the Idaho Community Development Block Grant program.

Threshold Factors

A. Eligible Applicant

The applicant is a ☒ City

The applicant is a ☐ County

The City of Buhl is an eligible applicant for Idaho Community Development Block Grant funding under IDAPA 28.02.01 Rules 012, 013, and 106.02. The City has jurisdiction over this area and is not designated as an Entitlement Community by the U.S. Department of Housing and Urban Development (HUD).

B. Eligible Activities

The proposed project is comprised of eligible activities as described under the Public Facility Grant Category of the ICDBG Application Handbook. The project will upgrade the City's water and wastewater systems. The proposed project activities meet the guidelines of the Public Facility Grant Category.

C. National Objective

A. Activities benefitting low- and moderate-income (LMI) persons:

The proposed project will benefit a population that has been determined to be 74.85% LMI.

C.1 Low- and Moderate-Income Area-wide Benefit

Total Number of households surveyed: 266

Total Number of LMI households: 198

LMI Percentage Determined by: City LMI Survey

Information on the LMI survey is provided in Exhibit 1.

D. Citizen Participation

The City of Buhl conducted a public hearing regarding the proposed application on November 4, 2019. The project scope, budget, schedule, and benefits were discussed, and a draft of the application and the application handbook were available for review.

Citizen Participation Plan adopted: x Yes No

Public Hearing: November 4, 2019 Hearing Notice Published: October 22, 2019

Information on the public participation process including the public hearing notice, affidavit of publication, Citizen Participation Plan, meeting sign-in sheet, and meeting minutes can be found in Exhibit 3.

E. Statewide Goals and Strategy

Intentionally left blank – (to be completed by Commerce staff)

F. Administrative Capacity

1. City of Buhl

The City of Buhl has a team with experience above and beyond what is necessary to complete this project. Mayor Tom McCauley has been with the City a total of 10 years and has the drive and forward thinking to ensure this project is a success. City Engineer Scott Bybee has been with the City for 19 years and has led the charge in the City's water and sewer system improvements. He has in-depth knowledge of the City's infrastructure

needs. Public Works Director Regie Finney has been with the City for 18 years, and manages the City parks, streets, wastewater, and water departments. City Clerk Karen Drown has been with the City for 8 years and is the go-to person for any City information.

a. Most recent audited financial statements

A copy of the City's 2017-18 fiscal year-end audit has been provided to the Department of Commerce electronically due to its large size.

b. Most recent ICDBG grant award – management

The City had no issues with the completion and management of the ICDBG funded 2015 Water/Wastewater Project.

c. There is no sub-recipient associated with the proposed project.

2. Grant Administrative Services

The City has followed small purchase procedure to procure grant administration services. On September 24th, 2019, the City emailed a Request for Proposal packet to three certified grant administration consultants listed on the Idaho Department of Commerce website. Proposals were due back to the City by 5:00pm on October 7th, 2019. Region IV Development was the only firm to submit a proposal, and the City chose Region IV Development at their October 28, 2019 city council meeting. Grant administration procurement documents can be found in Exhibit 4.

G. Fair Housing

The City adopted a Fair Housing Resolution at their October 28, 2019 City Council meeting. A copy of the Resolution will be published prior to the submission of any addendum materials. Included in Exhibit 5 is a copy of the Fair Housing Resolution.

H. Anti-Displacement

By signing the Certifications associated with this application, the City of Buhl agrees to follow the State's Anti-Displacement and Relocation plan. No displacement is anticipated to result from the proposed project improvements.

Program Income

The proposed project is not anticipated to create any program income nor does the City have program income from a previous ICDBG project. Consequently, no program income reuse plan has been developed.

Project Description and Property

A. Project Description

- Existing Situation

Over the last decade, the City has been working to improve sections of their wastewater and water line systems. The sections that have needed replacement have been identified through video inspection and engineering analysis. As infrastructure is reaching the end of its useful life, the City of Buhl has replaced critical sections as funds have accumulated in the City's capital reserve account. The City sets aside funds each year specifically for these replacements. This project addresses the next phase of these replacements.

- Need

The failing sewer and water lines are a hazard to the health and safety of the community's residents. Engineering analysis and sewer line videotaping have identified deteriorated lines and failing sections of both sewer and water components. Additional information on the engineering assessment is included in Exhibit 6.

The City also has an LMI population of 74.85%. This high percentage makes it necessary to have updated and safe water and sewer systems that will improve the quality of life for our citizens.

- Detailed scope of work

This proposed project involves the replacement of approximately 7,520 feet of old, undersized and damaged sewer line and replacement of approximately 6,640 feet of old and undersized water lines. This project will also involve the replacement of related manholes, damaged streets, sidewalks and curbs and gutters, and the installation of additional fire hydrants to expand the City's fire protection capabilities. The City of Buhl will be completely reconstructing one mile of Burley Avenue on the south side of town in 2022-24. Much of the work in this project will replace old infrastructure in the Burley Avenue right-of-way prior to the road project, so that the road will not need to be torn up to replace infrastructure at a later date.

Detailed information regarding the project components is included with the engineering assessment attached in Exhibit 6.

- Outcomes and Benefits

This project has many potential benefits. As stated previously, this project is one in a long line that the City has scheduled to completely revamp the water and sewer systems. For City residents, and specifically the low-moderate income population, this project will provide reliable infrastructure, safe water and sewer systems, and reasonable rates over the long term. This project also builds a framework on which the City can expect to see economic and population growth. Updated infrastructure is a big factor when cities want to attract business. In an area that is heavily dependent on agriculture and food processing, Buhl will have a leg up in attracting business.

- Specific ICDBG components
Idaho Community Development Block Grant funding will be used to partially finance construction and materials services. See the signed engineering cost estimate in Exhibit 7.
- Other funding sources' components
The City funds and Urban Renewal Agency funds will cover grant administration, engineering, legal/publications/miscellaneous and partially finance construction and materials. See Exhibit 7 for the engineering cost estimate.

Project and City maps can be found in Exhibit 8.

B. Property and Permits

- Does the applicant have current ownership or title to property applicable to the project?
 X Yes No
The City owns all easements and rights-of-way and easements needed for this project. See Exhibit 9.
- Will any property be needed for this project? Yes X No
Status of the purchase: N/A
Estimated date of the final purchase: N/A
What funds will be used to make the purchase: N/A
- Will any easements and/or rights of way be needed for this project?
 Yes X No
Status of the purchase: *The City has all the rights-of-way and easements necessary to complete this project. See Exhibit 9.*

Estimated date of the final purchase: N/A
What funds will be used to make the purchase: N/A
- Will any lease be needed for this project? Yes X No
Status of the Lease: N/A
Estimated date of lease execution: N/A
- Is anyone living on the land or in the structures at the proposed site?
 Yes X No
- Is any business being conducted on the land or in the structures at the proposed site?
 Yes X No
- Are there any businesses, individuals, or farms being displaced as a result of this project?
 Yes X No

8. Are there permits that will be needed for the project, i.e.,

- | | | |
|--------------------|---|--|
| • Well permit | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| • Water Rights | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| • Land Application | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| • Demolition | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| • Zoning | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| • Air Quality | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| • Building | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| • Other (DEQ) | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

Status of the permits (has application for the permit been submitted, if so what is the projected date of issue?)

The City will need a permit from the Idaho Department of Environmental Quality in order to construct the water and sewer lines. Plans will be submitted to IDEQ by the end of November, and approval will be awarded and included in the addendum to this application. See the engineer's Letter of Intent in Exhibit 10.

9. Describe the ownership or lease agreements for the property involved in the project.

The City of Buhl owns all right of ways and alleys by default when the City plat was originally adopted. No property will need to be acquired for this project. See Exhibit 9.

Budget Narrative

A. Government

The City of Buhl is applying for a CDBG Public Facilities Grant in the amount of \$454,800. These funds will go towards construction and materials/equipment. For an exact cost breakdown, see the signed cost estimate in Exhibit 7.

B. Local

The City of Buhl will be contributing \$400,000 through the City budget and \$250,000 through the Buhl Urban Renewal Agency for a total contribution of \$650,000. These funds will go toward grant administration, engineering, legal & miscellaneous, materials/equipment, and construction. For an exact cost breakdown, see the signed cost estimate in Exhibit 7.

C. Private

There are no private sector funds associated with the project budget.

If applicable, will the City/County/District allow Commerce staff to access RD Apply?

☐ Yes ☐ No ☒ N/A

Information on the commitments of matching funds is included in Exhibit 2.

Idaho Community Development Block Grant Budget Form

Applicant: City of Buhl

Project Name: 2019-2020 City of Buhl ICDBG Water and Sewer Project

Line Items	ICDBG	Cash	City/County In-Kind	Federal	State	Private Cash	Private In- Kind	Total
Planning	-	-	-				-	-
Facilities Plan	-	-	-				-	-
Administration		60,000	-				-	60,000
Design Professional		90,000	-				-	90,000
Acquisition			-				-	-
Soft Costs	-		-				-	-
Construction	327,200	314,000	-					641,200
Materials/Equipment	127,600	184,000	-				-	311,600
Financing Expenses	-		-				-	-
Legal	-	2,000	-				-	2,000
Property Value	-	-	-				-	-
Total Costs	454,800	650,000	-				-	1,104,800
	41.2%	58.8%					0.0%	100.0%

Detailed Cost Estimate

1. Have plans and specs been submitted to regulatory agencies for review?
☐ Yes ☒ No
If yes, date submitted: _____
If no, list expected date to be submitted: November, 2019
2. Will project include bid alternatives to meet the project budget if necessary?
☒ Yes ☐ No
3. Are Davis-Bacon wage rates applicable to the project? ☒ Yes ☐ No
If yes, are they included in the project costs? ☒ Yes ☐ No
4. Design Professional Cost Estimate may be found in Exhibit 7.

Project Schedule

Project Activity	Date (to be) Completed	Documentation in Appendix
Design Professional Contract Executed	Not applicable	City engineering
Grant Administration Contract Executed	April 2020	
Environmental Release	January 2020	
Bid Document Approval	December 2019	
Bid Opening	June 2020	
Construction Contract Executed	July 2020	
Start Construction	July 2020	
Second Public Hearing	August 2020	
Certificate of Substantial Completion	October 2020	
Furthering Fair Housing Actions	July 2020	
504/ADA Accessibility Actions	July 2020	
LEP Four Factor Analysis	July 2020	
Construction 100% Complete	October 2020	
Final Closeout	January 2021	

Grantee and Sub-recipient Financial Profiles

Is the Grantee a (circle one)

City

County

If a sub-recipient, what type of Organization (circle one)

Water District

Sewer District

Water Association

For Profit Company

Non-Profit Company

Recreation District

Fire District

Hospital District

Other (explain): _____

Section 1. Water System (only)Water Source(s): X Wells _____ River _____ Lake _____ Springs _____ Purchase _____ Other _____Water Treatment Method: Filtration, Chlorination, Arsenic RemovalNumber of people served by the system 4,365 population (given by City, not the ACS)Number of hook-ups on the system 1,820Number of Equivalent Dwelling Units (EDUs) 2,511.13Number of Residential EDUs 1,573Number of Commercial EDUs 659.08Number of Industrial EDUs 279.05Are all system users on meters? YesFor residential users, what is the average monthly rate for 10,000 gallons? The base rate is \$11.00 for up to 12,000 gallons, see Exhibit 11 for the entire utility rate breakdown.What will be the new monthly rate after the project is completed based on 10,000 gallons? The base rates will remain at \$11.00 for up to 12,000 gallonsWhen was the last rate increase? October 2019How much were the rates increased? 1.3%Annual water system revenue \$1,431,410.94 (as of year-end Sept 2019)Current reserve amount \$779,632.68Total amount owed by customers in arrears \$268,106Annual water system expenses \$1,043,203.69 (as of year-end Sept 2019)Residential Hook-up Fee 1" \$3,957.18Commercial Hook-up Fee 1" \$3,957.18, up to 2" \$6,605.86Industrial Hook-up Fee Negotiated**Outstanding indebtedness:**

Years remaining

Annual Payment

Lender

3 years SRF\$109,950Zions Bank Corporate Trust19 years Water bond\$493,625Zions Bank Corporate Trust

Explain water conservation methods implemented: Installation of meters, public education, and code compliance of abusers.

If the project is a water source improvement, has a source water protection plan been conducted?

X Yes No

For this proposed project:

1. Has the replacement cost of short-lived assets (SLA) been determined? X Yes No
2. What is the amount? \$747,481
3. How much annually needs to be reserved for the SLA replacement cost? \$106,783
4. Will the replacement of the SLA be funded by the most current user rates? X Yes No
If yes, what percentage of revenue is being budgeted for the replacement of the SLA? 12.85%
If no, explain when and how replacement of SLA will be implemented N/A

Section II. Sewer System (only)

Sewer Treatment Method: Anaerobic Digester

Do you have a Pre-Treatment system? X Yes No

Number of people served by the system	<u>4,365 population (given by City, not the ACS)</u>
Number of residential connections	<u>1,601</u>
Number of commercial connections	<u>172</u>
Number of industrial connections	<u>3</u>
Number of new connections within the last year	<u>15</u>
Are residential water users metered?	<u>Yes</u>

What are the current residential sewer rates? The base rates are \$21.56, see Exhibit 11 for a full utility rate breakdown.

What will the new monthly rate be after the project? Will remain at \$21.56

When was the last rate increase? October 2019

How much were rates increased? 1.3%

Residential Connection Fee:	<u>\$400</u>
Commercial Connection Fee:	<u>\$400</u>
Industrial Connection Fee:	<u>\$400 (negotiated)</u>

Annual sewer system revenue	<u>\$1,860,466.10 (as of year-end Sept 2019)</u>
Current amount owed by customers in arrears	<u>See information provided for water</u>
Annual sewer system expenses	<u>\$1,583,727.56 (as of year-end Sept 2019)</u>

Outstanding indebtedness:

Years remaining	Annual Payment	Lender
<u>19 years</u>	<u>\$951,563</u>	<u>Zions Bank Corporate Trust</u>

Section III. All Applicants except Sewer and Water:

Not applicable.

Section IV. All Applicants (City or County)

Furthering Fair Housing

As part of the CDBG program, cities and counties are required to further fair housing within your community. In 2016, Commerce and the Idaho Housing and Finance Association conducted an assessment to fair housing. The assessment examined policies and practices among Idaho's cities, counties, and housing industry to determine fair housing issues and contributing factors.

For some of these contributing factors, there are steps cities and counties can take to achieve the goal of reducing or mitigating the factors – thereby furthering fair housing.

Contributing Factor #1 – There is a lack of cities and counties providing for the allowance of group homes in designated residential zones or their narrow definitions of the types of group homes allowed (e.g. nursing and rest homes). Why is this a contributing factor? The regulation may treat residents who are disabled, differently. Therefore:

- Has the City/county reviewed its zoning codes specific to group homes to ensure that they are in compliance with the Fair Housing Act? (Group homes are allowed in residential zones and that the City/County definition of a group home is not too restrictive) ☒ Yes ☐ No
- If no, what steps are you taking to address the issue? _____

Contributing Factor #2 – Idaho's fair housing law does not provide protection based on familial status. Familial status is the presence of one or more children under the age of 18, pregnant woman, or someone in the process of acquiring legal custody of a child. Why is this a contributing factor? Residents who are unfamiliar with fair housing law may believe that they are not protected from housing discrimination based on familial status because Idaho's law does not cover familial status.

- Does the City/County have an ordinance, resolution, or proclamation that prohibits discrimination against individuals based on their familial status? ☒ Yes ☐ No
- If no, has the council or commission discussed the issue and/or are willing to pass such an ordinance, resolution, or proclamation? Explain:

Contributing Factor #3 – Lack of public transportation in rural areas. Also, insufficient transportation services to support independent and integrated community living for seniors and persons with disabilities.

- In accordance with Idaho's Local Land Use Planning Act, has the City or County completed their Comprehensive Plan? ☒ Yes ☐ No
- If yes, when was the Plan last updated? 2017
- Under the transportation component of the Plan has the City/County evaluated:
 - Existing (or feasibility or) public transportation options such as bus or van?
☒ Yes ☐ No
 - Bicycle paths? ☒ Yes ☐ No

Contributing Factor #4 – Low wages in economically disadvantaged rural areas due to limited economic growth and growth in low-wage industries (e.g. service jobs)

- Does the City/County belong to an economic development organization whose objective is to advance job growth or training opportunities in the area? X Yes No
- If yes, identify the organization(s): *The City of Buhl is in Twin Falls County, which is a member of Region IV Development. Region IV's goal is to develop the economies and communities of south-central Idaho. Both the City of Buhl and Twin Falls County are members of Southern Idaho Economic Development, which also has the mission of improving the economies, workforce, and communities of south-central Idaho.*

Contributing Factor #5 – Housing in rural areas developed without visit able/accessible features due to limited development in some rural areas and when the housing was developed.

- What is the most current edition of the International Building Code the City/County has adopted? 2012
- What is the most current edition of the International Residential Code the City/County has adopted? 2012
- In addition to the International Residential Code, has the City/County adopted a building standard or ordinance that requires or encourages visit ability in single family housing? (Basic requirement: one zero step entrance, doors with 32 inches of clear passage space, and one bathroom on the main floor that you can get into in a wheelchair) Yes X No
- If yes, when was the ordinance or resolution adopted?

Project Site – Field Notes Review

1. Limitations on Activities

Is the Grantee planning or in the process of acquiring property for this proposed project?

☐ Yes ☒ No

If yes, is the Applicant aware that land acquired or site work after submission of the ICDBG application is subject to 24 CFR 58.22 Limitation on Activities Requiring Clearance? Meaning once an application for ICDBG funds is submitted, neither the Applicant or sub-recipient may commit NON-HUD funds to a project for land acquisition or site work (except for minor testing) before the environmental review is complete, unless the land acquisition or contract is conditioned on completion of the ICDBG environmental review.

2. Historic Preservation

Has the SHPO or THPO been notified of the project? ☒ Yes ☐ No

Have Tribes with possible cultural and religious sites been notified of the project?

☒ Yes ☐ No

3. Floodplain

Is the project located within a floodway or floodplain designated on a current FEMA map?

Check website: www.store.msc.fema.gov ☐ Yes ☒ No ☐ Not Sure

If yes, what is the floodplain map number? N/A

If the project is located in a floodway or floodplain, is the community where the project is taking place a participant in the National Flood Insurance Program? ☐ Yes ☐ No ☒ N/A

Check website: <http://idwr.idaho.gov/files/floodplain-mgmt/ID.pdf>

4. Wetlands

Are there ponds, marshes, bogs, swamps, drainage ways, streams, rivers, or other wetlands on or near the project site? ☐ Yes ☒ No

If yes, has the U.S. Army Corps of Engineers been notified? ☐ Yes ☐ No ☒ N/A

Has USACE indicated what permit level will be required? ☐ Yes ☐ No ☒ N/A

5. Asbestos and/or Lead-based Paint

For building renovations, remodeling or demolition, has an asbestos analysis been planned for or conducted? ☐ Yes ☐ No ☒ N/A

For housing rehabilitation, has a lead-based paint assessment been planned for or conducted?

☐ Yes ☐ No ☒ Not Applicable

6. Noise Sensitive Use

Is the project new construction or rehabilitation of noise sensitive use (i.e. housing, mobile home parks, nursing homes, hospitals, and/or other uses where quiet is integral to the project functions)? ☐ Yes ☒ No

If yes, is the project located within 5 miles of an airport, 1000 feet of a major highway or busy road, or 3,000 feet of a railroad? ☐ Yes ☐ No ☒ N/A

7. Explosive and Flammable Operations

Is the physical structure (not necessarily infrastructure) intended for residential, institutional, recreational, commercial or industrial use? ☐ Yes ☐ No ☒ N/A

If yes, are there any above ground explosives, flammable fuels, or chemical containers within one mile of the physical structure? ☐ Yes ☐ No ☒ N/A

If yes, have you been able to identify what the container is holding and the container's size? ☐ Yes ☐ No ☒ N/A

8. Site or Soil Contamination

Are there any known hazards materials, contamination, chemicals, gases, and/or radioactive substances on or near the site? ☐ Yes ☒ No ☐ Unknown at this time

If yes, explain: _____

During visual inspection of the site, are there signs of distressed vegetation, vents or fill pipes, storage/oil tanks, stained soil, dumped materials, questionable containers, foul or noxious odors, etc.? ☐ Yes ☒ No

If yes, explain: _____

At this time, are the site's previous uses known to have been gasoline stations, train depots, dry cleaners, agricultural operations, repair shops, landfills, etc. .? ☐ Yes ☒ No

Are other funding agencies requiring the Grantee to perform an American Society for Testing and Materials (ASTM) environmental assessment? ASTM assessment involves analysis of site uses and ownership, inspection of site, and possible testing. ☐ Yes ☒ No

9. Other Agency Environmental Reviews

Have facilities studies or other environmentally related site reviews been conducted or in the process of being conducted? ☒ Yes ☐ No

If yes, identify who is conducting the review: *Since 2000, Scott Bybee, P.E. has been conducting engineering analysis of the City's water and sewer systems, including video tape analysis. The engineering assessment for this project can be found in Exhibit 6.*

10. Information Letters

Check the agencies that have been mailed (emailed) an environmental information letter.

<u> x </u>	Idaho State Historic Preservation Officer (SHPO)
<u> x </u>	Tribal Historic Preservation Officer(s) (THPO)
<u> x </u>	Idaho Department of Water Resources
<u> x </u>	U.S. Army Corps of Engineers
<u> x </u>	U.S. Fish and Wildlife Services
<u> x </u>	NOAA Marine Fisheries
<u> x </u>	Idaho Department of Fish and Game
<u> x </u>	USDA Natural Resource Conservation Service
<u> x </u>	Idaho Department of Environmental Quality
<u> x </u>	Local Government - Planning Department
<u> x </u>	Others

Copies of these letters and any responses received can be found in Exhibit 12.

Chapter 6 – Public Facilities

I. Program Impact

1. Percentage of Idaho Community Development Block Grant dollars in the total project
41.2% of total project cost will be covered by CDBG funds.
2. Percentage of Local Matching Funds compared to the ICDBG grant funds
58.8% of total project cost will be covered by local matching funds.
3. Grant dollars per person
City population according to the ACS is 4,155. \$109.46 per person.
4. Local matching funds per person
City population according to the ACS is 4,155. \$156.44 per person.
5. Eligible Activity

Eligible Activity	Points Possible	Check if ICDBG will be spent on this activity	Percentage of ICDBG spent on activity
Acquisition of Real Property	75		
Public Facilities and Infrastructure Improvements	100	X	100%
Engineering	100		
Code Enforcement	50		
Removal of Architectural Barriers	100		
Administrative Activities	100		

II. LMI Need and Impact

A. Low- and Moderate-Income Percentage Points

Based on the results of the income survey, City of Buhl has an LMI population percentage of 74.85%. Survey information is provided in Exhibit 1.

B. Need

The proposed project represents the solution to a "Critical Need".

As previously stated, the City of Buhl has many water and wastewater lines that are deteriorating and undersized. This poses a threat to the City, both from a safety and from an economic standpoint. It is well known that low-moderate income persons are vulnerable in both areas. The City has an LMI of nearly 75%, which means 75% of the City is especially vulnerable. It is necessary to have updated utility systems that improve the quality of life of citizens.

Additional information on the severity of the need is provided in the engineering assessment in Exhibit 6.

C. Impact

1. What benefits will low- and moderate-income persons receive from this project (e.g., reasonable rates, improved property insurance rates, quicker response times, easier access to facilities, reliable infrastructure, etc.)?

For the low-moderate income population, this project will provide reliable infrastructure, safe water and sewer systems, reasonable rates over the long term, and the ability to attract new businesses.

2. What will be the project's permanent impacts (e.g., meeting compliance order, clean water, energy conservation, service life, improved environmental health, etc.)?

Permanent impacts include resolution of compliance issues, implementation of system efficiencies, improved environmental health, clean water and sewer systems, and development of system redundancies.

III. Project Categories

Planning, previous actions, and schedule

1. Design Professional(s)

Since 2000, Scott L. Bybee, P.E. (an independent consultant) has been appointed as the City Engineer. An annual retainer is paid by the City to secure the day-to-day assistance and oversight for the community's infrastructure systems. When larger engineering projects are required, and the scope is viable for work by Mr. Bybee's firm, the City issues a separate agreement for the work and Mr. Bybee invoices the community for those engineering tasks outside the scope of his retainer contract. This system has saved the City a considerable amount of funds as opposed to calling in outside consultants for every engineering need. For larger projects that cannot be efficiently completed by Mr. Bybee, the City has used a formal RFQ process to procure those services.

2. Grant Administration

Region IV Development was selected as the City's grant administrator on October 28, 2019. Information on the procurement process is included in Exhibit 4.

3. Plans and Studies

- a. Identify if the plan or study has been approved by the applicable regulatory agency and applicable funding agency.

- *Project plans are complete and will be sent to IDEQ for approval by the end of November 2019. Approval will be awarded and will be included in any addendum to this application. See Exhibit 10. Also, see Exhibit 6 for the Project Engineering Assessment.*

- b. If applicable, what is the status of the Environmental Information Document (EID) or review?

- *Environmental information request letters have been sent out to all agencies listed on page 18 of this application. See Exhibit 12. The deadline for said agencies to respond to these letters is Monday, November 25th. Once this deadline has passed, the City will move forward with the review.*

4. Project Site – Field Notes Review
Completed and included in pages 18 through 20 of this application.
5. Agency Viability
 - a. Utility rate review by one of the following
The City's most recent rate increase was 1.3% and took place in October 2019. The City reviews the rate structure yearly and has a Rate Committee appointed by the City Council that assists in this effort. See Exhibit 11 for a utility rate breakdown.
 - b. Completion of the financial profile worksheet
Due to its large size, the City provided its 2017-18 Fiscal Audit to the Department of Commerce electronically.
6. Property Acquisition
The City owns all rights-of-way and easements necessary for this project. See Exhibit 9.
7. Funding Commitments
Funding commitments can be found in Exhibit 2.
8. Schedule
The project schedule is included on page 11 of this application.
9. Administrative Capacity
 - a. Capacity to Manage
The City's capacity to manage can be found on page 4 and 5 of this application. Region IV Development's qualifications can be found in Exhibit 4.
 - b. Has the applicant completed a Section 504/Americans with Disabilities Act Self-Evaluation and Transition Plan? ☒ Yes ☐ No
 - c. Affirmatively Furthering Fair Housing
A copy of the updated Fair Housing Resolution is included in Exhibit 5.
10. Cost Analysis
A detailed cost estimate prepared by Scott Bybee, P.E. is included in Exhibit 7.

Certifications

I certify the data in this application is true and correct, that this document has been duly authorized by the governing body of the City of Buhl and we will comply with the following laws and regulations if this application is approved and selected for funding.

Specific CDBG Provisions:

Section 110 of the Housing and Community Development Act of 1974, as amended, by the Housing and Urban-Rural Recovery Act of 1983 and the Housing and Community Development Act of 1987, 24 CFR 570.603, and State regulations regarding the administration and enforcement of labor standards;

It will comply with all parts of Title I of the Housing and Community Development Act of 1974, as amended, which have not been cited previously as well as with other applicable laws;

Conduct and administer its program in conformance with Title VI and Title VIII, and affirmatively further fair housing;

Provide opportunities for citizen participation comparable to the state's requirements (those described in Section 104(a) of the Act, as amended);

Not use assessments or fees to recover the capital costs of CDBG funded public improvements from low and moderate income owner occupants;

Minimize displacement as a result of activities assisted with CDBG funds by following the Idaho Department of Commerce's anti-displacement and relocation assistance plan and the Uniform Relocation Assistance and Real Property Acquisition Act of 1970, as amended (49 CFR Part 24);

Policy on the Prohibition of the Use of Excessive Force:

It hereby prohibits any law enforcement agency operating within its jurisdiction from using excessive force against any individuals engaged in nonviolent civil rights demonstrations. In addition, it hereby agrees to enforce any applicable state or local laws against physically barring entrances or exits from a facility or location that is the subject of a non-violent protest demonstration.

It further pledges enforcement of this policy within its jurisdiction and encourages any individual or group who feels that it has not complied with this policy to file a complaint.

Civil Rights and Equal Opportunity Provisions:

Title VI of the Civil Rights Act of 1964 (Public Law 88-352), and the regulations issued pursuant thereto (24 CFR Part 1), which provides that no person in the United State shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination under any program or activity for which the applicant received Federal financial assistance and will immediately take any measures necessary to effectuate this assurance. If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits;

The Fair Housing Act (previously known as Title VIII of the Civil Rights Act of 1968) (Public Law 90-284), as amended, administering all programs and activities relating to housing and community development in a manner to affirmatively further fair housing in the sale or rental of housing, the financing of housing, and the provision of brokerage services;

Section 109 of Title I of the Housing and Community Development Act of 1987, as amended, and the regulations issued pursuant thereto (24 CFR 570.602), which provides that no person in the United States shall, on the grounds of race, color, national origin, religion, or sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination on the basis of age under the Age Discrimination Act of 1975 or with respect to otherwise qualified handicapped individuals as provided in Section 504 of the Rehabilitation Act of 1973 shall also apply to any such program activity;

Executive Order 11063, as amended by Executive Order 12259 on equal opportunity in housing and non-discrimination in the sale or rental of housing built with Federal assistance, and requiring that programs and activities relating to housing and urban development be administered in a manner affirmatively to further the goals of Title VIII of the Civil Rights Act of 1968;

Executive Order 11246 as amended by Executive Order 11375 and 12086, and the regulations issued pursuant hereto (24 CFR Chapter 60), which provides that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of Federal or federally assisted construction contracts. Contractors and subcontracts on Federal and federally assisted construction contracts shall take affirmative action to insure fair treatment in employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation and selection for training and apprenticeship;

It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended, requiring that to the greatest extent feasible opportunities for training and employment be given to lower income residents of the project area and contracts for work in connection with the project be awarded to eligible business concerns which are located in, or owned in substantial part by, persons residing within the unit of local government;

Property Acquisition Provision:

It will comply with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and Federal implementing regulation at 49 CFR Part 24, and the requirements of section 570.496a and it is following a residential anti-displacement and relocation assistance plan under section 104(d) of Title I of the Housing & Community Development Act of 1974, as amended;

Environmental Standards and Provisions:

Its chief executive official:

- 1) Consents to assume the status of a responsible Federal official under the National Environmental Policy Act of 1969 (NEPA) (42 U.S.C. S 4321 et seq.) and other provisions of Federal law, as specified at 24 CFR 58.1 (a) (3) and (a) (4), which further the purposes of NEPA insofar as the provisions of such Federal law apply to the Idaho Community Development Block Grant Program; and
- 2) Is authorized and consents on behalf of the applicant and himself/herself to accept the jurisdiction of the Federal courts for the purpose of enforcement of his/her responsibilities as such an official.

It will comply with:

- 1) The National Environmental Policy Act of 1969 (42 U.S.C. S 4321 et seq.) and 24 CFR Part 58, and in connection with its performance of environmental assessments under the National Environmental Policy Act of 1969, comply with Section 106 of the National Historic Preservation

Act of 1966 (16 U.S.C. 470), Executive Order 11593, and the Preservation of Archaeological and Historical Data Act of 1966 (U.S.C. 469a-1, et seq.) by:

- a) Consulting with the State Historic Preservation Officer to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR Part 800.8) by the proposed activity; and
 - b) Complying with all requirements established by the State and to avoid or mitigate adverse effects upon such properties.
- 2) Executive Order 11988, Floodplain Management;
 - 3) Executive Order 11990, Protection of Wetlands;
 - 4) Endangered Species Act of 1973, as amended, (16 U.S.C. Section 1531 et seq.);
 - 5) The Fish and Wildlife Coordination Act of 1958, as amended, (16 U.S.C. Section 661 et seq.);
 - 6) The Wild and Scenic Rivers Act of 1968, as amended, (16 U.S.C. Section 1271);
 - 7) The Safe Drinking Water Act of 1974, as amended, (42 U.S.C. Section 300f et seq.);
 - 8) Section 401(f) of the Lead-Based Paint Poisoning Prevention Act, as amended, (42 U.S.C. Section 4831 (b));
 - 9) The Clean Air Act of 1970, as amended, (42 U.S.C. Section 7401 et seq.);
 - 10) The Federal Water Pollution Control Act of 1972, as amended, (33 U.S.C. Section 1251 et seq.);
 - 11) The Clean Water Act of 1977 (Public Law 95-217); and
 - 12) The Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act of 1976 (42 U.S.C. Section 6901 et seq.);
 - 13) Section 202(a) of the Flood Disaster Protection Act of 1973 (42 U.S.C. 4106) as it relates to the mandatory purchase of flood insurance for special flood hazard areas.

Labor Standards and Provisions:

The provisions of the Davis-Bacon Act (46 U.S.C. S 276a-5) with respect to prevailing wage rates (except for projects for rehabilitation of residential properties of fewer than eight units);

Contract Work Hours and Safety Standards Act of 1962, 40 U.S.C. 327-332, requiring that mechanics and laborers (including watchmen and guards) employed on federally assisted contracts be paid wages of not less than one and one-half times their basic wage rates for all hours worked in excess of forty in a work-week;

Federal Fair Labor Standards Act, 29 U.S.C. S 102 et seq., requiring that covered employees be paid at least the minimum prescribed wage, and also that they be paid one and one-half times their basic wage rate for all hours worked in excess of the prescribed work-week;

Anti-kickback (Copeland) Act of 1934, 18 U.S.C. S 874 and 40 U.S.C. S 276c, which outlaws and prescribes penalties for "kickbacks" of wages in federally financed or assisted construction activities;

Anti-Lobbying Certification:

No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of, employee of a member of, officer of or employee of Congress in connection with the awarding of any federal contract, the making of any federal grant or loan, the entering into any cooperative agreement and the extension, renewal, modification or amendment of any federal contract, grant, loan or cooperative agreement.

If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of, employee of a member of, officer of or employee of Congress in connection with this federal grant, the

undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

The applicant shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, US Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Administrative and Financial Provisions:

2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards


Miscellaneous:

It will establish safeguards to prohibit employees from using positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business or other ties;

It will comply with the provisions of the Hatch Act, which limits the political activity of employees;

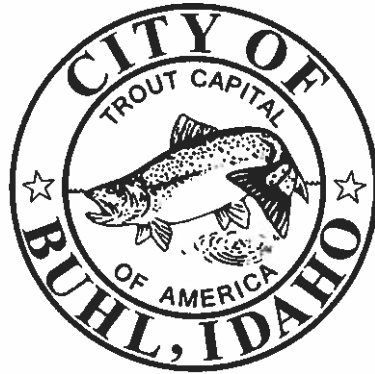
It will give State, HUD and the Comptroller General through any authorized representatives, access to and the right to examine all records, books, papers, or documents related to the grant; and

The local government hereby certifies that it will comply with the above stated assurances.


Signed by Chief Elected Official
Tom McCauley
Printed Name

11/19/19
Date

EXHIBIT 1



City of Buhl
Income Survey Report

10/29/2019

City of Buhl

LMI Survey Report

Per the most recent American Community Survey, the City of Buhl's LMI was 47.8%. Because they were so close to the 51% threshold to qualify for CDBG funding, it was decided to conduct an LMI survey of the City with the help of Region IV Development.

This was a random survey, and round 1 was done via mail. Since the City has a population over 4,000, it made more sense to post flyers alerting people of the survey, rather than mailing a letter to each household. The City sent Region IV an address list, and we at Region IV cleaned up this list, randomized it, and prepared the mailings for the City. After the flyer was posted and mailings were prepared, round 1 was mailed out by the City. Envelopes were made so that citizens would mail the surveys back to Region IV. Using the Survey Systems calculator, it was determined that the City needed a sample size of at least 319, and with 80% response this meant 256 valid responses were needed. Due to the size of the survey, it was decided to mail out 350 surveys rather than the minimum of 319 to help meet the response requirement. This mailing took place on September 24th, 2019. We received 132 valid responses to the mailing with an LMI of 60.2% for the first round. Our rate of return for round 1 was 37.7%. Once we started receiving only a couple responses per day, we got ready to knock on doors.

The City began round 2 knocking on doors on October 15th. The address list for round 2 was everyone who did not respond in round 1, as well as any replacements for vacancies and refusals. The door knocking was done by City employees Karen Drown, Teresa Robbins, Autumn Jones, AJ Gray, Jasmine Miles, and Rick Brook. In round 2 we received 134 more surveys, putting us over the minimum response requirement. This was completed on October 28th, 2019. The LMI for round 2 was 85.5%.

Each address had a random number assigned to it alphabetically by address. These numbers ranged from 1 to 1891. These numbers tie back into the randomization list found in this report. The addresses that were chosen to receive a survey through the randomization were also given a survey identification number (1-392) to simplify the tracking process. The final LMI numbers were **266 valid responses and an LMI of 74.89%.**

Within this document are the sample size calculator results, copy of the random numbers generated (also shows the replacements), maps of the survey and project benefit areas, LMI tabulation sheets, a copy of the original survey, and scans of all surveys that were received throughout the process.



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Sample Size Calculator

This Sample Size Calculator is presented as a public service of Creative Research Systems [survey software](#). You can use it to determine how many people you need to interview in order to get results that reflect the target population as precisely as needed. You can also find the level of precision you have in an existing sample.

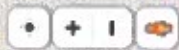
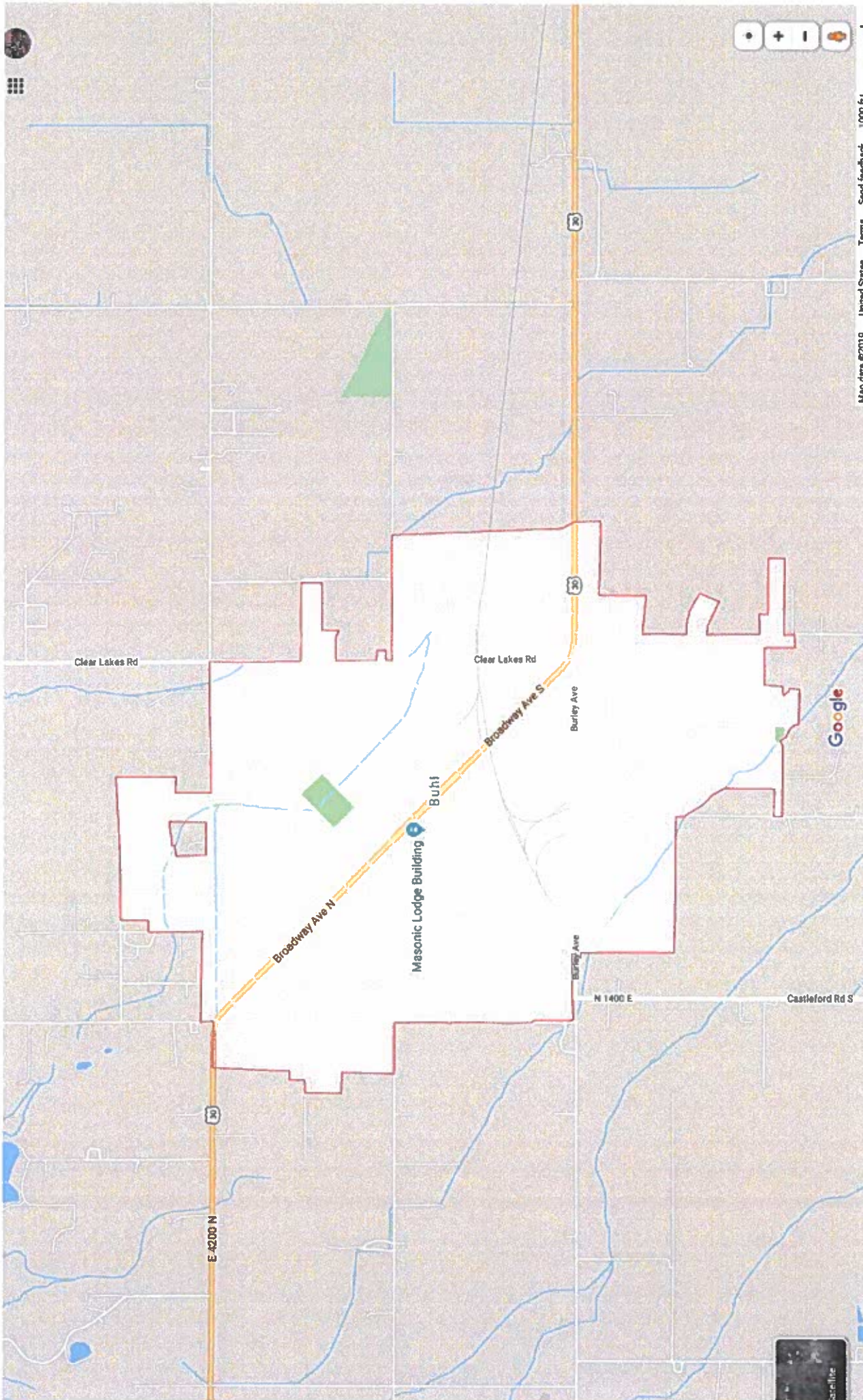
Before using the sample size calculator, there are two terms that you need to know. These are: **confidence interval** and **confidence level**. If you are not familiar with these terms, [click here](#). To learn more about the factors that affect the size of confidence intervals, [click here](#).

Enter your choices in a calculator below to find the sample size you need or the confidence interval you have. Leave the Population box blank, if the population is very large or unknown.

Determine Sample Size
Confidence Level: ☒ 95% ☐ 99%
Confidence Interval:
Population:

Sample size needed:

JRW
9-18-19



Map data ©2019 United States Terms Send feedback 1000 ft

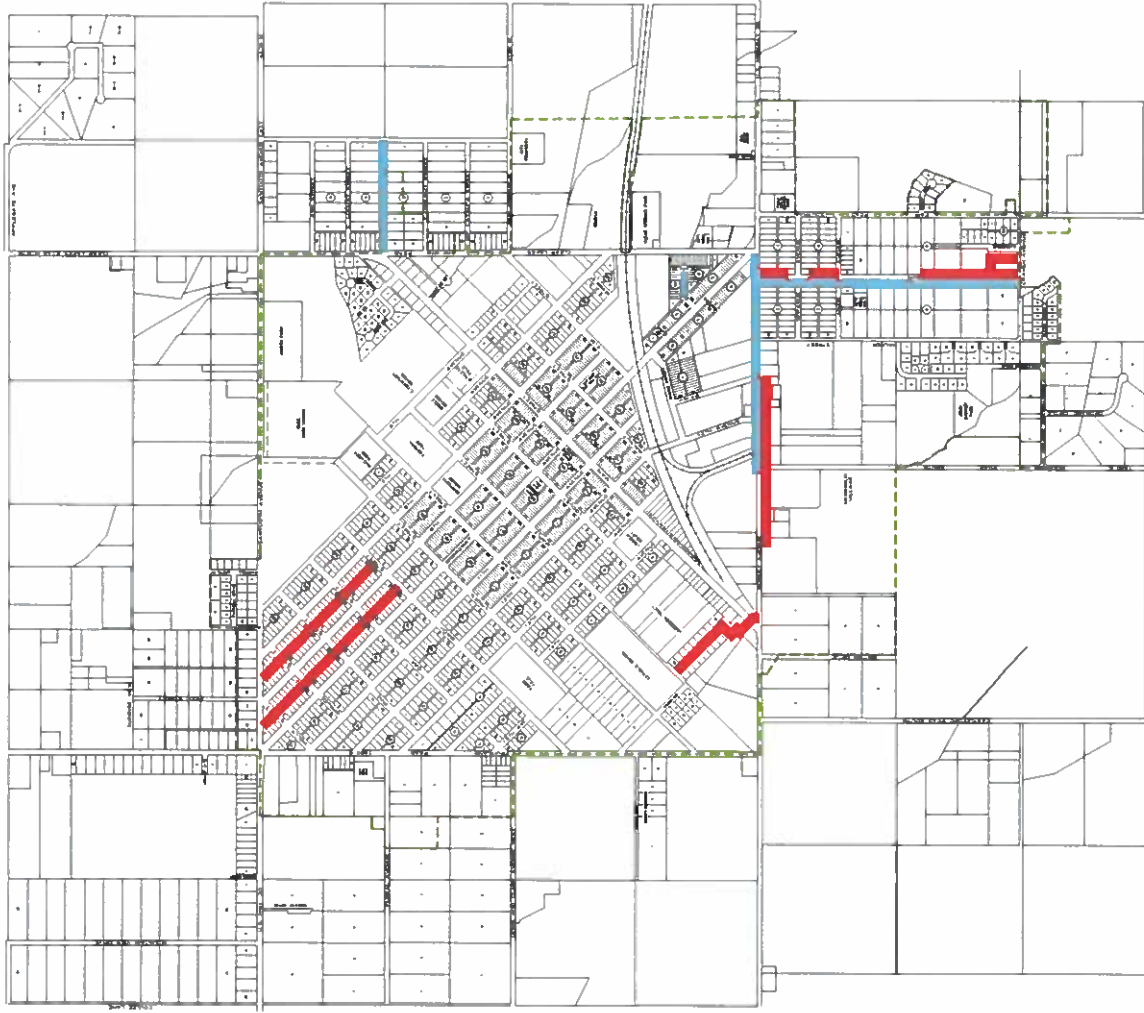
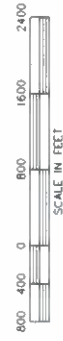
Google

Satellite

CITY OF BUHL
2019-20 ICDBG WATER AND SEWER PROJECT
October, 2019

LEGEND

- CITY LIMITS
- PROPOSED NEW SEWER LINE (Replacement)
- PROPOSED NEW WATER LINE (Replacement)



SURVEY TABULATION FORM

City of Buhl - W/WW Project

9/24/2019

1st Attempt

TOTAL NUMBER OF HOUSEHOLDS IN SURVEY AREA

350

Household Size	Above		Below		Total	Total
	Households	Persons	Households	Persons	Households	Persons
1	8	8	34	34	42	42
2	21	42	32	64	53	106
3	10	30	13	39	23	69
4	3	12	3	12	6	24
5	3	15	3	15	6	30
6	1	6		0	1	6
7		0	1	7	1	7
8		0		0	0	0
9		0		0	0	0
10		0		0	0	0
11		0		0	0	0
12		0		0	0	0
Totals	46	113	86	171	132	284

Total Number of Survey Responses

132

Total Number of Valid Household Responses

132

Total Number of Invalid Response Received

Total Number of Persons Surveyed

284

Total Number of LMI Persons Surveyed

171

Total Number of Non-LMI Persons Surveyed

113

Total LMI Person Surveyed ÷ Total Persons Surved

60.21%

SURVEY TABULATION FORM

City of Buhl - W/WW Project

10/15/2019

2nd Attempt

TOTAL NUMBER OF HOUSEHOLDS IN SURVEY AREA

350

Household Size	Above		Below		Total	Total
	Households	Persons	Households	Persons	Households	Persons
1	3	3	35	35	38	38
2	10	20	20	40	30	60
3	3	9	19	57	22	66
4	5	20	11	44	16	64
5	1	5	12	60	13	65
6		0	8	48	8	48
7		0	4	28	4	28
8		0	3	24	3	24
9		0		0	0	0
10		0		0	0	0
11		0		0	0	0
12		0		0	0	0
Totals	22	57	112	336	134	393

Total Number of Surveys Distributed (Attempts to Contact)

134

Total Number of Valid Household Responses

134

Total Number of Invalid Response Received

Total Number of Persons Surveyed

393

Total Number of LMI Persons Surveyed

336

Total Number of Non-LMI Persons Surveyed

57

Total LMI Person Surveyed ÷ Total Persons Surved

85.50%

SURVEY TABULATION FORM

City of Buhl - W/WW Project

date

Final

TOTAL NUMBER OF HOUSEHOLDS IN SURVEY AREA

350

Household Size	Above		Below		Total	Total
	Households	Persons	Households	Persons	Households	Persons
1	11	11	69	69	80	80
2	31	62	52	104	83	166
3	13	39	32	96	45	135
4	8	32	14	56	22	88
5	4	20	15	75	19	95
6	1	6	8	48	9	54
7	0	0	5	35	5	35
8	0	0	3	24	3	24
9	0	0	0	0	0	0
10	0	0	0	0	0	0
11	0	0	0	0	0	0
12	0	0	0	0	0	0
Totals	68	170	198	507	266	677

Total Number of Surveys Distributed (Attempts to Contact)

266

Total Number of Valid Household Responses

266

Total Number of Invalid Response Received

Total Number of Persons Surveyed

677

Total Number of LMI Persons Surveyed

507

Total Number of Non-LMI Persons Surveyed

170

Total LMI Person Surveyed ÷ Total Persons Surved

74.89%



Idaho Community Development Block Grant Survey (2019) For the City of Buhl

The City of Buhl is conducting this survey to obtain the information necessary to apply for funding through the Idaho Community Development Block Grant program to partially fund improvements the City's water and wastewater systems. Please help the City by carefully answering the following questions. Your response will aid in assessing the benefit of this project to the community. Your cooperation is essential for the County block grant application. **ALL RESPONSES WILL BE KEPT CONFIDENTIAL.** Thank you for your help!

All survey's will be opened and evaluated by an independent third party and any correspondence enclosed in this envelope will **not** be delivered to the City. We appreciate your help in completing this survey.

INSTRUCTIONS:

1. Please write down the number of people in your household. _____

2. Please check the sentence below that reflects your total household income: (check ONE line only)

Note: Total Household Income is the same as the adjusted gross income stated on IRS Form 1040.

- | | | |
|---|--|------------------|
| 1 | _____ Is your total household income less than or equal to | \$36,550? |
| 2 | _____ Is your total household income more than \$36,550 , but less than | \$41,750? |
| 3 | _____ Is your total household income more than \$41,750 but less than | \$46,950? |
| 4 | _____ Is your total household income more than \$46,950 but less than | \$52,150? |
| 5 | _____ Is your total household income more than \$52,150 but less than | \$56,350? |
| 6 | _____ Is your total household income more than \$56,350 but less than | \$60,500? |
| 7 | _____ Is your total household income more than \$60,500 but less than | \$64,700? |
| 8 | _____ Is your total household income more than \$64,700 but less than | \$68,850? |
| 9 | _____ Is your total household income more than | \$68,850? |

3. Please indicate the number of members in your household that are:

Male _____

Female _____

Thank you for your time in completing this survey. If you have any questions, please contact the City of Buhl (208) 543-5650 or Keyan Weaver at Region IV Development Association, (208) 732-5727 extension 3011.



Idaho desarrollo bloque grant encuesta sobre la comunidad (2019) para la ciudad de Buhl

La ciudad de Buhl está realizando esta encuesta para obtener la información necesaria para solicitar la financiación a través del programa de Idaho comunidad desarrollo subvención para financiar parcialmente mejoras de la infraestructura, servicios emergencias, y oportunidades recreativas. Por favor ayude la ciudad cuidadosamente respondiendo las siguientes preguntas. Su respuesta anónima ayuda el condado en la evaluación de los beneficios de este proyecto a la comunidad. Su cooperación es esencial para la aplicación de la subvención de condado. **Todas las respuestas se mantendrán confidenciales.** ¡Gracias por tu ayuda!

Toda encuesta se recogió, abrió y evaluado por un tercero independiente y cualquier correspondencia dentro de este sobre **no** entregado al condado. Apreciamos su ayuda en completar esta encuesta.

INSTRUCCIONES:

1. Por favor anote el número de personas en su hogar. _____

2. Compruebe la frase abajo que refleja el ingreso total hogar: (verificar una línea solamente)

Nota: Ingreso total es el mismo que el ajustado ingreso indicado en el formulario de IRS 1040.

- 1 _____ Es el ingreso total del hogar **menos** o igual a **\$36.550?**
- 2 _____ Es el ingreso total del hogar **más** que **\$36.550** pero **menos** que **\$41.750?**
- 3 _____ Es el ingreso total del hogar **más** que **\$41.750** pero **menos** que **\$46.950?**
- 4 _____ Es el ingreso total del hogar **más** que **\$46.950** pero **menos** que **\$52.150?**
- 5 _____ Es el ingreso total del hogar **más** que **\$52.150** pero **menos** que **\$56.350?**
- 6 _____ Es el ingreso total del hogar **más** que **\$56.350** pero **menos** que **\$60.500?**
- 7 _____ Es el ingreso total del hogar **más** que **\$60.500** pero **menos** que **\$64.700?**
- 8 _____ Es el ingreso total del hogar **más** que **\$64.700** pero **menos** que **\$68.850?**
- 9 _____ Es el ingreso total del hogar **más** que **\$68.850?**

3. Indique el número de miembros de su familia que son:

Hombre _____ Femenina _____

Gracias por su tiempo para completar esta encuesta. Si usted tiene alguna pregunta sobre esta encuesta, póngase en contacto con la ciudad de Buhl al (208) 543-5650 o Keyan Weaver de Región IV Asociación para el desarrollo, (208) 732-5727 extensión 3011.

Keyan Weaver

From: Sharon Deal <Sharon.Deal@commerce.idaho.gov>
Sent: Wednesday, October 30, 2019 8:17 AM
To: Keyan Weaver
Cc: Dennis Porter
Subject: RE: Buhl Income Survey Final Report
Attachments: Sharons survey tabulation.pdf

Keyan,

After reviewing the survey results for the City of Buhl I found the percentage slightly different than what you submitted.

Commerce approves the survey results for the City of Buhl with the percentage of LMI being corrected to 74.85%. See attached survey tabulation.

Survey results are good until October 2024.

Thank you

Sharon Deal | Senior Community Development Specialist
Idaho Commerce
700 W State Street, Boise, Idaho 83702
Office: 208.287-0774
Sharon.deal@commerce.idaho.gov



From: Keyan Weaver <KeyanWeaver@csi.edu>
Sent: Tuesday, October 29, 2019 12:27 PM
To: Sharon Deal <Sharon.Deal@commerce.idaho.gov>
Cc: Dennis Porter <Dennis.Porter@commerce.idaho.gov>
Subject: Buhl Income Survey Final Report

Hello Sharon and Dennis,

Attached is the final report for Buhl's LMI survey. I am working on Lincoln County's now and should have it to you by the end of the day. Please let me know if you have any questions, thank you!

Keyan Weaver
Community Development Planner
keyanweaver@csi.edu
(208) 732-5727 ext. 3011
(320) 223-8282



Buhl

Exhibit B
SURVEY TABULATION FORM

Total Number of Households in Project Benefit Area 350

Household Size	ABOVE		BELOW		Total	Total
	Households	Persons	Households	Persons	Households	Persons
One	11	11	70	70	81	81
Two	31	62	51	102	82	164
Three	13	39	32	96	45	135
Four	8	32	14	56	22	88
Five	4	20	15	75	19	95
Six	1	6	8	48	9	56
Seven	0	0	5	35	5	35
Eight	0	0	3	24	3	24
Nine						
Ten						
Eleven						
TOTALS	68	170	198	506	266	676

Total Number of Surveys Distributed
 Total Number of Valid Household Responses
 Total Number of Invalid Responses Received
 Total Number of Persons Surveyed
 Total Number of LMI Persons Surveyed
 Total LMI Person Surveyed ÷ Total Persons Surveyed = LMI %

271
266
5
1,766
506
74.85

EXHIBIT 2



CITY OF BUHL

Twin Falls County, Idaho
203 Broadway Ave N • Buhl, Idaho 83316
Phone: (208) 543-5650 • Fax (208) 543-2884
Website: www.cityofbuhl.us

November 22, 2019

Mr. Tom Kealey
Idaho Department of Commerce
700 W State Street
P.O. Box 83720
Boise, ID 83720-0093

Re: Idaho Community Development Block Grant Application
Buhl Water and Wastewater System Improvements

Dear Director Kealey:

For this project, the City of Buhl is committing \$400,000 through the City budget. These funds will be used for administration, design engineering, construction engineering, legal costs, and construction. Please do not hesitate to contact me if you have any questions. Thank you.

Sincerely,

Tom McCauley, Mayor

Buhl Urban Renewal Agency
203 BROADWAY AVENUE NORTH
BUHL, IDAHO 83316

November 22, 2019

Mr. Tom Kealey
Idaho Department of Commerce
700 W State Street
P.O. Box 83720
Boise, ID 83720-0093

Re: Idaho Community Development Block Grant Application
Buhl Water and Wastewater System Improvements

Dear Director Kealey:

For this project, the Buhl Urban Renewal Agency is committing \$250,000 through the URA 2019-2020 budget. These funds will be used for administration, design engineering, construction engineering, legal costs, and construction. Please do not hesitate to contact me if you have any questions. Thank you.

Sincerely,



Barbara Gietzen, URA Board Chairperson

ORDINANCE # 997

AN ORDINANCE ENTITLED ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020 APPROPRIATING THE SUM OF \$10,278,887 TO DEFRAY THE EXPENSE OF THE CITY OF BUHL FOR SAID FISCAL YEAR, AUTHORIZING A LEVY OF A SUFFICIENT TAX UPON THE TAXABLE PROPERTY AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SAID APPROPRIATION IS MADE.

BE IT ORDAINED, by the Mayor and City Council of the City of Buhl, Twin Falls County, Idaho.

Section 1: That the sum of \$10,278,887 be appropriated to defray the necessary expenses and liabilities of the City of Buhl, Twin Falls County, Idaho for the fiscal year beginning October 1, 2019.

Section 2: The objects and purposes for which such appropriation is made, and the amount of each object and purpose is as follows:

ESTIMATED EXPENDITURES	
Administration	965,130
P & Z	102,746
Police	919,700
Parks & Recreation	405,663
Community Service	57,615

Total General Fund 2,450,854

Tort	76,808
Fire	721,809
Fire Capital	50,300
Fire Donation Fund	7,200
Streets	1,004,772
Library	275,212
Airport	822,292
Contingency	100,000
Utilities	3,869,640
Utilities Grant Funded Projects	900,000

Total Expenditures 10,278,887

Section 3: That the general tax levy on all taxable property within the City of Buhl be an amount allowed by law for the general purposes for said City for the fiscal year beginning October 1, 2019.

Section 4: All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

Section 5: This ordinance shall take effect and be in full force upon its passage, approval, and publication in one (1) issue of the Buhl Herald, a newspaper of general circulation of the City of Buhl, and the official newspaper of said City.

PASSED under suspension of rules upon which a roll call vote was taken and duly enacted, an Ordinance of the City of Buhl, Twin Falls County, Idaho at a convened meeting of the City of Buhl City Council held on the 9th day of September, 2019.

ATTEST:

Karen Drown
Karen Drown, City Clerk


Tom McCauley, Mayor

EXHIBIT 3

Vote NO on Jail Bond

I would like to ask the voters of twin falls county to vote no on the proposed 25 million dollar jail bond.

Here is why, we already pay taxes to the police to keep us safe. We then pay

judicial system, judges, lawyers etc. We then pay taxes to feed and house them. When I asked the county assessors office for justification for the rapid and steep increase in our property assessments I was basically told there was nothing I can do about it. Well there is, I can

and try to... Here is the solution for the inmates that feel uncomfortable in the crowded jail-----try following the law, get a job and try being a responsible citizen in society!

*Gary Welch
Buhl, Idaho*

PUBLIC NOTICES

Notice of Public Hearing on Proposed Grant Activities

The City of Buhl is applying to the Idaho Department of Commerce for a Community Development Block Grant (CDBG) in an amount not to exceed \$500,000. The proposed project is to complete improvements to the City's water and wastewater systems. The hearing will include a discussion of the application, scope of work, budget, schedule, benefits of the project, how ICDBG funds will benefit low and moderate income persons, and location of the proposed project. The application, related documents and the ICDBG Application Handbook will be available for review.

The hearing has been scheduled for **Monday, November 4th at 6:00 pm** to be held at **203 Broadway Ave. N, Buhl, ID 83316**. Verbal and written comments will be accepted prior to and at the hearing.

The hearing will be held in a facility that is accessible to persons with disabilities. Special accommodations will be available, upon request, five (5) days prior to the hearing in a format that is usable to persons with disabilities. For more information, contact the City of Buhl at (208) 543-5650.

This Notice can be provided in a format accessible to persons with disabilities and/or persons with limited English proficiency upon request.

Al ser solicitada, ésta notificación puede ser provelda en un formato fácil de usar para personas con discapacidad y/o personas con conocimientos limitados del Inglés.

/s/

Tom McCauley, Mayor

*Published in the Buhl Herald
Tuesday, October 22, 2019*

Crossword

- 1) Ample, as a doorway
- 5) Pre-stereo recordings
- 10) Clickable image

- 43) Costello or Gehrig
- 44) Draft pick
- 45) Dada founder

- 1) Computer accessory
- 2) Form a conception
- 3) It may be needed for a chang
- 4) Decorative case

Affidavit of Publication

State of Idaho

County of Twin Falls

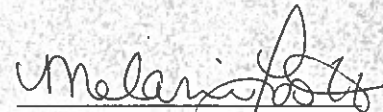
} ss.

I, Melanie Foster, do solemnly swear that I am the publisher of The Buhl Herald, a weekly newspaper of general circulation, published once each week at Buhl, Idaho; that the notice attached hereto was published in said newspaper

October 22, 2019

; that said notice was published in the regular and entire issue of every number of the paper during the period and time of publication, and that the said notice was published in the newspaper proper, and not in the supplement thereof.

That said newspaper has been printed and published in Buhl, Twin Falls County, Idaho.


Melanie Foster, Publisher

Subscribed and sworn to before me this
22nd day of October, 2019

[Handwritten initials]

Notice of

The City of Buhl is applying to the Idaho Department of Commerce for a Community Development Block Grant (CDBG) in an amount not to exceed \$500,000. The proposed project is to complete improvements to the City's water and wastewater systems. The hearing will include a discussion of the application, scope of work, budget, schedule, benefits of the project, how ICDBG funds will benefit low and moderate income persons, and location of the proposed project. The application, related documents and the ICDBG Application Handbook will be available for review.

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This Notice can be provided in a format accessible to persons with disabilities and/or persons with limited English proficiency upon request.

Al ser solicitada, esta notificación puede ser proveída en un formato fácil de usar para personas con discapacidad y/o personas con conocimientos limitados del inglés.

/s/
Tom McCauley, Mayor

Published in the Buhl Herald
Tuesday, October 22, 2019



**Idaho Community Development Block Grant
(CDBG) Citizen Participation Plan**

City of Buhl

Pursuant to citizen participation requirements for Idaho Community Block Grant participants, the City of Buhl hereby certifies the following activities will be completed:

Provide for and encourage citizen participation, particularly for low and moderate income persons who reside in slum or blighted areas and areas in which CDBG funds are proposed to be used. Provide technical assistance to group's representative of low and moderate income persons that request assistance in developing proposals in accordance with procedures developed by the department. Such assistance need not include providing funds to such groups.

Hold a minimum of two public hearings, each at a different stage of the program, for the purpose of obtaining citizens' views. The first public hearing shall include a description of the proposed project, scope of work, budget, schedule, location, and beneficiaries. Any earned program income must also be noted. The application, related documents, and the Application Handbook shall be available for citizens to review.

The second public hearing on the status of funded activities and accomplishments to date; a general description of remaining work and a general description of changes made to the CDBG project scope of work, budget, schedule, location or beneficiaries.

A public hearing shall also be held in the event CDBG project activities are added, deleted or substantially changed from the application. Substantially changed means changes made in terms or purpose, scope, location or beneficiaries as defined by the CDBG program.

Provide reasonable and timely access to local meetings, information and records pertaining to the local government's proposed and actual use of CDBG funds. Public hearings shall be conducted at times and locations convenient to local citizens.

Public hearings shall be advertised in a local newspaper no less than seven (7) twenty-four (24) hour days prior to the hearing date. If there is no local newspaper, public notification will occur through some other method where there is wide distribution to citizens within the project area. The Community Development staff must approve this method.

A copy of the publication and/or affidavit of publication shall be submitted to the department. The notice should identify all of the topics to be addressed in the public hearing including the assurances that hearings shall be held in facilities that are accessible to persons with disabilities and that alternative formats shall be available to persons with disabilities where practicable, and with advance notice to the unit of local government.

Citizens shall also be notified they will be given the opportunity to comment orally or in writing at a minimum of **seven (7) days** prior to and at the hearing. Special accommodations shall be available for persons with disabilities who may wish to comment within this period.

Public hearings shall be conducted in a manner to meet the needs of non-English speaking residents where a significant number of non-English speaking residents can be expected to participate.

Local citizen participation records which shall be made available to the state and local citizens shall include: A copy of the public notice and/or affidavit of publication which describes proposed or actual project activities, scope of work, location, budget, schedule, objectives, and beneficiaries. Notices shall also contain the accessibility clause for persons with disabilities.

Grantees must provide the address, telephone number, and times for submitting complaints and grievances, and provide timely written answers to written complaints and grievances within fifteen (15) working days where practicable.

Local staff shall be familiar with citizen's complaint procedures. These procedures shall provide local citizens with the opportunity to protest project activities or related issues. A written complaint or grievance is formal notification of a concern, allegation or protest to a proper authority. A formal complaint will be considered filed at the time it is delivered to the appropriate authority's office. To file a complaint, citizens must provide enough information to allow an investigation. The complaint should be clear and concise and include the following information:

- A. Identification of the project, project location, and program activities.
- B. Reason for the complaint (hearsay and innuendo will not be considered valid).
- C. Sufficient data to substantiate any claims or charges. If possible, supporting documentation should be included.
- D. If desired, citizens may propose a solution to the problem.

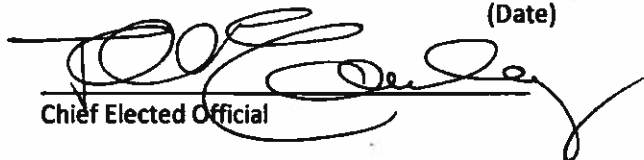
If the complaint is concerning local activities or project implementation, complaints and grievances shall first be filed with the appropriate elected official. If this is the case, grantees shall be required to notify the department of the complaint. A copy of the response shall also be submitted to the department. Every attempt must be made to respond to citizens within fifteen (15) days where practicable.

If a citizen feels the response from the local jurisdiction is unsatisfactory, he or she may appeal to the department for resolution. The department at that time may request additional information. Every effort will be made by the department to provide a full response within thirty (30) days.

If valid and sufficient data has been provided to substantiate the complaint, an investigation will be conducted. The extent of an investigation depends on the scope and depth of the issues involved.

If the complaint is more appropriately directed toward the CDBG program activities, the same procedure will be followed except all communications are between the state and the complainant.

This plan shall become effective Oct. 28, 2019.
(Date)


Chief Elected Official

Sign-In Sheet

Buhl City Public Hearing

11-4-2019

[illegible]

CITY COUNCIL SPECIAL SESSION

NOVEMBER 4, 2019

203 Broadway Ave N

PRESENT:

Tom McCauley	Mayor	Elizabeth Barker	Treasurer
Pam McClain	Council Member	Karen Drown	Clerk
Kyle Hauser	Council Member	Regie Finney	Public Works Director
Sue Gabardi	Council Member	Scott Bybee	City Engineer
Andrew Wright	City Attorney	Concerned Citizens	

PUBLIC HEARING opened at 6:00 PM

Karen Drown confirmed a quorum.

Scott Bybee stated that Region IV had been working on the application process for the 2019 Idaho Community Development Block Grant. Keyan Weaver presented information regarding the details of the grant. The funds include \$400,000.00 from the City of Buhl and \$250,000.00 from the Buhl Urban Renewal Agency with the grant request from the Department of Commerce of \$454,800.00 for a total project of \$1,104,800.00. The project will include 7520 feet of sewer lines and 6640 feet of water lines. Keyan stated the final award will be April of 2020 with the project work running from July 2020-October 2020. The closeout will be completed in January of 2021. Scott added that Keyan had done an outstanding job on the application so far and he looks forward to working with Region IV on the project if the grant is awarded.

Mayor McCauley asked if there was any testimony in support of the proposed budget; there was none. He asked if there was any testimony against the proposed budget; there was none.

Mayor McCauley closed the public hearing at 6:05 PM.

WORKING SESSION called to order at 6:05 PM.

CONFIRMATION OF QUORUM:

Karen Drown confirmed a quorum.

Pam moved to adjust the agenda and hold the executive session before the old or new business. Sue seconded the motion. There was no discussion and the motion passed.

Pam moved to enter executive session with provisions of Idaho Code 74-206, subsection 1.f to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated, but imminently likely

to be litigated. She requested a roll call vote. Kyle seconded the motion. Pam voted yes, Kyle voted yes, and Sue voted yes. Mayor McCauley asked Karen Drown, Elizabeth Barker, Regie Finney and Scott Bybee to be present for the executive session. Executive session was entered at 6:07 PM. Pam moved to adjourn Executive Session. Kyle seconded the motion. There was no discussion and the motion passed. Executive session adjourned at 6:39 PM.

OLD BUSINESS:

- Minutes of October 28, 2019: Kyle Hauser moved to approve the minutes; Pam McClain seconded the motion. There was no discussion and the motion passed.
- Bi-Monthly Claims for Payment: Sue Gabardi moved to approve the monthly claims for payment; Pam McClain seconded the motion. There was no discussion and the motion passed.

NEW BUSINESS:

Consideration to Submit 2019 ICDBG Application: Pam moved to submit the 2019 ICDBG application. Kyle seconded the motion. There was no discussion and the motion passed.

Consideration of Update to City of Buhl Transportation Plan: Regie explained he is changing course and applying through a different program for the sidewalks and improvement on 7th Ave North and Sawtooth Ave. The portion on Sawtooth Ave would include an 8'-10' path for walking and biking. Regie presented and updated capital improvement plan to which is part of the City of Buhl Transportation Plan. Kyle moved to approve the update to the City of Buhl Transportation Plan. Pam seconded the motion. There was no further discussion and the motion passed.

Consideration of Grant Application for TAP (Transportation Alternative Program): Pam moved to approve the application for the TAP (Transportation Alternative Program). Kyle seconded the motion. Regie explained the pre-application deadline is November 8th and the final application will be due in February. There was no further discussion and the motion passed.

COUNCIL CONCERNS – Pam asked if the items under old business could be combined into a consent agenda item instead of a motion for each separate item. Karen said she would research the logistics of it and see what she could do and what is allowed.

Kyle commented about the map that was provided during the public hearing and asked if an updated map could be used for the application. Scott explained that this was created for the presentation but a current map will be used in the application. Scott also explained there are always updates and things found on the map that need to be corrected.

It was also noted that everyone needs to go and vote on Tuesday, because there are elections being held for several districts and issues.

CITIZENS CONCERNS – There were none.

MEETING ADJOURNED – Pam McClain moved that the meeting be adjourned; Kyle Hauser seconded the motion and all were in favor. The meeting was adjourned at 6:56 PM.

Minutes prepared by Karen Drown, City Clerk

EXHIBIT 4

City of Buhl

Grant Administration Services Procurement Summary

The City of Buhl used the small purchase procedure as outlined in the CDBG Administration Manual to procure certified grant administration services. The City emailed Request for Proposal letters to three CDBG certified grant administration agencies. On September 24, 2019, letters were sent to:

Angela Edwards-Kuskie

Clearwater Economic Development Assoc.

1626 6th Ave North

Lewiston, ID 83501

Krystal Harmon

Southeast Idaho Council of Governments

PO Box 6079

Pocatello, ID 83201

Brenda Hastreiter

Region IV Development Assoc.

PO Box 5079

Twin Falls, ID 83303

The City also submitted the Idaho Procurement Technical Assistance Center (PTAC) – Solicitation Notice by e-mail to the Idaho Department of Commerce on September 25th, 2019. The response deadline was October 7th, 2019 at 5:00pm.

The City only received one proposal, which was from Region IV Development Association. After reviewing and scoring the proposal, Region IV was selected as grant administrator at the City's October 28th City Council Meeting.

IDAHO PROCUREMENT TECHNICAL ASSISTANCE CENTER (PTAC)

SOLICITATION NOTICE

Applicable to: Grant Administration

Grantee: The City of Buhl

Address: 203 Broadway North, Buhl, ID 83316

Contact Person: Teresa Robbins

Phone: 208-543-5650

Date Submitted: September 25th, 2019

Type of service for which bids will be solicited: Grant Administration Services

Brief project description or list of activities:

This proposed CDBG project involves the replacement of approximately 5000 feet of old, undersized and damaged sewer line and approximately 3000 feet of old and undersized water line along with replacing the related manholes, damaged streets, sidewalks and curb and gutter and the installation of additional fire hydrants to expand the City's fire protection capabilities. The City of Buhl will be completely redesigning and reconstructing one mile of Burley Avenue on the South side of town in 2022-2024 and much of the work this project is involved in will replace old infrastructure in the Burley Avenue Right-of-Way prior to the complete road reconstruction so the road does not need to be torn up in the future to replace the infrastructure at a later date. The total project cost will be between \$1,050,000 and \$1,100,000.

Proposal Due Date: October 7th, 2019

Email form to:

Dennis Porter/Sharon Deal
IDC Manager/Specialist
Idaho Department of Commerce
700 West State Street
Boise, ID 83702-0093
Ph: (208) 334-2470
Fax: (208) 334-2631



REQUEST FOR PROPOSALS FOR GRANT ADMINISTRATIVE SERVICES
City of Buhl

September 24, 2019

Angela Edwards-Kuskie
Clearwater Economic Development Association
1626 6th Ave N
Lewiston, Idaho 83501

Re: City of Buhl W/WW Phase II Project

The City of Buhl is requesting proposals for services to assist the City in project planning and development; grant writing; and obtaining and managing state and federal funds for the completion of the Buhl W/WW Phase II project.

Reimbursement for grant administration activities will be contingent on the City receiving state and federal funds. The agreement will be on a fixed price basis with payment terms to be negotiated with the selected offeror.

Services to be provided include:

1. Pre-Development stage to include: **(services not eligible for CDBG funding)**
 - Project planning and development
 - a. Meet with local governments and non-profits to discuss financing options to address identified needs.
 - b. Explain various funding programs, eligibility, application process, funding requirements, timelines, etc.
 - c. Conduct scoping with funding agencies to determine funding availability, verify eligibility, and probability. May include meeting with funding agency representatives.
 - d. Working with stakeholders define "the project", for which funding will be applied for.
 - e. Review census data relative to project beneficiaries.
 - f. Assess project impacts on the community – environmental, socio-economic, and affordability / costs.
 - g. Procurement tutoring. Explain to community the RFP requirements for hiring consultants and bidding requirements for hiring contractors. Assist in setting up the procurement process.
 - h. Bond financing assessment and advancement. Assess with community the need, desire, and probability of pursuing debt financing (passing a bond). Educating and communicating to the general public bond financing including household cost. Presenting at public meetings.

Conducting an income survey, if necessary

- a. Verify with funding agencies if survey is necessary.
- b. Set-up survey - includes determining methodology, developing questionnaire, determining sample size, establishing random process, verify process with funding agencies, conduct survey, analyze results, and create survey report.
- c. Coordinate surveying methodology with other funding agencies.
- d. Document and explain survey results to local government and funding agency officials.

Assisting the applicant in establishing their RD Apply account and walking them through the application and submittal process.

Preparing and writing CDBG application, including the public hearing.

2. Grant Administration to include: (services eligible for CDBG funding)

- a. Project Set-Up – file set-up, facilitating financial management procedures including cost allocation plan, meetings with grantee and stakeholders, submission of pre-contract documents, responding to inquiries, and explaining CDBG and other funding requirements to the Grantee and/or sub recipient.
 - b. Environmental Review – Conducting an environmental review that complies with 24 CFR Part 58. Duties include, but are not limited to, assessing project site, touring the site, gathering and verifying documentation, determining clearance level, preparing an environmental review record, and collecting any technical environmental studies from the design professional. Publishing and posting public notices. Gathering and tracking comments. Debriefing the City of Buhl on the review. Establishing mitigation measures. Securing environmental concurrence with the Idaho Department of Commerce (IDC).
 - c. Acquisition and Relocation – Ensure the City of Buhl complies with the Uniform Relocation Assistance and Real Property Acquisition Policies Act for any property, permanent easements or long-term leases acquired for the project. Touring of the project site, determining acquisition activity, ensuring grantee meets either the voluntary, basic, or donation requirements as per the Uniform Act. Meeting with property owners. Submission of documentation to IDC.
 - d. Labor Monitoring – Ensuring construction contractors are meeting the requirements of the Davis Bacon Act, Copeland Act, CWHSSA and Fair Labor Standards Act. Duties include, but are not limited to, educating contractors about the labor requirements, providing labor documents and forms to contractors and their sub-contractors, identifying appropriate wage determination, requesting additional wage classifications, reviewing and tracking payrolls, conducting employee interviews on-site or mail, travelling to project site, observing workers, comparing payroll reports with interview information, documenting payroll reviews, identifying and investigating errors with contractor, reporting and facilitating the correction of errors or problems to IDC, and completion of required labor reports.
-

- e. Project Monitoring (during procurement and construction) – Assist the City of Buhl in setting up the procurement and then the selection of a design professional and/or contractors in accordance with state and federal requirements. Participating in pre-bid, pre-construction and construction progress meetings. Review of bidding documents, construction progress monitoring, reporting, and construction close-out. Observing construction progress. Monitoring design professional procurement process.
- f. Financial management duties which includes coordinating contractor and design professional pay applications, preparation of request for funds, submission of request to IDC and ensuring proper disbursement of CDBG expenditures.
- g. Civil Rights – Equal Access – Completing civil rights activities and documents. Duties include explaining and educating contractors on compliance with Section 3 requirements and hiring disadvantaged business enterprises. Submission of RFP to Idaho PTAC. Ensuring accurate completion of Section 3 Reports and the Contractor / Sub-contractor Activity Report. Assisting the City of Buhl in conducting a Limited English Proficiency (LEP) four-factor analysis. Submission of City profiles. Promoting disadvantaged business enterprises and fair bidding practices. Ensure public display of Equal Employment Opportunity (EEO) posters.
- h. Fair Housing Actions – Helping to ensure the Grantee is taking steps to affirmatively further fair housing. Duties include ensuring the Grantee understands and adopts the fair housing resolution, proclaims April as fair housing month, and displays fair housing information. Assist and guide the Grantee in completing a fair housing assessment including identifying contributing factors and actions to mitigate the contributing factors.
- i. 504 / ADA Actions – Helping the Grantee to meet Section 504 and ADA requirements. Duties include to help develop (or update) an ADA transition plan. Assist the Grantee in review and completion of the effective communication checklist. Ensure the Grantee has in place a 504 coordinator, non-discrimination policy and ADA grievance procedure. Ensure the Grantee understands and publishes the – Notice under the ADA Act. If necessary, assist the Grantee in conducting (or updating) a self-evaluation of its facilities, services, and programs.
- j. Project Close-Out – Documentation that the City of Buhl has met their CDBG national objective and contractual performance requirements, including substantial completion. Completing closeout documents for review and signature. Ensure all project and close out documents are submitted and approved by IDC. Ensure requested documents, concerns, and findings are addressed and resolved.

Responses should include and will be evaluated according to the following criteria:

Capability to Perform Project (i.e., firm's history, areas of expertise, address of office that will manage project, length of time in business, firm's legal structure, firm's commitment to provide necessary resources to perform and complete project). (10-30 pts.)

Relevant Project Experience (i.e., description of other projects executed by the firm that demonstrate relevant experience; list of public sector clients for whom you have performed

similar work in the past five years, include name, address, and phone number of a person who can be contacted regarding the firm's performance on the project). (10-30 pts.)

Qualifications of Project Team (i.e., résumé for the key people assigned to the project including sub-consultants; key personnel roles and responsibilities on this project; identify project manager who will be responsible for the day-to-day management of project tasks and will be primary point of contact). (10-30 pts.)

Project Approach and Schedule (i.e., the tasks that must be accomplished to complete the project; how the firm proposes to execute the tasks; unique aspects of the project and alternative approaches the owner might wish to consider). (10-30 pts.)

Selection Committee Interview (Optional) - Firms may be asked to make brief presentations covering their relevant experience, their understanding of the project's requirements and their own approach to designing and supervising the job. (10-30 pts.)

Total Points Possible = 130

If applicable, selection of finalists to be interviewed will be based on an evaluation of the written responses. Award will be made to the most qualified administrator whom is deemed most advantageous to the City of Buhl, all evaluation criteria considered.

Questions and responses should be directed to:


Teresa Robbins
203 Broadway North
Buhl, ID 83316
208-543-5650
teresa.r@cityofbuhl.us

All responses must be emailed to teresa.r@cityofbuhl.us or postmarked no later than Monday October 7, 2019 by 5:00pm. Please state "Buhl W/WW Phase II Administrative Services Proposal" on the outside of the response package.

The agreement will be on a fixed price basis, with payment terms to be negotiated with the selected offeror. The City of Buhl reserves the right to negotiate an agreement based on fair and reasonable compensation for the scope of work and services proposed, as well as the right to reject any and all responses deemed unqualified, unsatisfactory or inappropriate.

Thank you for your interest in our community, and we look forward to hearing from you.

Best,



Tom McCauley, Mayor
City of Buhl



REQUEST FOR PROPOSALS FOR GRANT ADMINISTRATIVE SERVICES
City of Buhl

September 24, 2019

Krystal Harmon
Southeast Idaho Council of Governments
P.O. Box 6079
Pocatello, Idaho 83201

Re: City of Buhl W/WW Phase II Project

The City of Buhl is requesting proposals for services to assist the City in project planning and development; grant writing; and obtaining and managing state and federal funds for the completion of the Buhl W/WW Phase II project.

Reimbursement for grant administration activities will be contingent on the City receiving state and federal funds. The agreement will be on a fixed price basis with payment terms to be negotiated with the selected offeror.

Services to be provided include:

1. Pre Development stage to include: **(services not eligible for CDBG funding)**
Project planning and development
 - a. Meet with local governments and non-profits to discuss financing options to address identified needs.
 - b. Explain various funding programs, eligibility, application process, funding requirements, timelines, etc.
 - c. Conduct scoping with funding agencies to determine funding availability, verify eligibility, and probability. May include meeting with funding agency representatives.
 - d. Working with stakeholders define "the project", for which funding will be applied for.
 - e. Review census data relative to project beneficiaries.
 - f. Assess project impacts on the community – environmental, socio-economic, and affordability / costs.
 - g. Procurement tutoring. Explain to community the RFP requirements for hiring consultants and bidding requirements for hiring contractors. Assist in setting up the procurement process.
 - h. Bond financing assessment and advancement. Assess with community the need, desire, and probability of pursuing debt financing (passing a bond). Educating and communicating to the general public bond financing including household cost. Presenting at public meetings.
-

Conducting an income survey, if necessary

- a. Verify with funding agencies if survey is necessary.
- b. Set-up survey - includes determining methodology, developing questionnaire, determining sample size, establishing random process, verify process with funding agencies, conduct survey, analyze results, and create survey report.
- c. Coordinate surveying methodology with other funding agencies.
- d. Document and explain survey results to local government and funding agency officials.

Assisting the applicant in establishing their RD Apply account and walking them through the application and submittal process.

Preparing and writing CDBG application, including the public hearing.

2. Grant Administration to include: (services eligible for CDBG funding)

- a. Project Set-Up – file set-up, facilitating financial management procedures including cost allocation plan, meetings with grantee and stakeholders, submission of pre-contract documents, responding to inquiries, and explaining CDBG and other funding requirements to the Grantee and/or sub-recipient.
 - b. Environmental Review – Conducting an environmental review that complies with 24 CFR Part 58. Duties include, but are not limited to, assessing project site, touring the site, gathering and verifying documentation, determining clearance level, preparing an environmental review record, and collecting any technical environmental studies from the design professional. Publishing and posting public notices. Gathering and tracking comments. Debriefing the City of Buhl on the review. Establishing mitigation measures. Securing environmental concurrence with the Idaho Department of Commerce (IDC).
 - c. Acquisition and Relocation – Ensure the City of Buhl complies with the Uniform Relocation Assistance and Real Property Acquisition Policies Act for any property, permanent easements or long-term leases acquired for the project. Touring of the project site, determining acquisition activity, ensuring grantee meets either the voluntary, basic, or donation requirements as per the Uniform Act. Meeting with property owners. Submission of documentation to IDC.
 - d. Labor Monitoring – Ensuring construction contractors are meeting the requirements of the Davis Bacon Act, Copeland Act, CWHSSA and Fair Labor Standards Act. Duties include, but are not limited to, educating contractors about the labor requirements, providing labor documents and forms to contractors and their sub-contractors, identifying appropriate wage determination, requesting additional wage classifications, reviewing and tracking payrolls, conducting employee interviews on-site or mail, travelling to project site, observing workers, comparing payroll reports with interview information, documenting payroll reviews, identifying and investigating errors with contractor, reporting and facilitating the correction of errors or problems to IDC, and completion of required labor reports.
-

- e. **Project Monitoring (during procurement and construction)** – Assist the City of Buhl in setting up the procurement and then the selection of a design professional and/or contractors in accordance with state and federal requirements. Participating in pre-bid, pre-construction and construction progress meetings. Review of bidding documents, construction progress monitoring, reporting, and construction close-out. Observing construction progress. Monitoring design professional procurement process.
- f. **Financial management duties** which includes coordinating contractor and design professional pay applications, preparation of request for funds, submission of request to IDC and ensuring proper disbursement of CDBG expenditures.
- g. **Civil Rights – Equal Access** – Completing civil rights activities and documents. Duties include explaining and educating contractors on compliance with Section 3 requirements and hiring disadvantaged business enterprises. Submission of RFP to Idaho PTAC. Ensuring accurate completion of Section 3 Reports and the Contractor / Sub-contractor Activity Report. Assisting the City of Buhl in conducting a Limited English Proficiency (LEP) four-factor analysis. Submission of City profiles. Promoting disadvantaged business enterprises and fair bidding practices. Ensure public display of Equal Employment Opportunity (EEO) posters.
- h. **Fair Housing Actions** – Helping to ensure the Grantee is taking steps to affirmatively further fair housing. Duties include ensuring the Grantee understands and adopts the fair housing resolution, proclaims April as fair housing month, and displays fair housing information. Assist and guide the Grantee in completing a fair housing assessment including identifying contributing factors and actions to mitigate the contributing factors.
- i. **504 / ADA Actions** – Helping the Grantee to meet Section 504 and ADA requirements. Duties include to help develop (or update) an ADA transition plan. Assist the Grantee in review and completion of the effective communication checklist. Ensure the Grantee has in place a 504 coordinator, non-discrimination policy and ADA grievance procedure. Ensure the Grantee understands and publishes the – Notice under the ADA Act. If necessary, assist the Grantee in conducting (or updating) a self-evaluation of its facilities, services, and programs.
- j. **Project Close-Out** – Documentation that the City of Buhl has met their CDBG national objective and contractual performance requirements, including substantial completion. Completing closeout documents for review and signature. Ensure all project and close out documents are submitted and approved by IDC. Ensure requested documents, concerns, and findings are addressed and resolved.

Responses should include and will be evaluated according to the following criteria:

Capability to Perform Project (i.e., firm's history, areas of expertise, address of office that will manage project, length of time in business, firm's legal structure, firm's commitment to provide necessary resources to perform and complete project). (10-30 pts.)

Relevant Project Experience (i.e., description of other projects executed by the firm that demonstrate relevant experience; list of public sector clients for whom you have performed

similar work in the past five years, include name, address, and phone number of a person who can be contacted regarding the firm's performance on the project). (10-30 pts.)

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Project Approach and Schedule (i.e., the tasks that must be accomplished to complete the project; how the firm proposes to execute the tasks; unique aspects of the project and alternative approaches the owner might wish to consider). (10-30 pts.)

Selection Committee Interview (Optional) - Firms may be asked to make brief presentations covering their relevant experience, their understanding of the project's requirements and their own approach to designing and supervising the job. (10-30 pts.)

Total Points Possible = 130

If applicable, selection of finalists to be interviewed will be based on an evaluation of the written responses. Award will be made to the most qualified administrator whom is deemed most advantageous to the City of Buhl, all evaluation criteria considered.

Questions and responses should be directed to:

Teresa Robbins
203 Broadway North
Buhl, ID 83316
208-543-5650
teresa.r@cityofbuhl.us

All responses must be emailed to teresa.r@cityofbuhl.us or postmarked no later than Monday October 7, 2019 by 5:00pm. Please state "Buhl W/WW Phase II Administrative Services Proposal" on the outside of the response package.

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Best,



Tom McCauley, Mayor
City of Buhl



REQUEST FOR PROPOSALS FOR GRANT ADMINISTRATIVE SERVICES
City of Buhl

September 24, 2019

Brenda Hastreiter
Region IV Development Association, Inc.
P.O. Box 5079
Twin Falls, ID 83303-5079

Re: City of Buhl W/WW Phase II Project

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-

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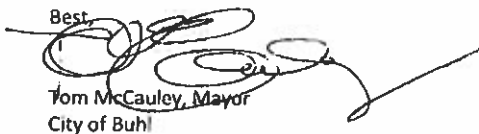
Teresa Robbins
203 Broadway North
Buhl, ID 83316
208-543-5650
teresa.r@cityofbuhl.us

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Thank you for your interest in our community, and we look forward to hearing from you.

Best,



Tom McCauley, Mayor
City of Buhl

Keyan Weaver

From: Teresa Robbins <teresa.r@cityofbuhl.us>
Sent: Monday, November 4, 2019 10:55 AM
To: Keyan Weaver
Subject: FW: RFP City of Buhl REPLY CLEARWATER

This is what I received.

From: Angela Edwards <aedwards@clearwater-eda.org>
Sent: Tuesday, September 24, 2019 11:39 AM
To: Teresa <teresa.r@cityofbuhl.us>
Cc: Christine Frei <cfrei@clearwater-eda.org>
Subject: RE: RFP City of Buhl

Thank you for reaching out, Teresa!

CEDA will not be responding to this RFP. It is our understanding that you are working with RIVDA, we wish you all the best success in your infrastructure upgrades and funding application!

Angela Edwards-Kuskie

Community Development Specialist
Clearwater Economic Development Association
1626 6th Ave N
Lewiston, ID 83501
ph: 208-746-0015 ext. 102
fax: 208-746-0576
aedwards@clearwater-eda.org
www.clearwater-eda.org

From: Teresa
Sent: Tuesday, September 24, 2019 10:04 AM
To: Angela Edwards <aedwards@clearwater-eda.org>
Subject: RFP City of Buhl

The City of Buhl is requesting proposals for Grant Administration services for the City's water and wastewater project. Attached is the City's RFP letter. Our deadline date for this proposal is October 7th at 5:00 pm.
Thank you for our time and consideration.

Teresa Robbins
Public Works Clerk
City of Buhl
208.543.5650

Keyan Weaver

From: Teresa Robbins <teresa.r@cityofbuhl.us>
Sent: Monday, November 4, 2019 10:57 AM
To: Keyan Weaver
Subject: FW: RFP City of Buhl HARMON SICO

My reply

From: Krystal Harmon <krystal@sicog.org>
Sent: Tuesday, September 24, 2019 12:40 PM
To: Teresa <teresa.r@cityofbuhl.us>
Subject: Re: RFP City of Buhl

Received, thank you.

We will not be submitting a proposal due to the distance between our office and your project but we recommend working with Region IV Development and wish you nothing but success in your project.

Krystal Harmon

On Tue, Sep 24, 2019 at 11:07 AM Teresa <teresa.r@cityofbuhl.us> wrote:

The City of Buhl is requesting proposals for Grant Administration services for the City's water and wastewater project.

Attached is the City's RFP letter. Our deadline date for this proposal is October 7th at 5:00 pm.

Thank you for our time and consideration.

Teresa Robbins

Public Works Clerk

City of Buhl

208.543.5650

--

Sent from iPhone



***Buhl W/WW Phase 2
Administrative Services
Proposal***



October 3, 2019

Tom McCauley, Mayor
City of Buhl
203 Broadway North
Buhl, ID 83316

Re: Grant Administration Services Proposal – “Buhl W/WW Phase II Administrative Services Proposal”

Dear Mayor McCauley:

Region IV Development Association (RIVDA) appreciates the opportunity to present our qualifications in response to your request for assistance with the planning, development, grant writing, and administration of the W/WW project for which the City of Buhl is seeking Idaho Community Development Block Grant funds. We respectfully submit this information regarding our organization and the services we offer. Our response will address the areas of interest as outlined in your *Request for Grant Administration Services Proposals*.

Capability to Provide Assistance

Region IV Development Association is a private non-profit corporation established in 1975 to provide local units of government with professional staff services to assist with planning, finance, and implementation of community infrastructure and facilities projects. Our areas of expertise include meeting facilitation, project planning, and grant writing/application preparation (for a variety of state and federal funding sources). We are also experienced in coordinating project implementation and performing the administration of the associated compliance requirements.

Staff has successfully worked with communities to develop and build projects using funds from the U.S. Economic Development Administration, U.S. Army Corps of Engineers, USDA-Rural Development, Idaho Department of Water Resources, Idaho Department of Environmental Quality, and the Idaho Department of Commerce – both the U.S. Department of Housing and Urban Development funded Idaho Community Development Block Grant program (ICDBG) and the Idaho Rural Community Block Grant Program (RCBG).

Each of these funding sources has a different application format, as well as distinct implementation and compliance requirements. Over the course of four decades, RIVDA has used its staff capability and expertise to manage projects and engage funding sources without any compliance or regulatory issues.

Relevant Experience

We believe that our successful track record of service to the region's communities demonstrates our capacity to provide for the needs of your community. For your convenience, we have enclosed a list of references. A substantial number of our projects have included funding from the CDBG program that is administered through the Idaho Department of Commerce. Our staff has developed an Idaho Department of Commerce approved method for simplifying the CDBG requirements while successfully coordinating the application and administrative duties for the Grantee. The projects we have been involved with and the communities that we have recently assisted are listed below.

Public Infrastructure Projects

Our staff has managed a number of successful wastewater, water and electrical system improvement projects throughout the South-central Idaho region. Cities we have worked with include Bellevue, Bliss, Carey, Castleford, Declo, Dietrich, Eden, Filer, Fairfield, Gooding, Hagerman, Hollister, Kimberly, Oakley, Paul, Shoshone, and Wendell.

Public Facility Projects

Communities across the region have identified the need to develop community facilities – including community centers, senior centers, fire stations, clinics, and social services. We have worked on a number of projects that not only constructed and improved these facilities, but have also helped in acquiring new equipment. Among the communities we have assisted are Minidoka, Blaine, Jerome, Lincoln, and Twin Falls Counties, as well as the cities of Burley, Hansen, Jerome, Kimberly and Rupert.

Economic Development Projects

RIVDA staff have also provided planning and grant administration services on several economic development projects throughout the region. Providing for the infrastructure needs of large manufacturing facilities to locally owned businesses, we have assisted community leaders with business growth opportunities. More importantly, RIVDA staff have helped create and retain hundreds of quality jobs in South-central Idaho. Companies and communities that have directly benefited from the Idaho Community Development Block Grant (ICDBG) and Rural Community Block Grant (RCBG) programs that we have leveraged for our partners include Brewster Dairy, Inc., Idahoan Foods (Rupert), Gossner Foods, Inc., Gem State Processing, LLC, Pickett Equipment, Kodiak Northwest, DOT Foods, Inc., High Desert Milk, Inc. (Burley), Schow's Truck Center, Love's Travel Stop & Country Stores, Inc. (Heyburn), Chobani – Yogurt, Jayco, Inc. (Twin Falls), Kiefer Built, LLC, The Walker Center for Alcohol and Drug Abuse, Inc. (Gooding), Rocky Mountain Hardware, Family Dollar Stores (Shoshone), Reed Grain (Jerome County), and Hilex Poly Co., LLC (Jerome). We have also worked with Clif Bar & Company (Twin Falls) Glanbia Foods USA (Gooding) Performix Nutrition Systems (Rupert), and Gem State Processing (Burley).

RIVDA has been directly involved in assisting with downtown redevelopment planning and implementation for communities across the region. We completed a downtown redevelopment project in the City of Jerome, the City of Kimberly, and the City of Fairfield. Our assistance for these projects ranges from facilitating strategic planning sessions with the City's elected officials and community groups to construction monitoring and grant administration for the resulting infrastructure projects.

Qualifications of Project Team

The RIVDA office is located at 202 Falls Avenue in Twin Falls and we are staffed with four (4) economic and community development professional employees that will devote the time necessary to work with the City on the proposed project. All four of our professionals have experience with the Idaho Community Development Block Grant Program, and are also capable of working with USDA-Rural Development, the Idaho Department of Environmental Quality (DEQ), and the U.S. Army Corps of Engineers (USACE) on their programs. While funding programs generally do not 'qualify' or 'certify' the administrative consultants that work with their funds, our staff has a long-standing track record of successfully implementing projects with multiple funding streams.

Our staff can provide comprehensive project development and planning assistance to ensure appropriate strategies and procedures are established. Grant applications will be prepared to accurately reflect your community while detailing the need for the project. Our approach has proven to be very effective when applying for funding on behalf of our public partners. After award, we provide quality administrative assistance to our clients to ensure their projects are implemented to their satisfaction and as required by the funding partners.

As mentioned, RIVDA has four professional economic and community development staff members, two of which are certified administrators of the CDBG program to assist with grant administration and construction monitoring. For the City of Buhl's project, we propose Georgia Dimick, Community Development Planner as the main point of contact for the community. Georgia can be reached directly at (208) 732-5727 ext. 3003 or at GDimick@csi.edu. As a professional staff with more than 50 years of combined experience, our approach is to bring resources to address the community's issues and needs. This depth of expertise in project development and implementation makes the RIVDA team especially effective at helping our communities reach their goals. To further outline our staff qualifications, we have included the résumés of the team members that will be involved in your community.

Project Approach and Schedule

RIVDA's approach to project development and grant/construction management is to focus on creating and implementing the best project proposal that encompasses the needs and desires of the community. We accomplish this by working with city staff and community constituents to outline a feasible plan to accomplish the vision for the City of Buhl.

The schedule is generally driven by the needs of the community and the deadlines imposed by the potential funding sources. We pride ourselves on making the grant application and administration process easy for our public partners. With applications due at different times of the year, we plan in advance to ensure each application is properly prepared and that it reflects the needs of your community. During the initial project development stage, and after the project is funded, we will work extensively with your community leaders, architects/engineers, contractors, community residents, and the various government agencies to ensure the project is designed and completed promptly and accurately.

We hope that the above information gives you an idea of our qualifications and our enthusiasm in partnering with the City to help with your community development projects. We understand that reimbursement for grant administration activities will be contingent on the City receiving state and/or federal funds. If you should have any questions, please call us at (208) 732-5727. We look forward to working with you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Keyan Weaver', is positioned above the printed name.

Keyan Weaver
Community Development Planner

Attachments: References
Résumés of Staff

REFERENCES

COMMUNITY LEADERS

Robert Moore, Chairman
Minidoka County Commissioners
P.O. Box 368
Rupert, Idaho 83350
Phone: (208) 436-7111

Mark Mitton, City Administrator
City of Burley
P.O. Box 1090
Burley, Idaho 83318
Phone: (208) 878-2224

Scott Marolf, Mayor
City of Fairfield
P.O. Box 336
Fairfield, Idaho 83327
Phone: (208) 764-2333

Jeff McCurdy, CFO
City of Rupert
P.O. Box 426
Rupert, Idaho 83350
Phone: (208) 436-9600

Dan Pierson, Mayor
City of Shoshone
P.O. Box 208
Shoshone, Idaho 83352
Phone: (208) 886-2426

Brad Christopherson, City
Administrator
City of Wendell
P.O. Box 208
Wendell, Idaho 83355
Phone: (208) 536-5161

COMMUNITY ORGANIZATIONS

Randy Sutton, Fire Chief
West End Fire & Rescue
P.O. Box 94
Paul, Idaho 83347
Phone: (208) 438-4511

Mike Brown, Fire Chief
Minidoka County Fire Protection
District
P.O. Box 166
Heyburn, Idaho 83336
Phone: (208) 679-8250

Kimberly Coonis, Director
The Senior Connection
721 3rd Avenue South
Hailey, ID 83333
Phone: (208) 788-3468

Patty Kleinkopf, COO
Family Health Services
794 Eastland Drive
Twin Falls, Idaho 83301
Phone: (208) 734-3312, ext. 6707

Alan Brackett, Board Member
Hagerman Valley Senior Center
140 E Lake St.
Hagerman, Idaho 83332
Phone: (208) 837-6120

Ken Robinette, Executive Director
South-Central Community Action
Partnership
P.O. Box 531
Twin Falls, Idaho 83303-0532
Phone: (208) 678-8549

Georgia A Dimick
730 S College
Oakley, Idaho 83346
(208) 431-5499

EXPERIENCE

COMMUNITY DEVELOPMENT PLANNER

Region IV Development Association, Inc.
P.O. Box 5079
Twin Falls, ID 83303-5079
(208) 732-5727

May 2018 to Present

For Current 2018-2020 Idaho Department of Commerce – Idaho Community Development Block Grant Administration Certification

- 1st Year CDI Training
- CDBG Administration Training
- Annual CDBG Grant Administrator Training
- Facilitator Training
- RD Apply Training

Aid local governments in the planning, development and financing of infrastructure projects. Further, provide Administrative services for Idaho Community Development Block Grants in the Region IV Area of South-Central Idaho. Services include:

- Conduct an Environmental Review of the project area and submit findings report;
- Oversee and complete all federal requirements with land acquisition (if applicable);
- Financial Accounting of all project dollars;
- Research and evaluate Section 504 accessibility requirements and prepare compliance documentation;
- Establish Fair Housing Program and oversee preparation of the Fair Housing Assessment;
- Review Civil Rights procedures of the City and assist in implementing new procedures, if necessary;
- Assist in the development and implementation of a Limited English Proficiency Plan;
- Oversee and complete all federal requirements regarding Fair Labor Standards, Davis-Bacon Wages and other labor requirements.

SPECIFIC PROJECTS – GRANT ADMINISTRATION

- City of Heyburn – (2018) Wastewater Project(s)
- City of Gooding – (2018) Wastewater Project
- County of Gooding – (2018) EMS Project

SPECIFIC PROJECTS - PROJECT DEVELOPMENT – ECONOMIC DEVELOPMENT ICDBG/RCBG:

- City of Heyburn – (2020) Water Project
- EDA – Hagerman – Farm to Fork Project
- City of Fairfield – (2019) – Wastewater Project
- City of Crouch – (2019) – Water Project
- City of Buhl – (2019) – Water/Wastewater Project
- City of Filer – (2019) – Job Creation Project
- Cassia County – (2019) – Digester Project
- Minidoka County – (2019) – Minidoka Care Center
- Lincoln County – (2019) – Lincoln County Care Center

ICDBG CURRENT ON-GOING PROJECTS:

- Minidoka County – West End Fire Truck and MCFPD Fire Trucks
- City of Hagerman – Wastewater Improvements (Gooding County)
- City of Gooding – Water System Improvements (Gooding County)
- City of Oakley – Senior Center (Cassia County)

OTHER DUTIES AS COUNCILPERSON AND MAYOR FOR CITY OF OAKLEY (1998 to 2006; 2008-2012)

- City of Oakley – Park Project – New equipment
- City of Oakley – Pavilion
- Oakley HS and Elementary School – New Reader Boards
- Oakley HS Technology Project – Classroom SMART Boards
- City of Oakley – Rodeo Bleachers
- City of Oakley – Solar and Wind Turbine at Well #1 for alternative energy source
- City of Oakley – Bridge over Water Street Canal

BRENDA J. HASTREITER

91 W 100 N Jerome, Idaho 83338 | (208) 421.1887 | bhastreiter@csi.edu

EXPERIENCE

- | | | |
|-----------------------------|---|--|
| Feb 2016 - Present | Community Development Planner | Region IV Development Association |
| | <ul style="list-style-type: none">• Planner for a regional non-profit organization engaged in all aspects of community and economic development, including: planning, developing, and implementing public infrastructure projects including, but not limited to water systems, sewer systems, downtown redevelopment, industrial parks, medical clinics, fire stations, recreational facilities, and other public improvements.• Project administration for community infrastructure improvement projects, including: implementing administrative requirements associated with Idaho Community Development Block Grant, Idaho Department of Environmental Quality, U.S. Army Corps of Engineers, and USDA-Rural Development funded projects. Duties include: Project Set-Up, Environmental Assessments, Financial Management, Labor Standards Monitoring, Civil Rights Compliance, Fair Housing Compliance, Section 504/ADA Compliance, and the development of LMI Survey methodologies. | |
| Sept 2009 - Present | Comptroller/Office Manager/Co-Owner | D N B Electric |
| | <ul style="list-style-type: none">• All office functions, billing, receivables, human resources and payroll, contract preparation, customer data-base management, marketing, advertising, all financial operations. | |
| May 1997 - July 2005 | Call Center Team Manager/Office Manager | CABLE ONE |
| | <ul style="list-style-type: none">• Responsible for performance management for 20 member team at CABLE ONE's call center in Phoenix, AZ. Duties included: payroll, accounts receivable, budget management, customer database management, customer service, dispute resolution, performance reporting, and team motivation. Worked for CABLE ONE at their offices in Twin Falls, Idaho, and Norfolk, Nebraska as management prior to taking the management position in Phoenix. | |

PROJECT ADMINISTRATION & PROJECT DEVELOPMENT EXPERIENCE

Completed Environmental Review and preliminary award documentation for 2016-2018 ICDBG projects:

- | | |
|--|---|
| ♦ City of Carey – City Park Improvements | ♦ City of Bellevue – Wastewater |
| ♦ City of Buhl – Water and Wastewater | ♦ City of Fairfield – Downtown Revitalization |
| ♦ City of Hagerman – Wastewater | ♦ City of Oakley – Senior Center |
| ♦ City of Wendell – Senior Center | ♦ County of Minidoka – MCFPD Fire Trucks |

Current and Closed Grant Administrator projects include:

- | | |
|--|---|
| ♦ City of Burley – Gem State Processing | ♦ City of Burley – Fabri-Kal |
| ♦ City of Bellevue - Wastewater | ♦ City of Buhl – Water & Wastewater |
| ♦ City of Carey – City Park Improvements | ♦ City of Fairfield – Downtown Revitalization |
| ♦ City of Filer – Arsenic Mitigation | ♦ City of Gooding – Water & Wastewater |
| ♦ City of Hagerman - Wastewater | ♦ City of Heyburn - Wastewater |
| ♦ City of Hazelton - Water | ♦ City of Kimberly – Senior Center |
| ♦ City of Oakley – Senior Center | ♦ City of Rupert – Performix |
| ♦ City of Twin Falls – Clif Bar | ♦ City of Wendell – Wastewater |
| ♦ County of Owyhee – Bruneau Wastewater | ♦ County of Minidoka – MCFPD Fire Trucks |

Current Project Development includes:

- | | |
|----------------------------------|--------------------------------------|
| ♦ City of Crouch – Water | ♦ City of Hansen – Park Improvements |
| ♦ City of Albion – Downtown | ♦ City of Hagerman - Downtown |
| ♦ City of Fairfield - Wastewater | ♦ Gooding County – Youth Center |

EDUCATION

2003 – 2004 Kaplan University (Purdue University Global)
Business Administration and Management

Davenport, Iowa

1992 – 1994 Northeast Community College
Business Administration and Marketing

Norfolk, Nebraska

Keyan Weaver

keyanweaver@csi.edu

work – (208) 732-5727 ext. 3011

cell – (320) 223-8282

Work Experience

Community Development Planner, Region IV Development, Twin Falls, ID - June 2019 to Present

- Assist communities in finding and securing funding for a variety of projects
- Gather and analyze data pertaining to community and economic development
- Assist in grant administration for a variety of projects
- Ensure that projects meet state and federal funding requirements
- Act as a funding and development knowledge source for local communities and organizations

Training Experience

Community Development Institute, Boise, ID

- Completed year one of this week-long training
- Learned the pillars of community and economic development

Institute of Cultural Affairs Facilitation Training, Twin Falls, ID

- Completed each day of this four-day training
- Learned to facilitate and lead public meetings, consensus workshops, and brainstorming sessions

RD Apply Training

- Participated in a three-hour training to learn RD Apply.

Project Development Experience

Led or assisted in the development of:

- City of Hansen – Park Project
- City of Buhl – Water/Wastewater Project
- City of Fairfield – Wastewater Project
- City of Crouch – Water Project
- City of Albion – Downtown Revitalization Project
- City of Carey – Park Project Phase 2
- Lincoln County – Care Center Project

Grant Administration Experience

Assisted in the grant administration of:

- City of Gooding – Wastewater Project
- City of Hagerman – Wastewater Project
- City of Heyburn – Wastewater Project
- City of Filer – Water Project
- Gooding County – EMS Project

BRANDY LOWE

•Administrative Assistant/Marketing Manager•

REGION IV DEVELOPMENT WORK EXPERIENCE

Administrative Assistant

- Providing general administrative support that keeps the office on task while focusing on keeping the office running smoothly, tasks include and are not limited to:
- Research and produce data for both economic development division and loan division
- Recording minutes for staff and quarterly board meetings
- Technical assistance to economic development and loan division
- Grant application preparation
- Preparation and presentation for grant writing workshops
- creating a cohesive, organized environment within Region IV Development

Marketing Manager

- Tie all marketing activity back to organization goals by keeping the big picture in focus
- Key point of contact for internal and external relationships
- Oversee all marketing materials and campaigns
- Understanding the community through constant listening and feedback
- Maintaining and utilizing several social media platforms
- Designing all marketing materials, visual or print

TRAINING EXPERIENCE

2019 - Chamber of Commerce Community Development Block Grant Administration Training

2019- USDA RD Apply Training

2019- Institute of Cultural Affairs Facilitation Training

PROJECT DEVELOPMENT EXPERIENCE

Led or assisted in the development of:

Gooding County - Gooding County Community Center

City of Hagerman - Downtown Revitalization

Lincoln County - Care Center

City of Rupert - Domestic Violence Shelter, Community Center

City of Elba - Community Center

City of Chesterfield - tourism

PROJECT ADMINISTRATION EXPERIENCE

City of Hagerman - Wastewater project

City of Buhl - Water/Wastewater project

City of Gooding - Water project

City of Heyburn - Wastewater project

the 1990s, the number of people in the UK who are aged 65 and over has increased from 10.5 million to 12.5 million, and the number of people aged 75 and over has increased from 4.5 million to 6.5 million (Office for National Statistics 2000). The number of people aged 65 and over is projected to increase to 15.5 million by 2020, and the number of people aged 75 and over to 8.5 million (Office for National Statistics 2000). The increase in the number of people aged 65 and over is expected to be due to a combination of factors, including a decline in the birth rate, a decline in the death rate, and a decline in the rate of emigration.

The increase in the number of people aged 65 and over is expected to have a significant impact on the UK's economy and society. The increase in the number of people aged 65 and over is expected to lead to a decline in the number of people in the workforce, which will lead to a decline in the number of people who are able to pay taxes. This will lead to a decline in the amount of money that is available to the government to spend on public services, including health care and education. The increase in the number of people aged 65 and over is also expected to lead to a decline in the number of people who are able to work, which will lead to a decline in the number of people who are able to pay taxes.

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Individual or Summary (circle one) Evaluation Rating Sheet
DESIGN PROFESSIONAL OR ADMINISTRATIVE (CIRCLE ONE) SERVICES
 *Points in categories must be the same as on RFP

Name of Bidder	Capability *30 Pts. Awarded	Relevant Project Experience *30 Pts. Awarded	Qualifications of Project Team *30 Pts. Awarded	Project Approach & Schedule *30 Pts. Awarded	Selection Committee Interview *44 Pts. Awarded	Total Points	Comments
R/VDA						120	
Scott	28	30	25	25	-	108	
Terera	29	28	29	30	-	116	
Karen	16	28	27	29	-	110	
TOTAL	83	86	81	84	-	334	

Evaluator Signature and Date: Summary By Scott Bybee 10-16-19

Individual or Summary (circle one) Evaluation Rating Sheet
DESIGN PROFESSIONAL OR ADMINISTRATIVE (CIRCLE ONE) SERVICES
 *Points in categories must be the same as on RFP

Name of Bidder	Capability * 30 Pts. Pts. Awarded	Relevant Project Experience * 30 Pts. Pts. Awarded	Qualifications of Project Team * 30 Pts. Pts. Awarded	Project Approach & Schedule * 30 Pts. Pts. Awarded	Selection Committee Interview * 10 Pts. Pts. Awarded	Total Points	Comments
RIVDA	28	30	25	25	-	108	
TOTAL							

Evaluator Signature and Date:

[Signature] 10-16-19

Individual or Summary (circle one) Evaluation Rating Sheet
DESIGN PROFESSIONAL OR ADMINISTRATIVE (CIRCLE ONE) SERVICES
 *Points in categories must be the same as on RFP

Name of Bidder	Capability * <u>30</u> Pts. Pts. Awarded	Relevant Project Experience * <u>30</u> Pts. Pts. Awarded	Qualifications of Project Team * <u>30</u> Pts. Pts. Awarded	Project Approach & Schedule * <u>30</u> Pts. Pts. Awarded	Selection Committee Interview * <u>11</u> Pts. Pts. Awarded	Total Points	Comments
RIVDA	29	28	29	30		Passable 120	
TOTAL							

Evaluator Signature and Date:

James J. Schmitt

10-16-19

Individual or Summary (circle one) Evaluation Rating Sheet
DESIGN PROFESSIONAL OR ADMINISTRATIVE (CIRCLE ONE) SERVICES
 *Points in categories must be the same as on RFP

Name of Bidder	Capability * <u>30</u> Pts. Pts. Awarded	Relevant Project Experience * <u>30</u> Pts. Pts. Awarded	Qualifications of Project Team * <u>30</u> Pts. Pts. Awarded	Project Approach & Schedule * <u>30</u> Pts. Pts. Awarded	Selection Committee Interview * <u>10</u> Pts. Pts. Awarded	Total Points	Comments
Region 4	26	28	27	29		110	
TOTAL							

Evaluator Signature and Date:

Karen Durson

10/16/19

CITY COUNCIL WORKING SESSION

OCTOBER 28, 2019
203 Broadway Ave N

PRESENT:

Tom McCauley	Mayor	Elizabeth Barker	Treasurer
Michael Higbee	Council President	Karen Drown	Clerk
Pam McClain	Council Member	Regie Finney	Public Works Director
Kyle Hauser	Council Member	Scott Bybee	City Engineer
Sue Gabardi	Council Member	Concerned Citizens	
Andrew Wright	City Attorney		

WORKING SESSION called to order at 6:00 PM.

CONFIRMATION OF QUORUM:

Karen Drown confirmed a quorum.

OLD BUSINESS:

- Minutes of October 14, 2019: Pam McClain moved to approve the minutes; Kyle Hauser seconded the motion. There was no discussion and the motion passed.
- Bi-Monthly Claims for Payment: Pam McClain moved to approve the monthly claims for payment; Sue Gabardi seconded the motion. There was no discussion and the motion passed.
- Clerk/Treasurer Report: Kyle Hauser moved to approve the clerk/treasurer report; Pam McClain seconded the motion. There was no discussion and the motion passed.

NEW BUSINESS:

Consideration of Fair Housing Month Proclamation: Michael moved to approve Resolution No. 404 proclaiming April 2020 Fair Housing Month in the City of Buhl. Pam seconded the motion. There was no discussion and the motion passed.

Consideration of Sign & Submit Resolution: Michael moved to approve Resolution No. 405 approving the Mayor to sign and submit an application to the Idaho Department of Commerce for and Idaho Community Development Block Grant. Kyle seconded the motion. There was no discussion and the motion passed.

Review of Citizens Participation Plan: Michael moved to approved the Citizen Participation Plan. Kyle seconded the motion. There was no discussion and the motion passed.

Consideration of Region IV Development for Grant Administrator: Scott explained to Council that only one submission had been received for grant administrator and that was from Region IV Development. Scott noted there were concerns with the work done on the previous grant. But those seem to have been resolved with new staff. The new application process has been going great with Keyan and Georgia. Michael moved to approve Region IV as grant administrator. Pam seconded the motion. Pam questioned the fee charged. Scott noted it is \$60,000 which is the same amount as the last grant but this is a bigger project. There was no further discussion and the motion passed.

Consideration of trash removal from Senior Citizens Center: Kelly Peterson, Senior Citizens Center Board member, brought to Council a concern of garbage being dumped and the Senior Center Thrift Store. He noted that the problem has gotten worse since the closing of the Youth Ranch. He added the board has discussed ways to alleviate the situation. They are planning on installing a gate and posting that donations are only accepted during business hours. Kelly came to Council to ask if the police could patrol that area and watch for those that might be dumping. The other request was that hauling the items to the transfer station is a problem sometimes, he was wondering if the adopt-a-truck would be available and if the city would be willing to waive the fee for use of the truck. Karen informed Council and Kelly of additional information. In 2018 the Twin Falls County Commissioners considered the reduced charges for similar thrift store business to dump at the transfer station. Mayor McCauley noted the possibly writing them a letter for a similar requested could help with the fees to haul off the items. There was further discussion of concerns and also the amount of business that is done through the thrift store. Kelly noted some items that are received are forwarded on to ARC and the Valley House. Michael stated he understood because his church had a drop off site for awhile and it too received items that should have gone to the dump. Michael moved to waive the adopt-a-truck fee for trash removal at the Senior Citizens Center Thrift Store. Pam seconded the motion. There was no further discussion and the motion passed.

Consideration of Bank Account Signatures: Karen explained that new federal regulations require and Council approves signers for all bank accounts and any changes to those. The proposed list would add Michael Higbee to those accounts. Michael moved to approve the bank account list:

Tom McCauley

Elizabeth Barker

Karen Drown

Pam McClain

Kyle Hauser

Michael Higbee

for accounts XXXX4731, XXXX4732, XXXX4736

Kyle seconded the motion. There was not discussion and the motion passed.

Discussion of Planning Meeting: Michael stated that he would like to start trying to plan for the future. He suggested starting with Planning & Zoning. Consensus was to invite the Planning & Zoning Commission and also the gentleman from Twin Falls County Planning & Zoning. The first meeting would be held on Jan. 16th from 6:30 pm-8:00 pm. Discussion topics for the meeting will include setbacks, annexations, and growth.

COUNCIL CONCERNS – Kyle asked that Fire Truck 101 be taken and stored somewhere else. Regie noted that 101 is still used and he is working with Chief Stevens on room at other locations to park some equipment.

Pam stated she would be gone for the November 25th meeting.

EXECUTIVE SESSION - Pam moved to enter executive session with provisions of Idaho Code 74-206, subsection 1.e to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations. She requested a roll call vote. Kyle seconded the motion. Pam voted yes, Kyle voted yes, Sue voted yes, and Michael votes yes . Mayor McCauley asked Karen Drown, Elizabeth Barker, Regie Finney and Scott Bybee to be present for the executive session. Executive session was entered at 6:41 PM. Pam moved to adjourn Executive Session. Michael seconded the motion. There was no discussion and the motion passed. Executive session adjourned at 6:56 PM.

Pam moved to waive building permit fees in the approximate amount of \$35,000.00 for the undisclosed company. Michael seconded the motion. There was no discussion and the motion passed.

MEETING ADJOURNED – Kyle Hauser moved that the meeting be adjourned; Pam McClain seconded the motion and all were in favor. The meeting was adjourned at 6:58 PM.

Minutes prepared by Karen Drown, City Clerk

EXHIBIT 5

Resolution No. 404

RESOLUTION OF THE CITY OF BUHL DECLARING APRIL 2020 TO BE FAIR HOUSING MONTH IN THE CITY OF BUHL AND AFFIRMING THE CITY'S COMMITMENT TO FAIR HOUSING POLICIES AS HEREIN PROVIDED.

WHEREAS, The City of Buhl, Idaho desires to let it be known to all persons of the City of Buhl that discrimination on the basis of race, color, familial status, religion, gender or national origin in the sale, rental, leasing or financing of housing or land to be used for construction of housing or in the provision of brokerage services is prohibited by Title VIII of the 1968 Civil Rights Act (Federal Fair Housing Law); and

WHEREAS, It is the policy of the City of Buhl to encourage equal opportunity in housing for all persons regardless of race, color, familial status, religion, gender or national origin. The Fair Housing Amendments Act of 1988 expands coverage to include disabled persons and families with children. Therefore, the City does hereby pass the following Resolution.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR OF THE CITY OF BUHL AS FOLLOWS:

Section 1: Within available resources the City will assist all persons who feel they have been discriminated against because of race, color, religion, gender, national origin, disability or familial status to seek equity under federal and state laws by referring them to the U.S. Department of Housing and Urban Development, Office of Fair Housing and Equal Opportunity, Compliance Division.

Section 2: The City shall publicize this Resolution and through this publicity shall encourage owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Federal Fair Housing Law and amendments and any applicable state or local laws or ordinances.

Section 3: SAID PROGRAM will at a minimum include: 1) publicizing this resolution; 2) posting applicable fair housing information in prominent public areas; 3) providing fair housing information to the public; 4) preparing a fair housing impediments analysis; and 5) declaring April as Fair Housing Month.

Passed this 28 day of October 2019, by the City Council of the City of Buhl.

Approved this 28 day of October 2019, by the Mayor of the City of Buhl.

By


Tom McCauley, Mayor

ATTEST:

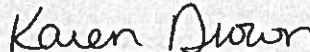

Karen Drown, City Clerk

EXHIBIT 6

CITY OF BUHL
2019-2020 SEWER AND WATER LINE REPLACEMENT PROJECT

SEWER COMPONENT PROJECT DESCRIPTION:

The City of Buhl owns and operates a wastewater collection and treatment system that serves the area in and around the City. In addition to new Federal and State standards for discharge to the Snake River that required upgrades to the wastewater system, the City has experienced steady residential, commercial, and industrial growth that is exerting an increasing demand on the wastewater collection and treatment systems. It is anticipated that this growth will continue in the future. In 2013 the City of Buhl completed a \$13 million dollar wastewater treatment Facility upgrade which brought the facility into compliance with IDEQ and EPA 2013 standards and increased capacity for future growth. However, the treatment project diverted funds and funding that the City had targeted for replacement of very old, deteriorated collection lines that have been identified by the City as already failed or facing imminent failure. In the late 1990's, the City began a comprehensive analysis of the collection system to determine which lines were in need of replacement and in what time frame. This analysis was conducted as part of a facility plan update and included the videotaping of 96% of the sewer lines in Buhl at the time. Since then, 100% of the lines have been videotaped at least once and many have been videotaped additional times to assess the progress of the damage. The City now requires that all new sewer lines also be videotaped prior to acceptance by the City. The analysis prioritized the replacement of the lines and the City embarked on a strategy to begin the replacement. The deteriorated lines were allowing wastewater to seep out of the lines in areas of no groundwater and were allowing groundwater to seep into the lines in areas of high groundwater. Both of these situations are unacceptable and present health and safety issues to the community and increase the flow to the wastewater facility in the high groundwater seasons of the year. All of the deteriorated sewer lines were included in the City's 2006 updated Facility Study conducted by JUB Engineers, Inc. The City is very concerned about the ability of the existing wastewater treatment collection infrastructure to remain in compliance with Idaho Department of Environmental Quality (IDEQ) and the US Environmental Protection Agency (EPA) regulations. As a result of the City's deteriorated collection lines, the City could be found to be out of compliance and could be fined by the EPA for non-compliance with their National Pollutant Discharge Elimination System (NPDES) permit.

The sewer pipeline condition study found that 62.05% of the City's total collection system is failing. This represents 66,824 feet of pipe of the total of 107,702 feet of pipe within the City. At an approximate replacement cost of \$110 per foot of pipe, the cost to replace the failed portions of the collection system total nearly \$7,400,000. The major contributing factors to the failure of the collection system are simply the age of the pipe and the type of pipe.

Predominantly the pipe is in excess of 75 years of age and made of concrete which fails due to harmful hydrogen sulfide gas faster than pipes constructed of newer PVC and HDPE materials. Since the late 1990's, the City has systematically identified the worst of the lines and attempted to address the replacement as funds became available. Every year the City budgets money to replace sewer lines but unfortunately they are failing at a faster rate than the City can budget. This is primarily due to the fact that the required new wastewater treatment facility used all of the City's bonding capacity for completion of that project in 2013. The City's current wastewater monthly fee is in excess of \$70 which is among the highest in Idaho. This includes the bond repayment for the 2013 project. Of this total \$4.50 is specifically itemized within the budget for sewer line replacement and other capital replacement needs. This generates approximately \$90,000 per year to the sewer line replacement fund. In addition to this \$90,000 the City budgets money each year for continued maintenance and videotaping of the sewer lines. The City's best option is to continue to collect these funds and use them to try to leverage other grant or low interest loans in an effort to expand the replacement project each time to do more pipeline replacement. The City has been successful with this strategy in the past and will continue as City funds and other funds become available. In 2012, the City did \$2,189,820 worth of replacement lines that included replacing the City's old siphon carrying flow to the wastewater treatment facility with a gravity sewer line. This project was a combined effort of City funds and United States Corp of Engineers funds.

In 2014-15 and again in 2016-2017 the City of Buhl replaced deteriorated sewer pipe at a total cost of nearly \$2,000,000. These City / URA / ICDBG Projects were Phase III and Phase IV of the comprehensive strategy to upgrade the City's wastewater treatment and collection system to new EPA standards and get 48% of the failed pipes completed in a five year window of opportunity. While there is still a lot to do, these projects address the most serious conditions and the City intends to continue to address the pipe failures until all 66,824 feet of pipe are replaced over the next 10 to 20 years. ***The proposed 2019-20 City / URA / ICDBG Project will be Phase V of this effort and will address an additional 7520 linear feet of deteriorated sewer line which represents another 11% of the total pipe needing replaced.***

Approval of the wastewater treatment bond and increases to the budget earmarked for pipeline replacement have raised the wastewater user rates by 308% per month (\$16.49 to \$67.27 monthly) which is an extreme burden on the single head of household and elderly residents of Buhl. The user rates were initially determined, reviewed, approved and increased by the Buhl City Council over a five year period in order to bring the rates from where they were to where they needed to be but do it over a period of time to soften the burden imposed on the City's users. The rates were also reviewed and approved by the Idaho Bond Bank during the bonding phase. In addition, fourteen public meetings were conducted over the five year period to assure the rates were appropriate for the City of Buhl. The Buhl sewer rates were most recently

reviewed and increased in September / October of 2019. As a result a 1.3% increase took place in October of 2019.

The proposed 2019-20 project includes the following improvements:

- 1) Replacement of deteriorated sewer lines in the northwest and southeast portions of the community which are predominantly LMI households with very old sewer mains.
- 2) Replacement of deteriorated sewer lines in the Burley Avenue portion of the community. Burley Avenue is scheduled for total reconstruction in 2023/24 and the City wants to replace these aged pipes prior to the total road reconstruction.

Less than 15% of the total project will impact non-residential areas. Conversely, 85% of the project will replace sewer lines in the residential areas of Buhl. During a door to door survey conducted in the fall of 2019, Buhl was found to have 74.85% LMI households.

Because all of the existing and proposed sewer lines are either within designated City right-of-ways or within existing easements, 100% of the project components will be constructed in areas of City control. Almost all of the proposed piping will be replacement of existing sewer lines with the exception of a short extension on Burley Avenue which is in an existing right-of-way and within previously disturbed ground. No new ground will be disturbed as the replacement lines will be installed in the same location and same depth as before. No new property, easements or right-of-way will be required. The City intends to design more replacement sewer lines than can be expected to be replaced by this project so that the project can be expanded immediately should lower than expected bids be received. A thorough environmental analysis and review for the project was completed during the facility study phase for potential IDEQ funding. The only additional environmental review required will be a review to assure that all Idaho Department of Commerce requirements are met. The project complies with the existing zoning requirements of the City of Buhl.

The proposed design is based on replacing the deteriorated concrete sewer lines with PVC and HDPE sewer pipe which has a much longer life span than the existing concrete lines. With appropriate maintenance the new lines should function well for sixty to eighty years. The City already follows state standards for maintenance of the sewer lines by routinely cleaning the lines, removing tree roots that penetrate through the service lines and by televising the lines on a five year cycle to determine problem areas.

With the completion of this project, the City's wastewater treatment facility will continue to see lower hydraulic loading because groundwater seeping into the existing broken pipes will be decreased. This will be an important benefit to the community as the available capacity for additional residential, commercial and industrial growth is increased. Further, wastewater

leakage from the pipes will be decreased providing a safer environment for the community health.

With the City's completion of the new wastewater treatment facility in 2013 at a cost of \$15,000,000 and completion of the City's new water treatment facility in 2012 at a cost of \$8,000,000, the sewer line replacements are now the most critical need of the community in regard to existing infrastructure and the potential for future IDEQ and / or EPA non-compliance.

Without these necessary improvements, the City of Buhl could be subjected to fines of up to \$37,500 per day per violation if the lines continue to deteriorate to the point where IDEQ and EPA compliance is in question. Once the magnitude of the problem was quantified, the City has not delayed their efforts to stay in compliance but is simply faced with a huge financial burden that will take many years to adequately address.

WATER COMPONENT PROJECT DESCRIPTION:

The City of Buhl's Water Treatment Facility is located on Clear Lakes Road approximately 600 feet north of Highway 30. At this site, various flows of water from an onsite well as well as other City wells are pumped through a series of water storage reservoirs, filters and treatment components which effectively reduces the amount of Arsenic in the water so that the end product is below the EPA mandated 10 parts per billion (ppb). The facility has been in operation for the last nine years and has resulted in full compliance with the new mandated EPA standards. All City water is treated including irrigation water delivered through the potable water distribution system, commercial and industrial water and residential water. The system operates between 30% and 55% of capacity depending on the time of year and water demand. The system is a state of the art treatment system that will provide service to the City of Buhl over the next 30 to 50 years. In addition to the water treatment facility, the City owns and operates four deep well pumping systems that pump water from the underlying aquifer to the distribution system and water treatment facility. The wells are capable of pumping up to 5000 gallons per minute (gpm) to the storage reservoirs and the distribution system during peak demand.

In 2005, the Environmental Protection Agency (EPA) modified the allowable Arsenic level in municipal drinking water from 50 parts per billion (ppb) to 10 ppb based on their scientific research. This was done to protect users from possible harmful effects of high concentrations of Arsenic in drinking water. A Facility Plan was conducted that helped define the project alternatives and provide cost estimates. The final cost of the improvements was \$8,000,000. This amount was passed by the voters of Buhl on August 1, 2006. Construction began in October of 2008 and all work was completed in the spring of 2010. Sale of the voter approved

bond issue was October 8, 2008. Prior to this date the City Council passed the final step to increase in the user rates to be able to repay the \$8,000,000 in bonds over a thirty year period. The City currently has around 1820 connections that represent approximately 2511 equivalent residential users.

As with the sewer system, the diversion of funds that were collected over the years for water line replacement to the mandated water treatment facility left the City of Buhl with very few resources to continue their strategy of replacing older, undersized water mains with larger PVC water lines that would provide higher fire flows and higher system pressure. In addition, the City's replacement strategy also removed the Arsenic laden deposits on the interior of the older water lines (which cannot be removed without full pipeline replacement) by replacing the water lines. Many of the City water mains are still 4" and 6" pipes which are being replaced with 8", 10" and 12" water mains.

The total water bill for residents of Buhl starts at around \$45.00 and increases from there depending on actual monthly water use. This billing includes two existing Water Bond repayments and a capital improvement payment to collect funds for water line replacement.

THE TOTAL UTILITY BILL FOR BUHL RESIDENTS IS OVER \$140 EACH MONTH because of the EPA mandated water and wastewater projects that totaled \$23,000,000.

The proposed 2019-20 project includes the following water system improvements:

- 1) Replacement of 6640 linear feet of deteriorated and undersized water lines in the southeast and east portions of the community which are predominantly LMI households with very old water mains. The plan is to replace an existing 2' and 4" water mains with new 8" water mains which will quadruple the potential fire flow, increase water pressure to the elderly housing complex and LMI residents and reduce the Arsenic levels in the vicinity of the users by eliminating the older, undersized pipeline.

Because all of the existing water lines are either within designated City right-of-ways or within existing easements, 100% of the project components will be constructed in areas of City control. All of the proposed piping will be replacement of existing water lines. No new property, easements or right-of-way will be required. A thorough environmental analysis and review for the project was completed during the facility study phase for potential IDEQ funding. The only additional environmental review required will be a review to assure that all Idaho Department of Commerce requirements are met. The project complies with the existing zoning requirements of the City of Buhl.

The proposed design is based on replacing the deteriorated cast iron and steel water lines with PVC water pipe which has a much longer life span than the existing lines. With appropriate maintenance the new lines should function well for sixty to eighty years. The City already follows state standards for maintenance of the water lines.

CITY OF BUHL SEWER LINE VIDEOTAPING SUMMARY

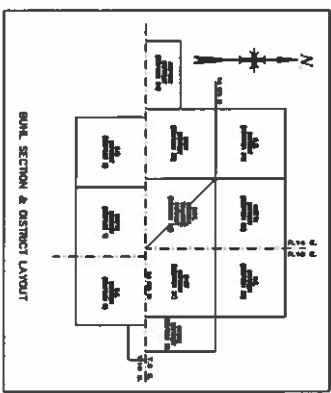
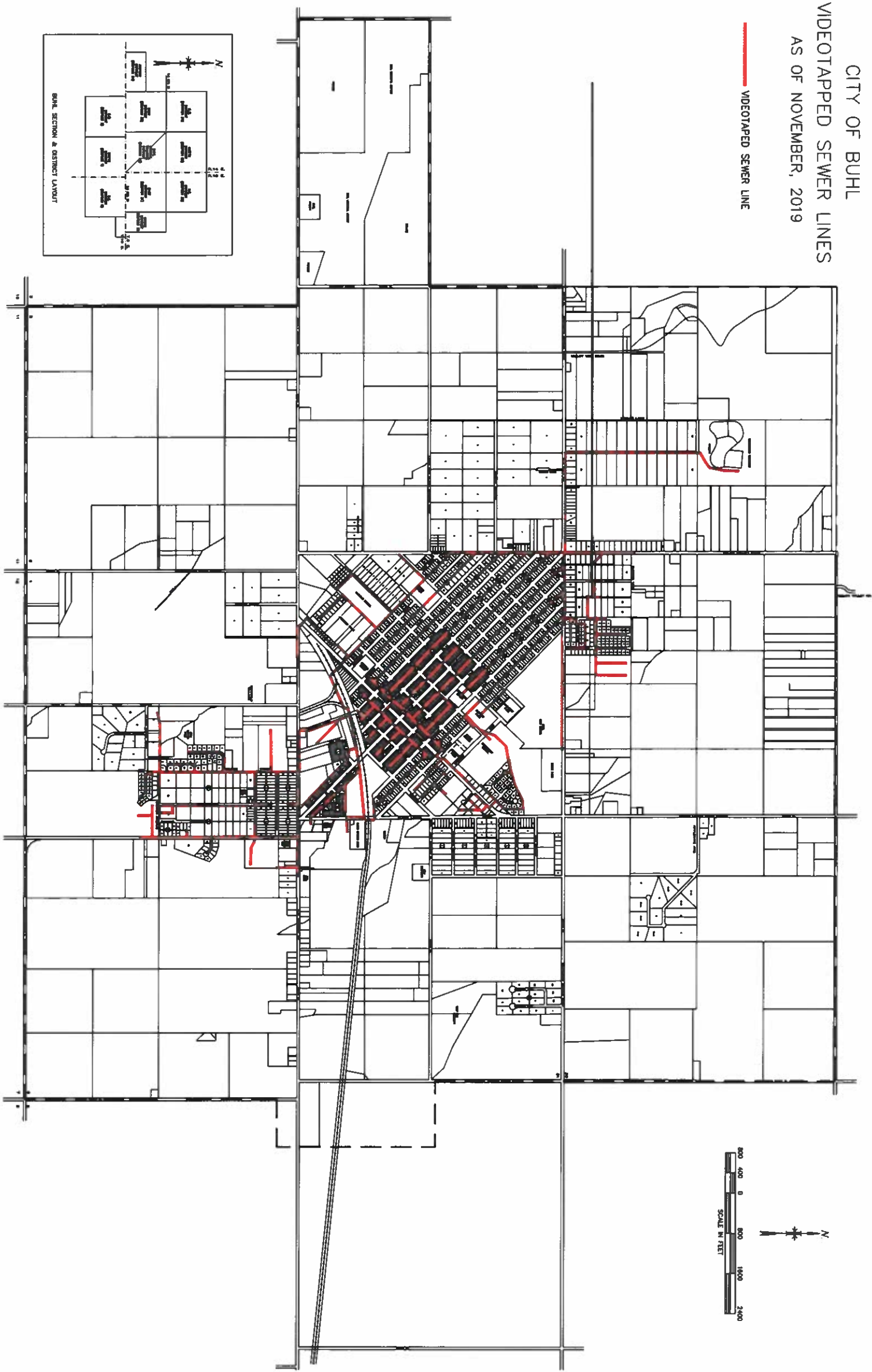
DESCRIPTION:

Since the mid 1990's, the City of Buhl has been videotaping their sewer lines to develop a strategy to determine the condition of the existing sewer lines, an appropriate replacement schedule and the approximate costs of such an endeavor. The City has 107,702 feet of pipe (20.4 miles) that serves the community. Over the last 15 years, 100% of the lines have been videotaped with many lines being videotaped several times to determine the speed of the deterioration of the older pipes. The City's sewer collection system is predominantly very old concrete pipe that degrades more rapidly than newer PVC pipes. Since 1995, the City of Buhl has expended nearly \$235,000 cleaning and videotaping the sewer lines in this effort.

Attached is a typical report from the videotaping and some pictures of the existing conditions of the sewer lines along with some pictures of the lines after replacement. Also attached is an index of the lines in Buhl that have been videotaped. The indexing refers to the grid location of the beginning and ending manhole of each pipe section.

CITY OF BUHL
VIDEOTAPPED SEWER LINES
AS OF NOVEMBER, 2019

VIDEOTAPPED SEWER LINE



INDEX OF VIDEOTAPED SEWER LINES IN BUHL

BUHL SEWER LINE SUMMARY OF VIDEOTAPED LINES

Lines Videotapped as of November, 32013

GRID DESIGNATION (MANHOLE TO MANHOLE NUMBER)					
B	C	D	E	F	G
B3-2 to B3-3	C9-3 to C9-2	D7-1 to D7-5	E7-14 to E7-15	F8-10 to F8-4	G9-4 to G9-3
B3-3 to B3-4	C9-2 to C8-4	D7-2 to D7-1	E7-29 to E7-9	F8-6 to F8-4	G9-2 to F9-12
B3-4 to B2-4	C8-4 to C8-5	D7-7 to D7-6	E6-9 to D6-14	F8-8 to F8-6	G9-1 to G9-2
B2-4 to B2-2	C8-5 to C8-6	D8-16 to D8-7	E7-1 to D7-10	F8-9 to F8-8	
B2-3 to B2-1	C8-6 to D8-11	D8-7 to D7-2	E7-15 to E7-16	F8-4 to F8-5	
	C9-1 to C8-1	D7-7 to D8-18	E6-10 to E6-9	F11-6 to F11-7	
	C8-2 to C8-3	D7-13 to D7-12	E8-3 to D8-10	F11-7 to F11-8	
	C7-10 to C6-14	D8-1 to D8-11	E12-7 to E12-9	F11-10 tp F11-11	
	C7-10 to C7-7	D6-1 to D6-2	E12-9 to E12-8	F11-10 to F11-8	
	C8-1 to C8-2	D8-4 to D9-5	E7-3 to E7-33	F11-8 to F11-9	
	C7-5 to C7-12	D8-4 to D8-3	E7-25 to E7-26	F11-9 to F10-12	
	C8-3 to C7-6	D8-3 to D8-2	E7-26 to F7-4	F10-11 to F10-10	
	C7-6 to C7-5	D8-2 to D8-1	E12-2 to E12-3	F10-10 to F10-8	
	C7-5 to C7-12	D8-1 to D8-11	E5-2 to E5-3	F10-8 to F10-13	
	C6-6 to C6-5	D8-11 to C8-3	E5-2 to E6-15	F10-12 to F10-11	
	C6-5 to C6-6	D8-14 to D8-9	E5-2 E6-13	F6-7 to F6-9	
	C6-5 to C6-4	D8-9 to D8-10	E5-2 to E5-1	F6-11 to F6-10	
	C7-12 to C7-2	D8-6 to D8-5	E5-1 to E6-7	F6-7 to F6-9	
	C7-2 to C7-1	D6-11 to D6-12	E6-6 to E6-7	F6-7 to F6-8	
	C6-2 to C6-1	D6-15 to E6-1	E6-6 to E6-5	F6-7 to F6-6	
	C6-14 to D7-3	D6-13 to D6-15	E7-9 to E7-11	F6-5 to F6-13	
	C7-10 to C6-14	D6-7 to D5-1	E7-9 to E7-10	F6-5 to F6-4	
	C7-11 to D7-15	D8-6 to D8-17	E6-12 to E6-13	F6-6 to F6-5	
	C7-10 to C7-11	D6-1 to D6-4	E8-17 to E8-16	F6-4 to F6-2	
	C7-7 to C7-10	D8-5 to C7-9	E8-16 to E8-20	F6-3 to F6-2	
	C6-15 to D6-1	D9-6 to D9-5	E8-20 to E8-13	F6-2 to F6-1	
	C5-8 to C6-15	D7-11 to D8-10	E8-12 to E8-13	F6-1 to F5-1	
	C5-7 to C5-8	D7-11 to E7-2	E8-12 to E8-21	F5-1 to E5-3	
	C5-6 to C5-7	D7-10 to E7-1	E8-11 to D9-6	F8-5 to E8-17	
	C5-3 to C5-6	D6-10 to D6-11	E8-21 to E8-11	F9-10 to F9-8	
	C6-12 to C6-13	D6-5 to D6-10	E12-5 to E12-4	F11-6 to F11-8	
	C7-9 to C7-8	D6-4 to D6-5	E12-4 to E12-3	F11-8 to F11-9	
	C7-8 to C7-7	D8-9 to D8-8	E12-2 to E12-1	F10-9 to F10-13	
	C7-7 to C6-6	D8-10 to D8-9	E11-3 to E12-1	F10-13 to F10-7	
	C4-14 to C4-13	D7-13 to D7-12	E11-3 to E11-2	F12-5 to F12-6	
	C4-8 to B3-1	D7-14 to D7-12	E11-2 to E11-4	F12-5 to E12-5	
	C4-4 to B3-1	D7-12 to D6-6	E7-4 to E7-16	F12-3 to E12-1	
	C4-8 to B3-1	D6-6 to D6-5	E7-3 to E7-4	F11-2 to F11-1	
	C7-3 to C7-12	D8-13 to D8-12	E7-1 to E7-3	F11-1 to F11-4	
	D5-2 to C6-1	D8-13 to E8-3	E7-3 to E7-33	F11-4 to F10-9	
	C5-1 to C5-2	D7-4 to D6-2	E12-6 to E11-6	F10-6 to F10-7	

C4-9 to C5-1	D6-14 to D6-13	E11-6 to E11-5	F12-8 to F12-7
C4-8 to C4-9	D9-4 to D9-3	E11-5 to E11-4	F12-7 to F11-6
C7-1 to C7-2	D9-3 to C9-6	E11-4 to E11-1	F12-11 to F12-7
C6-3 to C6-4	D9-2 to D9-1	E11-1 to E10-3	F11-6 to F11-5
C6-3 to C5-4	D9-1 to D8-15	E7-7 to D7-13	F12-4 to F12-1
C5-3 to C5-4	D8-15 to D8-3	E10-1 to E9-7	F12-2 to F12-1
C4-11 to C5-3	D7-6 to D7-5	E9-6 to E9-7	F12-10 to F12-2
C6-4 to C7-1	D7-5 to D7-4	E9-6 to E9-5	F12-1 to F11-3
C4-10 to C4-11	D7-9 to D7-8	E9-5 to E9-4	F11-3 to F11-2
C9-6 to C9-5	D7-8 to D6-2	E9-4 to E9-3	F9-9 to F9-8
C9-4 to D9-7	D6-2 to D6-1	E9-3 to E9-2	F12-9 to F12-8
C4-12 to C4-11	D6-9 to D6-8	E9-2 to E9-1	F9-8 to F9-15
C4-7 to C4-6	D6-8 to D5-4	E9-1 to E8-12	F9-15 to E9-7
C4-6 to C4-5	D5-4 to D5-6	E8-18 to F8-7	F9-13 to F9-17
C4-5 to C4-4	D5-3 to D5-2	E8-18 to E8-17	F9-17 to F9-10
C4-4 to C4-3	D5-2 to C4-14	E8-4 to E8-5	F9-10 to F9-8
C4-3 to C4-2	D6-13 to D5-4	E8-4 to D8-13	F9-8 to F9-15
C4-20 to C4-4	D4-7 to D4-6	E8-4 to E8-6	F9-15 to E9-7
C4-2 to C4-10	D4-6 to D4-5	E8-7 to E8-8	F10-7 to E10-4
C4-1 to C4-2	D4-5 to D4-4	E8-7 to E8-2	F10-13 to F10-7
C4-1 to C3-1	D4-4 to C4-19	E8-2 to E8-1	F10-5 to F9-11
C6-11 to C6-12	D4-2 to D4-1	E8-2 to E8-3	F9-11 to F9-13
C6-10 to C6-11	D4-1 to C4-18	E8-3 to D8-10	F10-4 to F10-3
C5-5 to C6-10	D5-1 to D6-7	E7-17 to E8-19	F10-3 to F10-2
C5-4 to C5-5	D5-3 to D5-1	E7-14 to E7-18	F10-2 to F10-1
C6-8 to C6-9		E7-13 to E7-14	F10-1 to E10-1
C6-7 to C6-8		E7-13 to E7-12	F9-12 to F9-13
C6-3 to C6-17		E7-12 to E7-11	F9-13 to F9-10
C6-17 to C6-7		E7-31 to E7-30	F8-2 to F8-10
C6-16 to D6-3		E7-31 to E7-16	F8-2 to F8-10
C6-16 to C5-11		E7-5 to E7-6	F7-2 to F7-1
C5-11 to C5-10		E7-8 to E7-6	F7-2 to F7-27
C5-10 to C5-9		E7-6 to E7-7	F7-3 to E7-28
C5-9 to C4-12		E4-3 to E4-2	
C4-13 to C4-12		E4-2 to E4-1	
C4-19 to C4-14		E7-10 to E6-9	
C4-18 to C4-17		E6-9 to E6-3	
C4-16 to C4-17		E6-8 to E6-5	
C4-15 to C4-16		E6-5 to E6-4	
C4-14 to C4-15		E6-4 to E6-3	
C4-15 to D4-3		E6-3 to D6-14	
C5-13 to D5-1		E6-16 to F6-3	
C5-12 to C5-13		E4-1 to D4-7	
C4-13 to C5-12		E10-4 to E10-2	
		E10-3 to E10-5	
		E10-2 to E10-1	
		E7-23 to E7-24	
		E7-28 to E7-27	

E7-23 to E7-27

E7-23 to E7-24

E7-23 to E7-22

E7-22 to E7-25

E7-22 to E7-32

E7-19 to F8-1

E7-18 to E7-19

E8-9 to E8-10

E8-9 to E7-31

E8-19 to E7-17

E7-17 to E7-15

E6-11 to F6-12

E6-11 to E6-14

E6-14 to E7-21

E7-21 to E7-20

E7-20 to E7-32

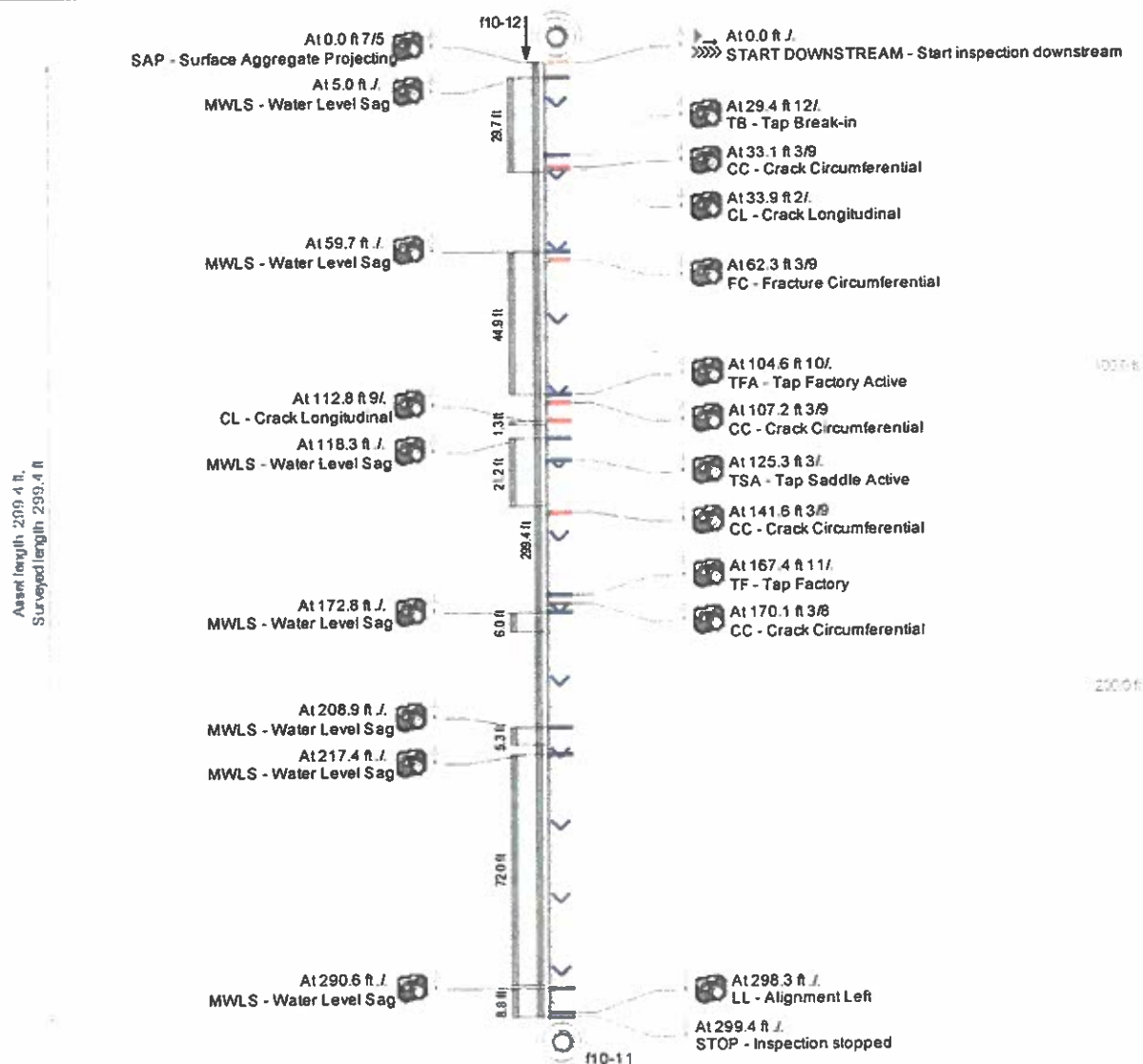


TV Inspection with Pipe-Run Graph

Project Name: City of Buhl older pipe 2007
Asset ID: f10-12--f10-11
City: Buhl
Address: Fair st. south

Date: 5/24/2007
Pipe Width: 6
Pipe Height: CP
Surface Condition: C

Direction: Downstream
Surveyed Footage: 299.4
Weather: 1
Tape/Media #: 1



Sweets Hydro Jetting and
Tractor Camera Services
P.O. Box 920
Shoshone, Id. 83352
Jon McManus (208)308-7781



Observation Report with Still Images

Main Asset ID: f10-12--f10-11 Project Name: City of Buhl older pipe 2007 Inspection Date: 5/24/2007 11:56:26 AM Weather: 1 Operator: Jon McManus

Upstream Node: f10-12 Downstream Node: f10-11 Main Length: 299.4

Comments:


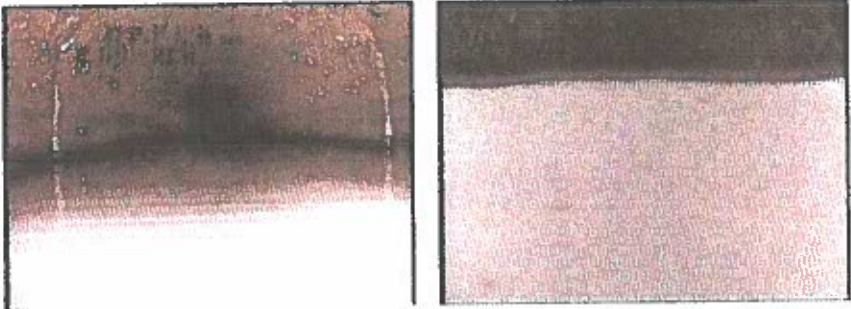

Observations

Distance	Length	Code	Reversed	Clock Pos.	Severity	Comment
0.0		START DOWNSTREA M	No	/		
0.0	299.4	SAP	No	7 / 5		




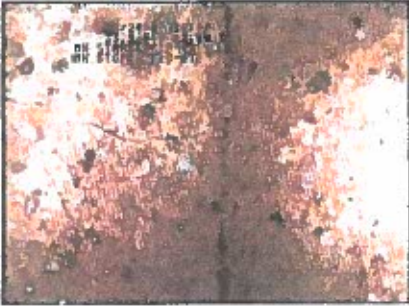
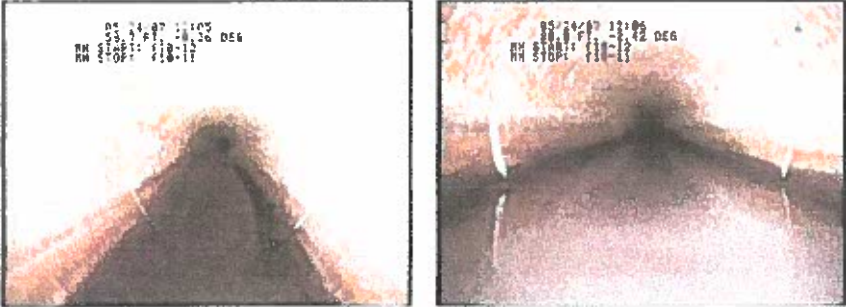


Observations

Distance	Length	Code	Reversed	Clock Pos.	Severity	Comment
5.0	29.7	MWLS	No	/		4 inch sag
						
						
29.4	TB	No	12 /			
						


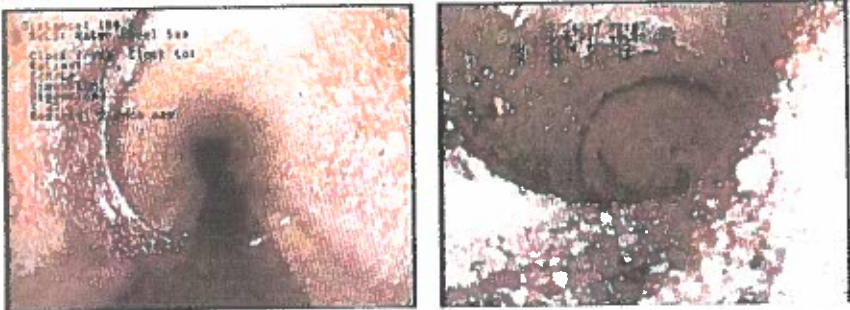
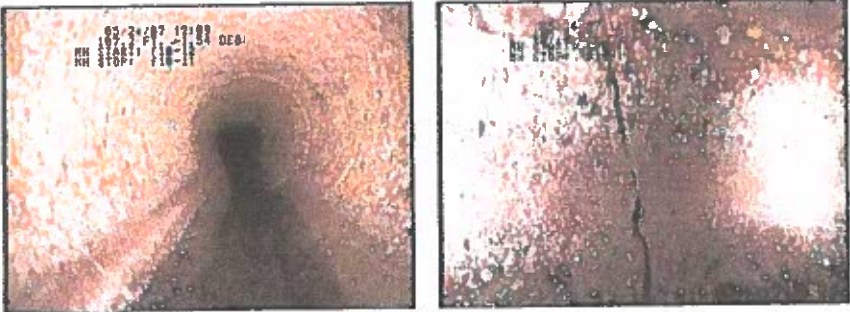


Observations

Distance	Length	Code	Reversed	Clock Pos.	Severity	Comment
33.1		CC	No	3 / 9		
						
33.9		CL	No	2 /		
						
59.7	44.9	MWLS	No	/		2 inch sag
						




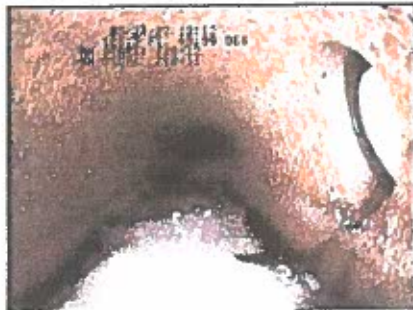
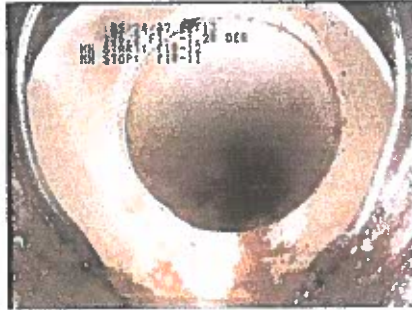


Observations

Distance	Length	Code	Reversed	Clock Pos.	Severity	Comment
62.3	FC	No		3 / 9		
						
104.6	TFA	No		10 /		
						
107.2	CC	No		3 / 9		
						

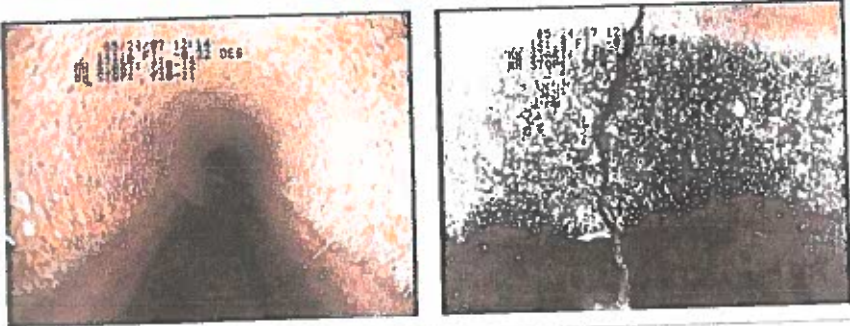
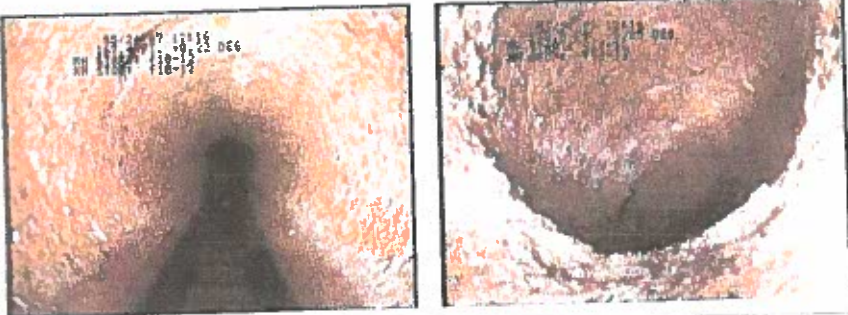



Observations

Distance	Length	Code	Reversed	Clock Pos.	Severity	Comment
112.8	1.3	CL	No	9 /		
<div>   </div>						
118.3	21.2	MWLS	No	/		1 inch sag
<div>  </div>						
125.3		TSA	No	3 /		
<div>   </div>						






Observations

Distance	Length	Code	Reversed	Clock Pos.	Severity	Comment
141.6	CC	No	3 / 9			
						
167.4	TF	No	11 /			
						
170.1	CC	No	3 / 8			
						


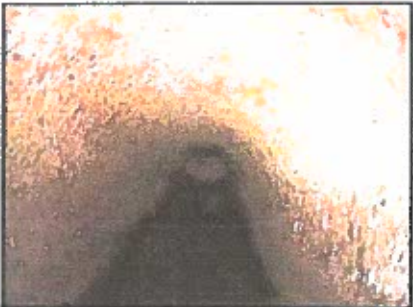


Observations

Distance	Length	Code	Reversed	Clock Pos.	Severity	Comment
172.8	6.0	MWLS	No	/		1/2 inch sag
<div>   </div>						
208.9	5.3	MWLS	No	/		3/4 inch sag
<div>  </div>						




Observations

Distance	Length	Code	Reversed	Clock Pos.	Severity	Comment
217.4	72.0	MWLS	No	/		1 1/2 inch sag
						
290.6	8.8	MWLS	No	/		1 inch sag
						

Sweet's Hydro Jetting and
Camera Services
P.O. Box 920
Shawnee, Id. 83352
Jim Richmanus (208)308-7781



Observations

Distance	Length	Code	Reversed	Clock Pos.	Severity	Comment
298.3	LL		No	/		
						
299.4	STOP		No	/		

the 1990s, the number of people in the UK who are aged 65 and over has increased by 1.5 million, and the number of people aged 75 and over has increased by 1.2 million (Office of National Statistics 1999). The number of people aged 85 and over has increased by 0.5 million in the same period.

There is a growing awareness of the need to develop services to meet the needs of the ageing population. The Department of Health (1999) has published a strategy for ageing, which sets out the government's commitment to improve the lives of older people.

The strategy is based on the following principles:

- Older people should be able to live independently and actively in their own homes.
- Older people should be able to access the services and support they need.
- Older people should be able to participate in the decisions that affect their lives.

The strategy also sets out a number of key objectives, including:

- To improve the health and well-being of older people.
- To improve the quality of life of older people.
- To improve the financial security of older people.

The strategy is a key document for the development of services for older people. It provides a framework for the development of services and for the evaluation of services.

The strategy is also a key document for the development of research in the field of ageing. It provides a framework for the development of research and for the evaluation of research.

The strategy is a key document for the development of practice in the field of ageing. It provides a framework for the development of practice and for the evaluation of practice.

The strategy is a key document for the development of policy in the field of ageing. It provides a framework for the development of policy and for the evaluation of policy.

The strategy is a key document for the development of legislation in the field of ageing. It provides a framework for the development of legislation and for the evaluation of legislation.

The strategy is a key document for the development of the judiciary in the field of ageing. It provides a framework for the development of the judiciary and for the evaluation of the judiciary.

The strategy is a key document for the development of the legal system in the field of ageing. It provides a framework for the development of the legal system and for the evaluation of the legal system.

The strategy is a key document for the development of the legal profession in the field of ageing. It provides a framework for the development of the legal profession and for the evaluation of the legal profession.

The strategy is a key document for the development of the legal system in the field of ageing. It provides a framework for the development of the legal system and for the evaluation of the legal system.

Project Name: 2019-2020 City of Buhl ICDBG Water and Sewer Project

Owner (Initial): _____

Design Professional (Initial): _____

Attachment A

Idaho Community Development Block Grant (CDBG) Agreement Attachment
Between Owner and Design Professional

1. Time of Performance

The Design Professional's schedule for preparing and delivering shall be as follows:

- Draft Bidding Documents and Drawings for review by applicable regulatory agencies and Owner within 60 calendar days of the execution of the agreement between the Owner and Design Professional.

2. Environmental Mitigation Measures

The Design Professional will design the project to comply with mitigation measures as established and identified in the CDBG environmental review completed in accordance with 24 CFR Part 58.

1. Section 3 of the Housing and Urban Development Act of 1968

The Design Professional will ensure that, to the greatest extent feasible, opportunities for training and employment arising in connection with this CDBG assisted project will be extended to lower income project area residents. Further, the Design Professional will, to the greatest extent feasible, utilize business concerns located in or substantially owned by residents of the project area in the award of contracts and purchase of services and supplies.

4. Clean Air and Water (contracts in excess of \$100,000)

The Design Professional shall comply with applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 USC 1857h-4 transferred to 42 USC 7607), section 508 of the Clean Water Act (33 USC 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15).

5. Energy Efficiency

The Design Professional shall comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163 codified at 42 USCA 6321 et. seq.).

6. Minority Business Enterprise

Consistent with the provisions of Executive Order 11246 and OMB Super Circular 2 Part 200, the Design Professional will take affirmative steps to ensure minority businesses are used when possible as sources of supplies, equipment, and construction and services. Additionally, the Design Professional must document all affirmative steps taken to solicit minority businesses and forward this documentation along with the names of the minority sub-contractors and suppliers to the Owner upon request.

7. Ownership of Document

All drawings, specifications, studies, and other material prepared under this contract shall be the property of the Owner and at the termination or completion of the Design Professional's services shall be promptly delivered to the Owner. The Design Professional shall have no claim for further employment or additional compensation as a result of exercise by the Owner of its full rights of ownership. It is understood, however, that the Design Professional does not represent such data to be suitable for re-use on any other project or for any other purpose. If the Owner re-uses the subject data without the Design Professional's written verification, such reuse will be at the sole risk of the Owner without liability to the Design Professional.

8. Debarment

The Design Professional by executing this contract certifies that neither it nor any firm, corporation, partnership or association in which it has a substantial interest is designated as an ineligible firm by the Comptroller General of the United States pursuant to Section 5.6(b) of the Regulations of the Secretary of Labor, Part 5 (29 CFR, Part 5).

9. Reports and Information

The Design Professional will maintain accounts and records, including personnel, property and financial records,

EXHIBIT 7

CITY OF BUHL
2019-2020 ICDBG / URA WATER AND SEWER PROJECT

Description	UNITS	TOTAL EST. COST	ICDBG GRANT	CITY OF BUHL	BUHL URA
ADMIN. AND DESIGN:					
Grant Preparation		\$0	\$0	\$0	\$0
ICDBG Administration		\$60,000	\$0	\$60,000	\$0
Design Engineering		\$60,000	\$0	\$0	\$60,000
Construction Engineering		\$30,000	\$0	\$10,000	\$20,000
Legal, Publications & Misc.		\$2,000	\$0	\$2,000	\$0
CONSTRUCTION:					
Trenching	14160	\$141,600	\$56,600	\$50,000	\$35,000
Sewer Pipe	7520	\$112,800	\$45,800	\$45,000	\$22,000
Water Pipe	6640	\$132,800	\$52,800	\$50,000	\$30,000
Rock Excavation	125	\$10,000	\$0	\$10,000	\$0
Trench Backfill	14160	\$165,000	\$100,000	\$25,000	\$40,000
Water Valves and Hydrants	8	\$16,000	\$4,000	\$4,000	\$8,000
Sewer TV Inspection	1	\$12,000	\$0	\$12,000	\$0
Manholes	20	\$50,000	\$25,000	\$25,000	\$0
Sewer Service Connections	70	\$35,000	\$26,600	\$8,400	\$0
Water Service Connection	50	\$25,000	\$14,000	\$11,000	\$0
Bypass Pumping	1	\$12,000	\$0	\$12,000	\$0
Main Line Sewer Connections	8	\$6,000	\$0	\$6,000	\$0
Main Line Water Connections	8	\$9,600	\$0	\$9,600	\$0
Debris Removal	1	\$10,000	\$0	\$10,000	\$0
Water and Sewer Testing	1	\$10,000	\$0	\$10,000	\$0
Road Repairs After Pipe Installation	14160	\$105,000	\$95,000	\$0	\$10,000
Traffic Control	1	\$20,000	\$10,000	\$10,000	\$0
Mobilization	1	\$30,000	\$15,000	\$15,000	\$0
5% Construction Cont.	1	\$50,000	\$10,000	\$15,000	\$25,000
TOTAL EST. COSTS		\$1,104,800	\$454,800	\$400,000	\$250,000

NOTE: Davis Bacon wage rates were taken into consideration for this estimate.

PREPARED BY: SCOTT L. BYBEE, P.E. - CITY ENGINEER
October, 2019

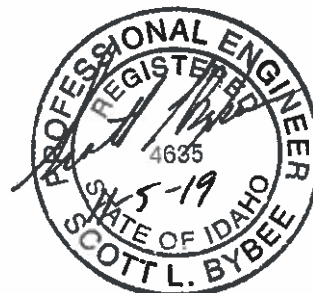
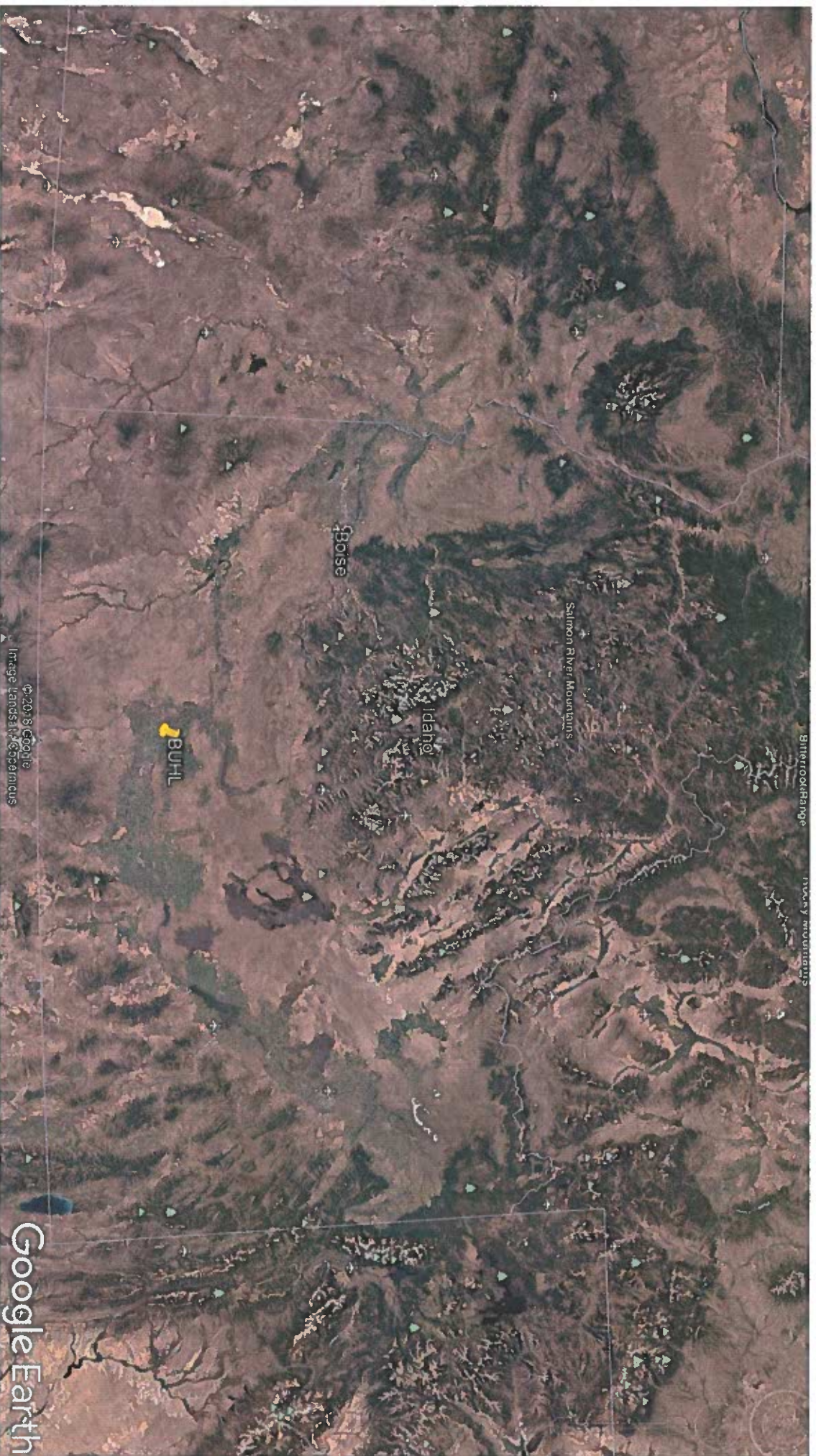


EXHIBIT 8



Bitterroot Range

Salmon River Mountains

Idaho

Boise

BUHL

© 2018 Google
Image Landsat 7/8/9/10/11/12

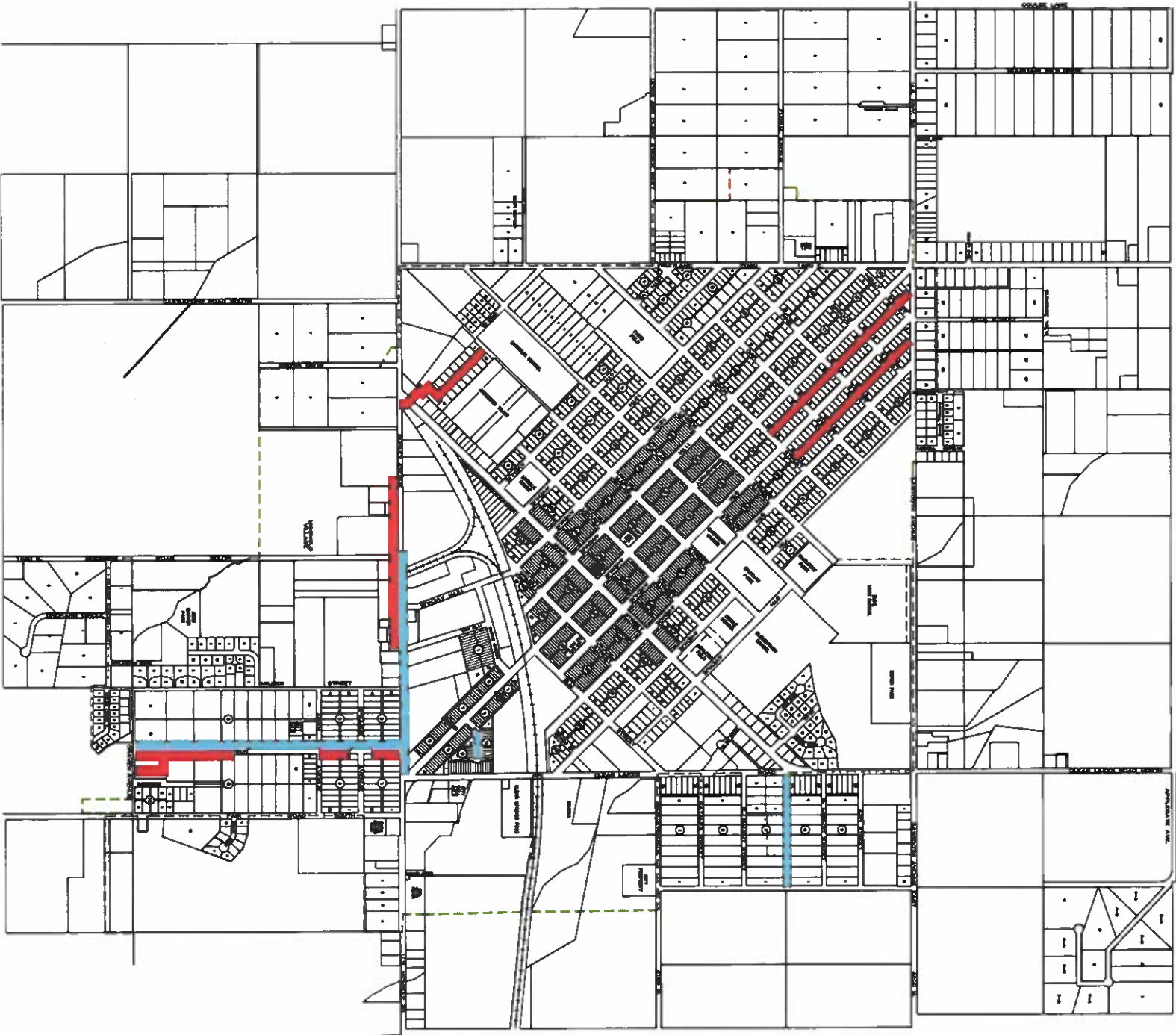
Google Earth



© 2018 Google

Google Earth

CITY OF BUHL
2019-20 ICDBG WATER AND SEWER PROJECT
October, 2019



LEGEND

- CITY LIMITS
- PROPOSED NEW SEWER LINE (Replacement)
- PROPOSED NEW WATER LINE (Replacement)

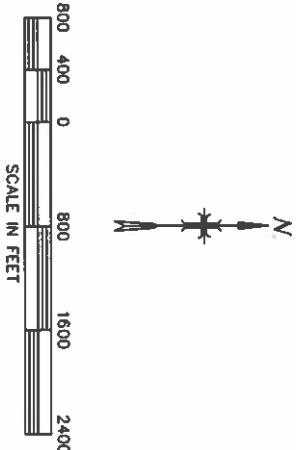


EXHIBIT 9



November 22, 2019

Mr. Tom Kealey
Idaho Department of Commerce
700 W State Street
P.O. Box 83720
Boise, ID 83720-0093

Re: Idaho Community Development Block Grant Application
2019-2020 City of Buhl ICDBG Water and Sewer Project

Dear Director Kealey:

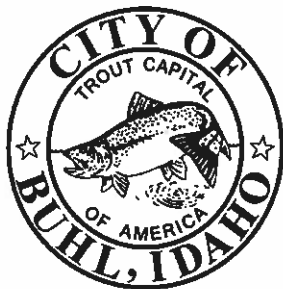
Regarding land use and ownership for this proposed project, the City of Buhl owns all right-of-way's and has control of all utility easements. The City's ownership is by default and was included when the City plat was originally adopted. If you have any questions regarding land ownership and easements for this project, please do not hesitate to contact myself or Scott Bybee, P.E. at the City of Buhl.

Sincerely,



Tom McCauley, Mayor

EXHIBIT 10



CITY OF BUHL ENGINEERING
Scott L. Bybee, P.E.
203 Broadway North
Buhl, Idaho 83316

November 13, 2019

Mr. Dennis Porter, Community Development Manager
Idaho Department of Commerce
700 West State Street
Boise, Idaho 83720-0093

Re: City of Buhl, 2019-2020 URA and ICDBG Sewer and Water Project

Dear Dennis:

The City of Buhl will be submitting design plans to the Idaho Department of Environmental Quality (IDEQ) late in the week of November 18, 2019. The plans represent the proposed work for the City of Buhl's 2019-2020 ICDBG Sewer and Water Project. The City of Buhl Engineering staff has been preparing the plans since August 2019 when the City and the Buhl Urban Renewal Agency decided to pursue an ICDBG application. Based on past submissions and reviews, the City of Buhl anticipates that IDEQ will respond back to the City sometime between the middle of December and the middle of January of 2020. Certainly, the City expects to have review comments back from IDEQ well in advance of the addendum request by the Idaho Department of Commerce, should the City of Buhl be fortunate enough to be invited back for final applications. Approximately 95% of the work involves replacing **EXISTING** old and undersized sewer and water lines in Buhl. All of the work will be within existing City rights-of-way and utility easements in the City's control. The remaining 5% of the work will be to add an extension to a sewer line in Burley Avenue before the roadway is totally reconstructed in 2023/24.

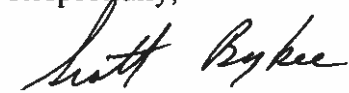
By submitting the plans to IDEQ now for review and approval, the City believes it can get a jump on bidding the work earlier in 2020 than if the plans were completed after potential ICDBG approval. Over the last few years we have experienced a smaller and smaller contingent of qualified contractors that do this type of utility line replacement in southern Idaho. This was evidenced by our last project in 2016-2017 as we struggled to keep our bidder on site as they had more work than they could reasonably handle. We only received two bids for that project, and we recognize that we will perhaps have to seek other capable contractors further away in the

future. Bidding the work early in the construction season will only help in this overall effort and will allow us to stay within budget and within our proposed schedule. Because the City has bid the previous projects with flexibility in the design and award phases of the project, the City has completed all the previous projects under budget.

All the sewer and water lines being installed as part of this project are priority replacement lines as determined by previous Facility Studies on the sewer and water systems in Buhl. Further, all the design work will comply with the most current requirements of the Idaho Department of Commerce, Davis-Bacon wage requirements and IDEQ.

Thank you for your assistance regarding this project. Should you have any questions, please contact me at 208-543-5650.

Respectfully,

A handwritten signature in black ink, appearing to read "Scott Bybee", written in a cursive style.

Scott L. Bybee, P.E., City Engineer
City of Buhl

EXHIBIT 11

**CITY OF BUHL
RESIDENTIAL UTILITY FEE STRUCTURE
NOVEMBER, 2019**

WATER:

Base Fee (For 12,000 gallons per month)	\$11.00
Water Bond	\$20.71
State Revolving Loan Fund	\$4.87
Capital Improvement Fund	\$2.87
Operation And Maintenance Fee	\$6.00
Infrastructure Replacement Fee	\$2.48
	<hr/>
	\$47.93

SEWER:

Base Fee	\$21.56
Sewer Bond	\$38.89
Capital Improvement Fund	\$2.88
Line Replacement Fund	\$2.30
Operation and Maintenance Fee	\$6.00
Infrastructure Replacement Fee	\$2.47
	<hr/>
	\$74.10

SANITATION:

City Sanitation Fee	\$12.98
County Sanitation Landfill Fee	\$5.21
	<hr/>
	\$18.19

Administration Fee	\$1.78
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TOTAL MONTHLY UTILITY USER FEES	\$142.00
--	-----------------

EXHIBIT 12



P.O. Box 5079 Twin Falls, Idaho 83303-5079
(208) 732-5727

Karen L. Kelly
Planner/Project Manager
US Army Corps of Engineers
Walla Walla District

October 24, 2019

Re: City of Buhl – Water and Wastewater System Improvements

Dear Karen:

The City of Buhl is applying for CDBG funding through the Idaho Department of Commerce. This grant will help finance the City's Water and Wastewater System Improvements Project. Per CDBG requirements, projects that break new ground are required to complete an environmental review. Please see attached maps to give you an overview and location of the proposed project.

All ICDBG projects are subject to review under the National Environmental Policy Act.

Your assistance is needed in completing an environmental assessment. To assist in our review, we would appreciate your comments on any adverse impact the proposed public improvements may have on the environment.

Your attention to this matter would be greatly appreciated. If we do not receive comments within 30 days, we will assume the project has no negative impact in the eyes of the Army Corps of Engineers. If you have any questions, please contact me at 208-732-5727 ext. 3011 or keyanweaver@csi.edu. Thank you!

Sincerely,

Keyan Weaver
Environmental Review Officer



P.O. Box 5079 Twin Falls, Idaho 83303-5079
(208) 732-5727

Brian Reed
Idaho Division of Environmental Quality
650 Addison Ave. W., Ste 110
Twin Falls, ID 83301

October 24, 2019

Re: City of Buhl – Water and Wastewater System Improvements

Dear Brian:

The City of Buhl is applying for CDBG funding through the Idaho Department of Commerce. This grant will help finance the City's Water and Wastewater System Improvements Project. Per CDBG requirements, projects that break new ground are required to complete an environmental review. Please see attached maps to give you an overview and location of the proposed project.

All ICDBG projects are subject to review under the National Environmental Policy Act.

Your assistance is needed in completing an environmental assessment. To assist in our review, we would appreciate your comments on any impact the proposed public improvements may have on the following items:

- Water Supply & Quality
- Air Quality

Your attention to this matter would be greatly appreciated. If we do not receive written comments within 30 days, we will assume the project has no negative impact on the above stated items. If you have any questions, please contact me at 208-732-5727, ext. 3011 or keyanweaver@csi.edu.

Sincerely,

Keyan Weaver
Environmental Review Officer



P.O. Box 5079 Twin Falls, Idaho 83303-5079
(208) 732-5727

Craig White
Idaho Department of Fish & Game
324 South 417 East, Suite 1
Jerome, Idaho 83338

October 24, 2019

Re: City of Buhl – Water and Wastewater System Improvements

Dear Craig:

The City of Buhl is applying for CDBG funding through the Idaho Department of Commerce. This grant will help finance the City's Water and Wastewater System Improvements Project. Per CDBG requirements, projects that break new ground are required to complete an environmental review. Please see attached maps to give you an overview and location of the proposed project.

All ICDBG projects are subject to review under the National Environmental Policy Act.

Your assistance is needed in completing an environmental assessment. To assist in our review, we would appreciate your comments on any impact the proposed public improvements may have on the following items:

- Wetland Protection
- Fish & Wildlife
- Endangered Species
- Vegetation & Habitat

Your attention to this matter would be greatly appreciated. If we do not receive written comments within 30 days, we will assume the project has no negative impact on the above stated items. If you have any questions, please contact me at 208-732-5727 ext. 3011 or keyanweaver@csi.edu. Thank you.

Sincerely,

Keyan Weaver
Environmental Review Officer



P.O. Box 5079 Twin Falls, Idaho 83303-5079
(208) 732-5727

Maureen O'Shea
State Floodplain Coordinator
Idaho Department of Water Resources
322 E Front St, Ste 648
Boise, ID 83720

October 24, 2019

Re: City of Buhl – Water and Wastewater System Improvements

Dear Maureen:

The City of Buhl is applying for CDBG funding through the Idaho Department of Commerce. This grant will help finance the City's Water and Wastewater System Improvements Project. Per CDBG requirements, projects that break new ground are required to complete an environmental review.

Please see attached maps to give you an overview and location of the proposed project.

All ICDBG projects are subject to review under the National Environmental Policy Act.

Your assistance is needed in completing an environmental assessment. To assist in our review, we would appreciate your comments on any impact the proposed public improvements may have on the following items:

- | | |
|--|------------------------|
| • Floodplain Management (FEMA Map Panel Numbers) | • Wetlands |
| • Water Quality | • Wild & Scenic Rivers |
| • Surface Water | • Water Resources |

Your attention to this matter would be greatly appreciated. If we do not receive comments within 30 days, it will be assumed that the project has no negative impact on the above stated items. If you have any questions, please contact me at 208-732-5727 ext. 3011 or keyanweaver@csi.edu

Sincerely,

A handwritten signature in black ink, appearing to read 'Keyan', is written over the printed name.

Keyan Weaver
Environmental Review Officer



P.O. Box 5079 Twin Falls, Idaho 83303-5079
(208) 732-5727

Allyson Purcell
Fisheries Biologist
NOAA

October 24, 2019

Re: City of Buhl – Water and Wastewater System Improvements

Dear Allyson:

The City of Buhl is applying for CDBG funding through the Idaho Department of Commerce. This grant will help finance the City's Water and Wastewater System Improvements Project. Per CDBG requirements, projects that break new ground are required to complete an environmental review. Please see attached maps to give you an overview and location of the proposed project.

All ICDBG projects are subject to review under the National Environmental Policy Act.

Your assistance is needed in completing an environmental assessment. To assist in our review, we would appreciate your comments on any impact the proposed public improvements may have on:

- **Migratory and anadromous fish species**

Your attention to this matter would be greatly appreciated. If we do not receive written comments within 30 days, we will assume the project has no negative impact on the above stated items. If you have any questions, please contact me at 208-732-5727 ext. 3011 or keyanweaver@csi.edu.

Sincerely,

A handwritten signature in black ink, appearing to read 'Keyan', with a checkmark-like flourish at the end.

Keyan Weaver
Environmental Review Officer



P.O. Box 5079 Twin Falls, Idaho 83303-5079
(208) 732-5727

Derek Romer
District Conservationist
USDA-NRCS
820 Main Street
Gooding, Idaho 83330

October 24, 2019

Re: City of Buhl – Water and Wastewater System Improvements

Dear Derek:

The City of Buhl is applying for CDBG funding through the Idaho Department of Commerce. This grant will help finance the City's Water and Wastewater System Improvements Project. Per CDBG requirements, projects that break new ground are required to complete an environmental review. Please see attached maps to give you an overview and location of the proposed project.

All ICDBG projects are subject to review under the National Environmental Policy Act.

Your assistance is needed in completing an environmental assessment. To assist in our review, we would appreciate your comments on any impact the proposed public improvements may have on Natural Resource Conservation.

Your attention to this matter would be greatly appreciated. If we do not receive written comments within 30 days, we will assume the project has no negative impact on the above stated items. If you have any questions, please contact me at 208-732-5727, ext. 3011 or keyanweaver@csi.edu.

Sincerely,

A handwritten signature in black ink, appearing to be 'KW' or 'Keyan', written over a light blue horizontal line.

Keyan Weaver
Environmental Review Officer



P.O. Box 5079 Twin Falls, Idaho 83303-5079
(208) 732-5727

Teresa Robbins
Planning and Zoning
City of Buhl, Idaho

October 24, 2019

Re: City of Buhl – Water and Wastewater System Improvements

Dear Ms. Robbins:

As you know, the City of Buhl is applying for CDBG funding through the Idaho Department of Commerce. This grant will help finance the City's Water and Wastewater System Improvements Project. Per CDBG requirements, projects that break new ground are required to complete an environmental review. Please see attached maps to give you an overview and location of the proposed project.

All ICDBG projects are subject to review under the National Environmental Policy Act.

Your assistance is needed in completing an environmental assessment. To assist in our review, we would appreciate your comments on any impact the proposed public improvements may have on the following items:

- Conformance with Planning and Zoning
- Compatibility with Neighboring Land Uses
- Any Adverse Effects to the LMI residents of the City
- Commercial Facilities
- Social Services
- Environmental Justice

Your attention to this matter would be greatly appreciated. If we do not receive comments within 30 days, we will assume the project has no negative impact on the above stated items. If you have any questions, please contact me at 208-732-5727 ext. 3011 or keyanweaver@csi.edu. Thank you!

Sincerely,

Keyan Weaver
Environmental Review Officer



P.O. Box 5079 Twin Falls, Idaho 83303-5079
(208) 732-5727

Carolyn Boyer Smith
Cultural Resource Coordinator
Shoshone-Bannock Tribes
P.O. Box 306
Fort Hall, ID 83203

October 24, 2019

Re: City of Buhl – Water and Wastewater System Improvements

Dear Ms. Boyer Smith:

The City of Buhl is applying for CDBG funding through the Idaho Department of Commerce. This grant will help finance the City's Water and Wastewater System Improvements Project. Per CDBG requirements, projects that break new ground are required to complete an environmental review. Please see attached maps to give you an overview and location of the proposed project.

All ICDBG projects are subject to review under the National Environmental Policy Act.

Your assistance is needed in completing an environmental assessment. To assist in our review, we would appreciate your comments on any impact the proposed improvements may have on Tribal properties.

Location: This Water and Wastewater System Improvement Project will be located throughout the City of Buhl but will be limited to within the city limits. The City of Buhl is located approximately 16 miles west of Twin Falls in South Central Idaho. See the attached map for a more exact location.

There are 30 days given from your receipt of this letter to respond. Please see the enclosed documents to help with your evaluation. If you have any questions, please contact me at (208) 732-5727 ext. 3011 or via email at keyanweaver@csi.edu.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink, appearing to be 'Keyan', written over a horizontal line.

Keyan Weaver
Environmental Review Officer



P.O. Box 5079 Twin Falls, Idaho 83303-5079
(208) 732-5727

Ted Howard
Shoshone-Paiute Business Council
Shoshone-Paiute Tribes
P.O. Box 219
Owyhee, NV 89832

October 24, 2019

Re: City of Buhl – Water and Wastewater System Improvements

Dear Mr. Howard:

The City of Buhl is applying for CDBG funding through the Idaho Department of Commerce. This grant will help finance the City's Water and Wastewater System Improvements Project. Per CDBG requirements, projects that break new ground are required to complete an environmental review. Please see attached maps to give you an overview and location of the proposed project.

All ICDBG projects are subject to review under the National Environmental Policy Act.

Your assistance is needed in completing an environmental assessment. To assist in our review, we would appreciate your comments on any impact the proposed improvements may have on Tribal properties.

Location: This Water and Wastewater System Improvement Project will be located throughout the City of Buhl but will be limited to within the city limits. The City of Buhl is located approximately 16 miles west of Twin Falls in South Central Idaho. See the attached map for a more exact location.

There are 30 days given from your receipt of this letter to respond. Please see the enclosed documents to help with your evaluation. If you have any questions, please contact me at (208) 732-5727 ext. 3011 or via email at keyanweaver@csi.edu.

Thank you for your time and consideration.

Sincerely,

Keyan Weaver
Environmental Review Officer



P.O. Box 5079 Twin Falls, Idaho 83303-5079
(208) 732-5727

Ashley Brown
Historic Preservation Review Officer
Idaho SHPO

October 24, 2019

Re: City of Buhl – Water and Wastewater System Improvements

Dear Ashley:

The City of Buhl is applying for CDBG funding through the Idaho Department of Commerce. This grant will help finance the City's Water and Wastewater System Improvements Project. Per CDBG requirements, projects that break new ground are required to complete an environmental review. Please see attached maps to give you an overview and location of the proposed project.

All ICDBG projects are subject to review under the National Environmental Policy Act.

Your assistance is needed in completing an environmental assessment. To assist in our review, we would appreciate your comments on any impact the proposed public improvements may have on:

- **Historic buildings and properties**

Your attention to this matter would be greatly appreciated. If we do not receive written comments within 30 days, we will assume the project has no negative impact on the above stated items. If you have any questions, please contact me at 208-732-5727 ext. 3011 or keyanweaver@csi.edu.

Sincerely,

A handwritten signature in black ink, appearing to be 'Keyan', written over a horizontal line.

Keyan Weaver
Environmental Review Officer



P.O. Box 5079 Twin Falls, Idaho 83303-5079
(208) 732-5727

Bob Kibler, Biologist
U.S. Fish & Wildlife Service
Boise Field Station
1387 S. Vinnell Way, Rm. 368
Boise, Idaho 83709

October 24, 2019

Re: City of Buhl – Water and Wastewater System Improvements

Dear Bob:

The City of Buhl is applying for CDBG funding through the Idaho Department of Commerce. This grant will help finance the City's Water and Wastewater System Improvements Project. Per CDBG requirements, projects that break new ground are required to complete an environmental review. Please see attached maps to give you an overview and location of the proposed project.

All ICDBG projects are subject to review under the National Environmental Policy Act.

Your assistance is needed in completing an environmental assessment. To assist in our review, we would appreciate your comments on any impact the proposed public improvements may have on the following items:

- Endangered Species and/or Endangered Habitat

Your attention to this matter would be greatly appreciated. If we do not receive written comments within 30 days, we will assume the project has no negative impact on the above stated items. If you have any questions, please contact me at 208-732-5727, ext. 3011 or keyanweaver@csi.edu.

Sincerely,

Keyan Weaver
Environmental Review Officer



IDAHO STATE
**HISTORICAL
SOCIETY**



Brad Little
Governor of Idaho

Janet Gallimore
Executive Director
State Historic
Preservation Officer

Administration:
2205 Old Penitentiary Rd.
Boise, Idaho 83712
208.334.2682
Fax: 208.334.2774

Idaho State Museum:
610 Julia Davis Dr.
Boise, Idaho 83702
208.334.2120

**Idaho State Archives
and State Records
Center:**
2205 Old Penitentiary Rd.
Boise, Idaho 83712
208.334.2620

**State Historic
Preservation Office:**
210 Main St.
Boise, Idaho 83702
208.334.3861

**Old Idaho Penitentiary
and Historic Sites:**
2445 Old Penitentiary Rd.
Boise, Idaho 83712
208.334.2844

HISTORY.IDAHO.GOV

31 October 2019

Keyan Weaver
Environmental Review Officer
Region IV Development
P.O. Box 5079
Twin Falls, Idaho 83303

**Re: City of Buhl – Water and Wastewater System Improvements /
SHPO Rev. 2020-83**

Dear Keyan:

Thank you for consulting with our office on the above referenced project. We understand the scope of work to include financing the City of Buhl to replace sewer and water lines within the city limits of Buhl, located in Twin Falls County, Idaho

Pursuant to 36 CFR § 800, we have applied the criteria of effect to the proposed undertakings. Based on the information received 30 October 2019, our office has determined that the proposed project actions will have **no effect** to historic properties.

In the event that cultural material is inadvertently encountered during implementation of this project, work shall be halted in the vicinity of the finds until they can be inspected and assessed by the appropriate consulting parties.

If you have any questions or the scope of work changes, please contact me via phone or email at 208.488.7463 or ashley.brown@ishs.idaho.gov.

Sincerely,

Ashley Brown
Historical Review Officer
Idaho State Historic Preservation Office

Keyan Weaver

From: O'Shea, Maureen <Maureen.OShea@idwr.idaho.gov>
Sent: Tuesday, October 29, 2019 2:16 PM
To: Keyan Weaver
Subject: RE: Buhl Water and Wastewater

Keyan,

The City of Buhl was mapped for flood risk in 1975, and was determined to not have any Special Flood Hazard Area (SFHA).

Buhl does not participate in the National Flood Insurance Program (NFIP), therefore I have no comments.

Thank you,

Maureen O'Shea, AICP, CFM
State NFIP Coordinator
Idaho Dept. of Water Resources
322 E. Front Street, P.O. Box 83720
Boise, ID 83720-0098
Office # 208-287-4928
Cell # 208-830-4174

Maureen.OShea@idwr.idaho.gov
<https://www.idwr.idaho.gov/floods/>

From: Keyan Weaver [mailto:KeyanWeaver@csi.edu]
Sent: Thursday, October 24, 2019 10:03 AM
To: O'Shea, Maureen <Maureen.OShea@idwr.idaho.gov>
Subject: Buhl Water and Wastewater

Hello Ms. O'Shea,

The City of Buhl will be applying for a CDBG grant to partially fund improvements to the City's water/wastewater systems. Project components include the replacement of deteriorating wastewater lines and replacement of undersized water mains. Please see the attached letter and maps for a better understanding of the project area. If we do not receive a response from you within 30 days of this email being sent, then it will be assumed that you do not foresee any adverse impact as a result of this project. Thank you, and please let me know if you have any questions.

Keyan Weaver

Community Development Planner

keyanweaver@csi.edu

(208) 732-5727 ext. 3011

(320) 223-8282



www.rivda.org




Follow us!

From: [Ted Howard](#)
To: [Keyan Weaver](#)
Subject: Re: Buhl Water and Wastewater Project
Date: Thursday, October 24, 2019 5:19:30 PM
Attachments: [image001.png](#)
[image004.png](#)
[image005.png](#)

Keyan,

I don't know of anything within the city limits of Buhl that I can share with you. I would imagine if there were any Native American sites in or near the City of Buhl they've been either taken or destroyed. The one thing that I would like to point out is that the Shoshone Paiute and Bannock people have called all of southern Idaho home for thousands of years and it is impossible to know where our sites and burials are located, and anytime there is a proposal that includes excavation it is always a concern to us. If any sites are discovered stop all work immediately and give us a call before there is any further disturbance to the sites.

Sincerely,

Ted Howard 
Tribal Chairman
Shoshone-Paiute Tribes
P.O. Box 219
Owyhee, Nevada 89832
Wk (208) 759-3100 ext 1231
Cell (208) 871-7064

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On Thu, Oct 24, 2019 at 9:59 AM Keyan Weaver <KeyanWeaver@csi.edu> wrote:

Hello Mr. Howard,

The City of Buhl will be applying for a CDBG grant to partially fund improvements to the City's water/wastewater systems. Project components include the replacement of deteriorating wastewater lines and replacement of undersized water mains. Please see the attached letter and maps for a better understanding of the project area. If we do not receive a response from you within 30 days of this email being sent, then it will be assumed that you do not foresee any adverse impact as a result of this project. Thank you, and please let me know if you have any questions.

Keyan Weaver

From: Kibler, Bob
To: Keyan Weaver
Subject: Re: [EXTERNAL] Buhl Water and Wastewater Project
Date: Thursday, October 24, 2019 3:23:04 PM
Attachments: [image001.png](#)
[image004.png](#)
[image005.png](#)

Greetings Keyan:

I have reviewed the information provided for the subject action, and anticipate no significant impacts to trust resources of conservation concern for the U.S. Fish and Wildlife Service. I will update our records accordingly. Please contact me if you have any questions or require additional information.

On Thu, Oct 24, 2019 at 1:09 PM Keyan Weaver <KeyanWeaver@csi.edu> wrote:

Hello Mr. Kibler,

The City of Buhl will be applying for a CDBG grant to partially fund improvements to the City's water/wastewater systems. Project components include the replacement of deteriorating wastewater lines and replacement of undersized water mains. Please see the attached letter and maps for a better understanding of the project area. If we do not receive a response from you within 30 days of this email being sent, then it will be assumed that you do not foresee any adverse impact as a result of this project. Thank you, and please let me know if you have any questions.

Keyan Weaver

Community Development Planner

keyanweaver@csi.edu

(208) 732-5727 ext. 3011

(320) 223-8282



www.rivda.org

Keyan Weaver

From: Bill Lind - NOAA Federal <bill.lind@noaa.gov>
Sent: Monday, October 28, 2019 8:06 AM
To: Keyan Weaver
Subject: Buhl Water and Wastewater Project

Good afternoon Keyan. This email responds to your October 24, 2019, letter to NOAA Fisheries requesting comments on the Buhl Water and Wastewater Project. NOAA appreciates your efforts to address environmental issues in the Snake River basin. Based upon my review of the letter, the project area described is located upstream of Hells Canyon Dam on the Snake River. NOAA Fisheries considers the Hells Canyon Dam a longstanding, naturally impassable barrier. Consequently, there are no Endangered Species Act (ESA) listed species under NOAA's jurisdiction occurring in the vicinity of this project area. Similarly, there is no designated critical habitat for any ESA-listed species under NOAA's jurisdiction in this project area. Therefore, although NOAA Fisheries appreciates the notification regarding your project and a chance to provide input, NOAA will not be providing additional comments on your proposed action, and no ESA consultation or further coordination with NOAA is necessary before completing your action.

If you have any questions concerning this response, please contact me at [\(208\) 378 - 5697](tel:2083785697). Thanks.

--

Bill Lind
Branch Chief - Southern Snake
NOAA Fisheries West Coast Region
Interior Columbia Basin Office
U.S. Department of Commerce
(208) 378 - 5697 (desk)
(208) 391 - 1282 (work cell)
bill.lind@noaa.gov



Find us online

www.fisheries.noaa.gov



EXHIBIT 13

**City of Buhl, Idaho
Sign and Submit Resolution**

RESOLUTION NO. 405

A RESOLUTION OF THE CITY COUNCIL OF BUHL, IDAHO AUTHORIZING THE MAYOR TO SIGN AND SUBMIT AN APPLICATION TO THE IDAHO DEPARTMENT OF COMMERCE FOR AN IDAHO COMMUNITY DEVELOPMENT BLOCK GRANT TO PARTIALLY FINANCE IMPROVEMENTS TO THE CITY'S WATER AND WASTEWATER SYSTEMS

WHEREAS, the City of Buhl has plans to improve the City's water and wastewater systems; and

WHEREAS, the cost of the proposed water and wastewater system improvements are above and beyond the financial capabilities of the City; and

WHEREAS, the City has determined that it is in need of the financial resources of the Idaho Community Development Block Grant to help finance these improvements.

NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL FOR THE CITY OF BUHL, IDAHO, that the Mayor is authorized to sign and submit appropriate grant application materials to the Idaho Department of Commerce to seek funding through the Idaho Community Development Block Grant program to assist the City with the improvements to the City's water and wastewater systems.

Adopted this day of 28 October 2019.


Tom McCauley, Mayor

Attest: Karen Drown
Karen Drown, City Clerk

