



**Brad Little**, Governor  
**Tom Kealey**, Director

## PROGRAM NOTICE

### Idaho Regional Travel and Convention Grant Program

**Notice Date:** January 14, 2019

**Title:** Out-of-State Per Diem Rate Change

**Effective Date:** Immediately

The [State Travel Policy](#) has been updated to reflect a change the Federal Government made to the Per Diem Rates. The out of state per diem has increased from \$51.00 to \$55.00. The in-state rate and mileage reimbursement rates have not changed. The Travel Reimbursement Form has been updated to reflect this change (please see attached).

Partial day rates are:

Breakfast – 25%	\$13.75
Lunch – 35%	\$19.25
Dinner – 55%	\$30.25

The Idaho Regional Travel and Convention Grant Program Handbook will be updated to reflect this change.