



Brad Little, Governor
Tom Kealey, Director

PROGRAM NOTICE

Idaho Regional Travel and Convention Grant Program

Notice Date: February 22, 2019

Title: In-State Per Diem Rate Change and State of Idaho Mileage Rate

Effective Date: February 19, 2019

The Board of Examiners for the State of Idaho have updated the [State Travel Policy](#) to reflect an increase for the in-state per diem rates. A full day per diem has increased from \$45.00 to \$49.00. Since ITC Grantees are subject to the State Travel Policy, we have updated the Travel Reimbursement form to reflect that change. The breakdown for partial day per diem is:

Breakfast	\$12.25
Lunch	\$17.15
Dinner	\$26.95

In addition to the per diem increase they also approved a rate increase for mileage reimbursement, from \$0.535 per mile to \$0.58 per mile. Please note, the Board of Examiners has communicated that if the federal mileage rate is set below the current State of Idaho, the rate will automatically decrease so we will adjust accordingly in the future and send updates if needed.

These changes are effective immediately. Any travel departure date that takes place on or after 2/19/19 will qualify for these changes.

The Idaho Regional Travel and Convention Grant Program Handbook will be updated to reflect this change.