



**IGEM Council Meeting Minutes
Special Meeting**

December 21, 2017

Idaho Department of Commerce
700 West State Street, Boise – J.R. Williams Building
Clearwater Conference Room

IGEM Council Member Present:

Rick Stott

IGEM Council Members on Phone:

Megan Ronk
Representative Luke Malek
Von Hansen
Mike Wilson
Dr. Mark Rudin
Dr. Noel Bakhtian
Senator Kelly Anthon
Bill Gilbert

Idaho Commerce Staff Present:

Bobbi-Jo Meuleman
Carmen Achabal
Jill Eden
Laura Conilogue

Idaho Commerce Staff on Phone:

Matt Borud

Others in Attendance on Phone:

Katy Ritter, BSU

Call to Order

Rick Stott called the meeting to order at 9:03 am.

Approval of Previous Minutes

The Council noticed a few adjustments that need to be made in the minutes:

- First, the BSU project #2728 MSM Micro-Pump requested \$6,000 in their budget for travel costs. This budget item was not approved. This decision should be added to the minutes with an explanation as to why it was not approved.
- Dr. Bakhtian mentioned that on page one of the meeting minutes there is a paragraph where she mentioned a potential conflict of interest. She would like some of the wording changed. First, in the sentence ". . .there are CAES employees she works with. . .", the word "employees" should be changed to "affiliates". Dr. Bakhtian wants it explained that she went through CAES legal counsel to ensure no conflict of interest on the UI Borated Aluminum Cask project.

Rick Stott motioned to approve the previous meeting's minutes with the above mentioned changes.

Bill Gilbert seconded. All in favor. **Motion approved.**

No Cost Extension Discussion and Vote – Rick Stott

The Department of Commerce has received a formal request from Boise State University for a no-cost extension of IGEM grant award #0957: Evolution of the Ankle Roll Guard's Effectiveness to Improve Clinical Benefit. BSU is requesting this project to be extended to May 10, 2019.

Project Summary: The Ankle Roll Guard project was awarded in March 2016, to begin January 2017. This project enables research and evaluation on a new orthopedic product that prevents injury by limiting excessive inversion of the ankle. IGEM funding has been utilized to quantify and compare Ankle Roll Guards effectiveness with existing orthopedic products. The

quantitative data will better position this product in penetrating the market.

The request for a No Cost Extension will ensure proper completion of the data processing and analysis that is to be conducted by the graduate student. The project encountered an unforeseen delay in hiring a qualified graduate student to lead the project. It was further delayed when the student was not able to begin his graduate program in January 2017, but rather in August 2017.

The additional time requested will enable the graduate student to complete the project analysis, along with his graduate thesis and program. To hire a qualified graduate student, the research project needs to be two years in length in order for it to coincide with the graduate student's thesis project.

No additional funds are being requested.

Dr. Bakhtian asked if this would affect the money IGEM could give to other awards in the future.

Carmen Achabal explained that the approval of this no cost extension does not impact future IGEM awards. This project award and its funding was allocated in FY16 and would have no bearing on other awards. This NCE was specifically for an extension of time, not funds. It should be noted: Even with the IGEM Council's approval, this no cost extension is contingent on the Division of Financial Management's approval.

Rick Stott motioned to approve this No Cost Extension.

Megan Ronk seconded. All in favor. **Motion approved.** Dr. Rudin abstained.

Public Comments

Carmen Achabal publically thanked Megan Ronk for the great work she has done for Idaho Commerce in promoting Idaho businesses, the IGEM program, and the state of Idaho. Council members thanked Megan and wished her well in her new role.

As a follow-up, the February 1, 2017 IGEM Council meeting will focus on round 2 (recently) submitted IGEM applications. The Council's request to have past and current IGEM grantees present and provide project updates will be scheduled in the Spring 2018. The Council's request to have Industry Partners and Principal Investigators present was noted.

Rick Stott moves to adjourn the meeting.

Bill Gilbert seconded. All in favor. **Motion approved.**

Meeting adjourned at 9:16am.