



Brad Little, Governor
Tom Kealey, Director

IGEM Council Meeting

March 26, 2020

Meeting Location – Idaho Department of Commerce
700 W. State Street, Boise – J. R. Williams Building
Clearwater Conference Room – Public Teleconference

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| IGEM Council Members Present: | Idaho Commerce Staff Present: |
| Director Tom Kealey | Carmen Achabal, IGEM Program Manager |
| IGEM Council Members on Phone: | Idaho Commerce Staff on Phone: |
| Dr. David Hill | Matt Borud, Marketing and Innovation Administrator |
| Bill Gilbert | Mark Blaiser, Grant Analyst |
| Dr. Scott Snyder | |
| Dr. Harold Blackman | |
| Dr. Bradley Ritts | |
| Dr. Noel Bakhtian | |
| Von Hansen | |
| Rick Stott | |

Call to Order

Dr. David Hill called the meeting to order at 8:01 a.m.

Carmen conducted a roll call of members; membership meets quorum. The minutes reflect that this meeting was held at Idaho Commerce and the teleconference phone number was published in the public domain. No members of the public were present.

Action Item: Approval of Minutes

Motion: To approve the minutes from the IGEM Council meeting on February 19, 2020.

Moved: Bill Gilbert

Seconded: Dr. Harold Blackman

All in favor.

Motion approved.

**No Cost Extension (NCE) Consideration– Dr. David Hill, Chair
*Augmented Reality Platform for Robotic Systems Design and Interaction***

Carmen Achabal provided a succinct overview of this request.

Motion: To approve NCE to July 31, 2020 for IGEM Grant #3310.

Moved: Dr. Harold Blackman

Seconded: Tom Kealey

All in favor.

Motion approved.

Dr. Scott Snyder recused himself.

**Budget Modification Consideration – Dr. David Hill, Chair
Scalable Manufacturing of On-Chip Color Tunable Lasers**

Carmen provided a succinct overview of the budget modification request.

Question was posed on industry partner's role in this change. This modification does not appear to change their partnership. Budget modifications are normal in the IGEM program. The program allows fluidity between personnel, capital costs, and operating expenses. Given that it exceeded 10% of the budget, it was required to go before the Council.

Motion: To approve budget modification as described.

Moved: Dr. Scott Snyder

Seconded: Dr. Noel Bakhtian

All in favor.

Motion approved.

Dr. Harold Blackman recused himself.

Public Comments – Dr. David Hill, Chair

Carmen explained that due to COVID-19, universities have temporarily shuttered on campus activities, restricted travel, and have begun laboratory closures. She has been in contact with BSU, ISU, and UI to see if a NCE would be appropriate for those projects in progress and approve the NCE through the administrative authority that the IGEM Council granted to her a few years ago. She has already issued one administrative NCE due to COVID-19.

- Round 3 IGEM applications are due April 17. There is \$456K still available. All three universities have confirmed they are submitting applications.
- The IGEM Investment Subcommittee will meet on April 30th.
- The IGEM Council will meet on May 12th. During this meeting, IGEM applicants will present their research projects for funding consideration and previously awarded projects will provide an update:
 - Dr. Cain (UI) will provide an update on the fish vaccine/probiotic;
 - Dr. Mullner and Shaw Mt. Technology will provide an update on the micropump;
 - and awaiting confirmation from a team from ISU.

Action Items – Dr. David Hill, Chair

Dr. Hill requested that a list of NCE (attributed to COVID-19) be shared with the IGEM Council meeting in May.

Rick Stott made a motion to authorize Carmen with the ability to grant NCEs attributable to COVID-19. This would be in addition to the authorization she has already been granted by the IGEM Council.

Moved: Rick Stott

Seconded: Dr. Scott Snyder

All in favor.

Motion approved.

Adjournment: Motion: To adjourn the meeting

Moved: Rick Stott

Seconded: Dr. Scott Snyder

All in favor.

Motion approved.

Meeting adjourned by Dr. David Hill, chair at 8:14 a.m.